

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, November 7, 2023, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Vareberg, Jepson and Meyer, County Administrator Pat Oman, and minute taker Peggy Martin.
2. Pledge of Allegiance

Agenda/Minutes:

1. Agenda – Motion and second to approve agenda with the salary exempt item to discussion only (Okeson, Jepson) carried.
2. Minutes – Moved and second to approve minutes of October 17, 2023 (Jepson, Meyer) carried.
3. Motion and second to approve the Consent Agenda (Okeson, Jepson) carried.

Commissioners:

1. Open Forum:
 - None
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – EDA, West Central Juvenile Center, Mahube, AMC District 4.
 - Commissioner Okeson – Prairie Lakes Municipal Solid Waste, Planning & Zoning, Highway, Transit.
 - Commissioner Vareberg – Highway, EDA, NRM
 - Commissioner Meyer – Fair Board, DAC, Courthouse, Transit, Historical Society, AMC District 4.
 - Commissioner Nelson – Toad Mountain, Courthouse, NRM, Lakeland Mental Health.
3. Becker County Museum – presented by Becky Mitchell
 - Haunted Jail was overwhelmingly popular. Over 1,000 people came through.
 - Davinci – slow start but picking up.
 - Membership is up in the new building. Well over 1,500 types of memberships.
4. Appointments:
 - Cormorant Lakes Watershed District – 2 appointments – next meeting.

County Administrator: presented by Pat Oman.

1. Report.
 - Capital Improvement Plan Update.
 - City of Frazee and Becker County meeting.
 - NACo and AMC Meetings attending commissioners registered.
 - County Specific Legislative ideas from department heads not on AMC or MRC platforms will be presented at the next board meeting.
 - Contracts that need to be filled – Coroner and CHIPS
2. Budget 2024 Update.
3. Becker County Food Pantry Grand Opening Wednesday, November 15 at 1:00 pm.
4. Classification and Compensation Study – David Drown Associates (DDA) Discussion.
 - Brian McDonald is concerned with assistant attorney grade on proposed pay scale.
 - Bring back at the next board meeting.

Auditor-Treasurer: presented by Mary Hendrickson and Nicole Ecker.

1. Motion and second to approve Capital Expenditure Request ACE/Caseworks Software in the amount of \$54,721 (Okeson, Meyer) carried.
2. Motion and second to continue with a 3 year professional service agreement (2023-2025) with Clifton, Larson Allen LLP (Okeson, Vareberg) carried.

Human Resources: presented by Carrie Smith.

1. Salary exempt positions discussion.
2. Motion and second to accept the modification to the Comp Time Payout to allow employees the ability to request a payout of any/all earned compensatory hours at any time (Okeson, Meyer) carried.
3. Motion and second to approve the formula for insurance benefits and cash in lieu for 2024 (Jepson, Okeson) carried.

Sheriff: presented by Shane Richard

1. New Deputy position will not start prior to March 1, 2024.
2. Concerns with pay scale for Sheriff's Department.
3. Motion and second to approve Resolution 11-23-1E – 2022 Emergency Management Performance Grant in the amount of \$31,626 (Okeson, Vareberg) carried.

4. Recognition of the Overdose Revival Award – Lifesaver Awards – presented to Shawn Ohman, Jessica Ross, and Melissa McDougall.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 11-23-1D – LRIP Grant – West Lake Drive capped at \$1,500,000 (Okeson, Vareberg) carried.
2. Motion and second to approve a Capital Expenditure for a Snow Pusher in the amount of \$18,009 to Swanston Equipment (Okeson, Vareberg) carried.
3. Recognition – State Snowplow Rodeo 2nd Place Winner – Chris Ayers.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve the Electronic Waste Disposal Service Agreement with Dynamic eWaste (Okeson, Vareberg).
2. Motion and second to approve Resolution 11-23-1B – Solid Waste Transfer MOU (Okeson, Vareberg) carried.
3. Motion and second to approve a Capital Purchase – Forklift in the amount of \$55,590 from F-M Forklift Sales & Service, Inc.
4. Motion and second to approve Resolution 11-23-1A – Personnel Request – Mechanic (Okeson, Vareberg) carried.
5. Motion and second to approve Resolution 11-23-1C – 2024 Solid Waste Tip Fees with a maximum increase of 10% (Okeson, Vareberg) carried.
6. Motion and second to approve a Letter of Support – Perham Street Improvements for 6th Ave NE and 2nd St NE that service the Perham Resource Recovery Facility (Okeson, Vareberg) carried.
7. Motion and second to accept 2024 Snowmobile Trail Improvement Grant Acceptance (Okeson, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Brad and Leah Snelling – Conditional Use Permit to operate a salvage yard.
 - Hours of operation 8:00 am – 5:30 pm and limited to 10 acres.
 - Brad Snelling – discussed the salvage yard.
 - Motion and second to approve the Conditional Use Permit to operate a salvage yard in concurrence with the Planning & Zoning Commission recommendation with the additional requirement to submit a crushing plan and add fencing as needed (Okeson, Vareberg) carried.

2. Motion and second to approve Derek Haug – Conditional Use Permit to operate a firearms business in concurrence with the Planning & Zoning Commission recommendation (Okeson, Vareberg) carried.
3. Motion and second to approve NMG LLC – Conditional Use Permit to operate a plumbing, and heating, ventilation, and air conditioning (HVAC) Business in concurrence with the Planning & Zoning Commission recommendation (Okeson, Jepson) carried.
4. Community Based Comprehensive Plan Update.
 - Next meeting is November 14.

Being no further business, Chair Nelson adjourned the meeting at 11:03 am.

/s/

Pat Oman
County Administrator

/s/

Barry Nelson
Board Chair