

# Minutes

Regular Meeting  
Thursday, December 11, 2008  
3:30 p.m.  
Lake Melissa Room, Human Services Building  
Detroit Lakes, MN

**Meeting called by:** Gerald Schram  
**Type of meeting:** Regular Meeting  
**Attendees:** Karen Mulari, Gerald Schram, Dan Aune, Terry Johnson, Paul Joyce  
Staff present: J Thomsen, G Fischer, S Olson  
**Board Members Absent:** Harry Salminen, Mike Metelak

## Agenda topics

- 1) **Call Regular Meeting to order:** G Schram called the regular meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (T Johnson, P Joyce), carried.
- 3) **Approval of Minutes from the November 20, 2008 Regular Meeting:** **Motion** and second to approve the Minutes of the November 20th Regular Meeting (D Aune, T Johnson), carried with K Mulari & D Aune abstaining.
- 4) **Monthly Financial:** Staff presented the monthly Financial Report. **Motion** and second to accept the report as presented (P Johnson, K Mulari), carried.
- 5) **HOME Rental Rehabilitation Program:** J Thomsen requested that the administration of the HOME Rental Rehabilitation Program be transferred to the West Central Minnesota Housing Partnership in Pelican Rapids. Discussion followed. **Motion** and second to approve Resolution No. 12-11-2008-A approving the transfer of HRRP (K Mulari, T Johnson), carried.
- 6) **Monthly Economic Development:** G Fischer noted the final funding draw has been prepared and provided a construction update for the West River Townhomes; he spoke about area activities, including activities in Frazee, the Heartland Trail, the Energy Group, Carbon Neutral Tourism, Team Industries and his work with MSCTC's Business & Entrepreneurial Services. No action taken. **Motion** and second to accept the report (D Aune, P Joyce), carried.
- 7) **Monthly Housing Update Report:** J Thomsen reported on the ICWC activities, including interest from other agencies to use the crew to build houses in Pelican Rapids, Breckenridge and Moorhead. He spoke about potential grant administration for SCDP projects in Park Rapids/Hubbard County, Mahanomen, Waubun and Callaway. Discussion followed on the 56 homes that the EDA has built and status of the remaining 5 unsold homes. Discussion followed on whether or not to end the realtor contract when the current agreement expires. J Thomsen will put together a proposal. No action taken. J Thomsen announced that local banks used 228% of the Minnesota City Participation Program allocation of low interest home mortgage funds. The EDA will apply for similar funds for 2009. **Motion** and second to accept the report (T Johnson, K Mulari), carried.
- 8) **EDA Board – Open Forum:** G Schram noted that he has enjoyed working with the EDA Board members. There being no further business to be brought before the Board,
- 9) **Adjourn:** Motion and second to adjourn the meeting at 4:30 p.m. (P Joyce, T Johnson), carried.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen  
Housing Director

/s/ Gerald Schram  
EDA Board President