

Minutes

Regular Meeting
Thursday, August 14, 2008
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Gerald Schram
Type of meeting:	Regular Meeting
Attendees:	Karen Mulari, Harry Salminen, Gerald Schram, Paul Joyce, Dan Aune, Terry Johnson (@ 3:35 pm) Staff present: J Thomsen, G Fischer, Shawn Olson Others Present: Hank Ludtke & Jon Smith (City of Frazee), Roger Boe
Board Members Absent:	Mike Metelak

Agenda topics

- 1) **Call Regular Meeting to order:** G Schram called the regular meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda:** Addition to Agenda: DEED Grant. **Motion** and second to approve the Agenda, as amended (H Salminen, P Joyce), carried.
- 3) **Approval of Minutes from the July 10, 2008 Regular Meeting:** **Motion** and second to approve the Minutes of the July 10th Regular Meeting (H Salminen, D Aune), carried.
- 4) **Monthly Financial:** Staff presented the monthly Financial Report. **Motion** and second to accept the report as presented (H Salminen, P Joyce), carried.
- 5) **Board Resolution:**
 - a) **HRA Levy #08-14-08-1:** J Thomsen distributed the current departmental budget information. **Motion** to approve Resolution; died for a lack of a second prior to the start of discussion (H Salminen). Discussion followed. **Motion** and second to approve Resolution EDA #08-14-08-01 and request a levy in the amount of \$175,633 (H Salminen, P Joyce), carried.
 - b) **SEMAP #08-14-08-2:** The Boards attention was directed to the written reports.
 - c) **MASS #08-14-08-3:** **Motion** and second to approve Resolution #08-14-08, #2 and #3 and authorize reports to be submitted to HUD (H Salminen, D Aune), carried.
- 6) **Monthly Economic Development:** G Fischer updated the Board on the activities at West River Townhomes. He noted that the City of DL had agreed to 100 amp service with contingencies. Discussion followed. The general consensus was to check on this further with the City of DL and report back. Jon Smith spoke about ongoing activities of the Swift Plant demolition and Task Force. G Fischer reported on the web portal and other area activities. Roger Boe (Backyard Station) made a presentation that detailed the City of Frazee's business district. He sought information on tax abatements on a new commercial building. Discussion followed. The general consensus was for G Fischer to assist R Boe in putting together the

required information and bringing the proposal back to the EDA for further consideration. **Motion** and second to accept G Fischer's report (D Aune, H Salminen), carried.

7) Deed Grant: J Thomsen reported on potential DEED grant application. Originally planned for Callaway; the County could be the applicant. **Motion** and second authorizing the submission of the DEED application and recommending that the County Board approve becoming the applicant for the DEED single purpose housing repair grant (T Johnson, D Aune), carried. J Thomsen reported on the recent award of funds for the MURL Program. **Motion** and second authorizing G Schram & J Thomsen to sign the required documents (H Salminen, P Joyce), carried. **Monthly Housing Update Report:** J Thomsen reported on the Homeownership Program, one of the four homes available for sale has sold. He updated the Board on his activities with the various housing programs, including ICWC, MURL, Public Housing and Frazee's Small Cities Development Program. J Thomsen noted that he would be meeting with officials in Park Rapids about administering their SCDP grant. **Motion** and second to accept the update report (H Salminen, P Joyce), carried.

8) EDA Board – Open Forum: There being no further business to be brought before the Board,

9) Adjourn: The Chair adjourned the meeting at 4:45 p.m.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Gerald Schram
EDA Board President