

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 5, 2023, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Vareberg, Jepson and Meyer, County Administrator Pat Oman, and minute taker Peggy Martin.
2. Pledge of Allegiance

Agenda/Minutes:

1. Agenda Discussion – Commissioner Nelson asked for the addition of the Becker County Fair report to come after the Open Forum Discussion, and the removal of Regular Claims, auditor warrants, and claims over 90 days and Claims from Human Services, Public Health & Transit from the Consent Agenda. Commissioner Okeson asked to pull the Planning & Zoning items from the agenda to be heard during the next board meeting on September 19. Commissioner Meyer asked to include the amount of \$70,000 to Resolution 09-23-1A – Victim Services Grant Award on the Consent Agenda. All Commissioners in favor, items carried.
2. Minutes – Moved and second to approve minutes of August 15, 2023, with the requested changes (Okeson, Jepson) carried.
3. Motion and second to approve the Consent Agenda (Jepson, Meyer) carried.

Commissioners:

1. Open Forum:
 - None
2. Fair Board Report: presented by Karla Lindquist & Matt Thompson
 - Grandstand sales were up from last year.
 - Increase in number of exhibitors.
 - Update on finished projects and review of upcoming projects.
 - Discussion on Extension moving to the Transit Building.

Sheriff: presented by Todd Glander

1. Motion and second to approve purchase of Verizon Cradlepoint equipment in the amount of \$24,257.71 (Okeson, Vareberg) carried.

2. Motion and second to approve 3 Chevrolet Tahoe Squad Cars in the amount of \$49,198.48 per vehicle (Okeson, Jepson) carried.
3. Motion and second to approve the Becker County Historical Society to hold a Halloween Event at the Old Jail with coordination from the Sheriff Department (Okeson, Meyer) carried.

Commissioners:

3. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – EDA & Housing Subcommittee.
 - Commissioner Nelson – Becker Soil & Water, Joint Powers Meeting, Sheriff, NRM, Lakeland Mental Health.
 - Commissioner Vareberg – Highway, Environmental.
 - Commissioner Okeson – Highway, Environmental, Sheriff, PRWD, Airport, Prairie Lakes Municipal Solid Waste.
 - Commissioner Meyer – DAC, Historical Society, Transit update, Courthouse.
4. AMC Meetings – Fall Policy Conference and Annual Meeting
5. Appointments:
 - Motion and second to appoint Howard Kluender to the Recreational Advisory Committee as a Member at Large (Okeson, Meyer) carried.

County Administrator: presented by Pat Oman.

1. Report
 - Community Based Comprehensive Plan update – signed contract. Kickoff in September.
 - Bargaining unit negotiations to tentatively start at the end of September.
 - Safe Assure inspection in our buildings were favorable.
 - Meeting with Nick Lindberg our MCIT Safety contact.
 - Safety Event in Bemidji.
2. Budget 2024 update.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Regular Claims, Auditor Warrants, and Over 90 Days:

08/16/2023 in the amount of	\$ 53,321.80
08/20/2023 in the amount of	\$ 40,858.91
08/22/2023 in the amount of	\$440,668.67
08/29/2023 in the amount of	\$ 14,299.79

Total of \$549,149.17

Over 90 Days:

BM Transport dated 03/04/2023 in the amount of \$4,417.63, invoice just turned in. City of Detroit Lakes dated 12/20/2022 in the amount of \$8,000.00, just received.

Adam Douglas dated 04/04/2023 in the amount of \$82.00, invoice just turned in.

Dynamic Lifecycle dated 04/24/2023 in the amount of \$1,593.26, just received. Goodin Company dated 04/28/2023 in the amount of \$13.53, invoice just turned in. L & M Fleet dated 02/28/2023 in the amount of \$43.59, invoice just turned in.

Motion and second to approve payment of regular claims, auditor warrants, and claims over 90 days (Okeson, Jepson) carried.

2. Motion and second to approve payment of claims for Human Services, Public Health, and Transit (Jepson, Meyer) carried.
3. Motion and second to accept June 2023 Cash Comparison, Sales Tax, and Investment Summary (Meyer, Okeson) carried.
4. Motion and second to approve Resolution 09-23-1C – Repurchase Parcel 32.0259.004 (Okeson, Jepson) carried.

Maintenance: presented by Brent Bristlin.

1. Motion and second to approve the flush, fill & strainers for the boiler in the courthouse in the amount of \$59,750 to Johnson Controls Inc. (Okeson, Meyer) carried.

Human Resources: presented by Carrie Smith.

1. Class & Comp Study Review.
2. Motion and second to approve updated Vacation Rate of Accrual (Okeson, Meyer) carried.

Land Use/Environmental Services: presented by Steve Skoog and Mitch Lundeen

1. Motion and second to approve Fall Timber Sales Tracts (Meyer, Okeson) carried.
2. Motion and second to approve Capital Expenditure Request - Purchase a ½ Ton Pickup Truck up to \$48,000 to come out of the Resource Development Fund (Okeson, Meyer) carried.
3. Motion and second to approve a Capital Purchase Request – Bike Path at Dunton Locks Asphalt Overlay in the amount of \$9,000 to Driveway Service (Okeson, Jepson) carried.
4. Motion and second to approve Resolution 09-23-1E – Set Market Price for Solid Waste Management Tax – considering transportation costs, declare the 2024 Market Price for Mixed Municipal Solid Waste is \$74.55 per ton (Vareberg, Okeson) carried.

5. Motion and second to award the Demolition Cell Construction to Dennis Drewes Inc. in the amount of \$252,560 (Okeson, Vareberg) carried.
6. Motion and second to approve the Capital Purchase Request of 10 Motorola Radios from MidStates Wireless in the amount of \$10,362.90 (Okeson, Vareberg) carried.
7. Motion and second to award the Sandblasting & Painting of the Used LP Tank to Advanced Sandblast & Paint LLC in the amount of \$6,200 (Vareberg, Okeson) carried.
8. Motion and second to award the Annual Wood Grinding Request to Harbo Mulch Inc. in the amount of \$26,775 with the City of Detroit Lakes paying their portion (Okeson, Vareberg) carried.

Highway: presented by Jim Olson

1. Motion and second to approve the low quote for Wetland Delineation Work on CSAH 7 & CSAH 16 to Houston Engineering in the amount of \$10,841 (Okeson, Vareberg) carried.
2. Motion and second to dispose of a 2009 Tandem Plow Truck and a 1995 Pup Trailer via online auction (Okeson, Vareberg) carried.
3. Motion and second to approve Resolution 09-23-1F – Final Payment Acceptance – 003-637-021 to Mark Sand & Gravel in the amount of \$82,386.29 (Okeson, Vareberg) carried.
4. Motion and second to approve Resolution 09-23-1G – Final Payment Acceptance – 003-639-017 to Dennis Drewes, Inc. in the amount of \$68,084.77 (Okeson, Vareberg) carried.

Motion and second to close the meeting at 10:44 am pursuant to Minn. Stat. 13D.05 Subd. 3(d) based on IT Infrastructure (Jepson, Meyer) carried.

Motion and second to come out of closed session at 11:03 am (Meyer, Jepson) carried.

Being no further business, Chair Nelson adjourned the meeting at 11:04 am.

/s/ _____
 Pat Oman
 County Administrator

/s/ _____
 Barry Nelson
 Board Chair