

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 20, 2022, at 8:15 am

LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson, Vareberg, Nelson, and Grimsley, County Administrator Pat Oman and minute taker Amanda Pachel.
2. Pledge of Allegiance
3. Agenda Confirmation – Motion and seconded to approve the agenda with two additions under County Administrator: 2. a) Resolution 09-22-2A – 2023 Becker County Proposed Tax Levy and 8. Resolution 09-22-2G – 2023 EDA Annual Levy (Grimsley, Okeson) carried.
4. Minutes –
 - a. Moved and seconded to approve minutes of September 6, 2022, with the requested changes (Grimsley, Okeson) carried.

Commissioners:

1. Open Forum: Ray & Kelley Johnston, Richwood Township Residents – Zoning & Conditional Use, will speak during Planning & Zoning portion of the Board Meeting.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Vareberg: No report given at this time.
 - Commissioner Grimsley: Human Services Committee and Museum Building Meeting.
 - Commissioner Okeson: Museum Building Meeting and Northwest Emergency Communication Board.
 - Commissioner Nelson: Highway Committee and Association of Minnesota Counties (AMC) Conference.
 - Commissioner Knutson: Economic Development Authority (EDA) Meeting and Planning & Zoning Meeting.
- Ordinance Review – will set a work session in October for Ordinance Review.
- County Administrator Review – will take place at the October 4th Board Meeting.
3. Appointments:
 - Motion to appoint Kohl Skalin to the Becker County Planning Commission (Vareberg, Nelson) carried.

County Administrator: presented by Pat Oman

1. Report: Joint Governance Meeting October 4th at 7:00 am – Becker County is hosting and Benefits Committee.
2. Motion to approve Resolution 09-22-2A setting the 2023 Preliminary Maximum Levy of \$24,628,240.00, a 5.5% levy increase over 2022 equaling a total net increase of \$1,283,937.00 (Okeson, Vareberg) carried.

3. Motion to approve September 2022 Annual Service Agreement with SafeAssure Consultations Inc., in the amount of \$12,354.58 (Okeson, Vareberg) carried.
4. Motion to accept Northwest Minnesota Dental Project Grant in the amount of \$97,088 becoming the fiscal agent (Grimsley, Okeson) carried.
5. Wild Rice Watershed District Resolution Update – with Board permission County Administrator, Pat Oman, will be moving forward with petition reaching out to Clearwater County.
6. Reviewed Snow Removal Quotes: no action taken.
7. Motion to approve purchase of Bobcat L28 Articulating Loader in the amount of \$55,445.15 and a Cub Cadet three stage blower in the amount of \$2,500 to be paid with ARAP funds (Nelson, Vareberg) carried.
8. Motion to approve Resolution 09-22-2G setting the Economic Development Authority (EDA) Tax Levy for 2023 in the amount of \$124,350.00 (Okeson, Vareberg) carried.

Human Resources: presented by Carrie Smith

1. Consider Insurance Broker Gallagher Proposal – presented by Gallagher Representative, Justin Kroeger.
 - Board direction: Request for Quotes for Insurance Brokers.
2. Update on Personnel File Centralization – Peggy Martin has been working on auditing personnel files within the Human Resources Office. We will be starting to centralize and audit personnel files from other departments to within the Human Resources office. Sheriff's Office will be starting the process.
3. Benefits and Wellness Fair scheduled for October 19th, with vendors, group and one-one sessions for employees to obtain more information on what is available to them.

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:
 - 09/06/2022 in the amount of \$ 27,788.93
 - 09/08/2022 in the amount of \$ 170,925.50
 - Total of \$ 198,714.43

Motion to approve payment of regular auditor warrants and claims (Grimsley, Okeson) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses:
 - Motion to approve the following Tobacco License – Renewals: Richwood Off-Sale – John P Johnson – Richwood Township, Ice Cracking Lodge – Tandra Parson -RoundLake Township, Cormorant Bottle Shop – Rod Einerson – Cormorant Township, Lakes Corner Liquor – Aaron Asleson – Erie Township, Two Inlets Country Store – Robert Peterson – Two Inlets Township, Lake Part C-Store – David Bloomseth – Lake Park Township, Seven Sisters Spirits – Brad Malstrom – Lake View Township, and County 6 Gas & Bait – Tyler Kalberer – Lake View Township(Nelson, Okeson) carried.

2. Motion to set Public Hearing for New Off-Sale Liquor License – Two Inlets County Store – Robert C Peterson – Two Inlets Township on Tuesday, October 4, 2022, 9:00 am Becker County Courthouse in the Board of Commissioner’s Room (Nelson, Grimsley) carried.

Human Services: presented by Denise Warren

1. Motion to approve the following contracts: Medica Amendment to Transportation Agreement, Frazee-Vergas School District Foster Care Transportation Agreement, Lake-Park-Audubon School District Foster Care Transportation Agreement, and Community and Life Services Agreement (Grimsley, Nelson) carried.
2. Personnel Requests:
 - a) Motion to approve Resolution 09-22-2D to hire a Full-Time Behavioral Health Social Worker due to vacancy (Grimsley, Nelson) carried.
 - b) Motion to approve Resolution 09-22-2E to hire a Full-Time Administrative Secretary (Human Services) due to vacancy (Grimsley, Vareberg) carried.
 - c) Motion to approve Resolution 09-22-2F to hire a Full-Time Adult Services Unit Supervisor due to vacancy (Grimsley, Vareberg) carried.
3. Motion to authorize the Board Chair to sign a Letter of Support to Delta Dental of Minnesota (Grimsley, Vareberg) carried.
4. Motion to approve Human Services Claims for Human Services, Public Health, and Transit (Grimsley, Vareberg) carried.

Assessor: presented by Lisa Will

1. Personnel Request – Motion to approve Resolution 09-22-2B to hire a Full-Time Appraiser due to vacancy (Okeson, Grimsley) carried.

Highway: presented by Highway Engineer, Jim Olson

1. Motion to authorize Board Chair and County Administrator to sign the purchase agreement amendment (Okeson, Nelson) carried.

Land Use/Environmental Services: presented by Steve Skoog

1. NRM
 - a) Motion to approve Resolution 09-22-2C appointing Mitch Lundeen, Becker County Natural Resource Management Supervisor, as Becker County Land Commissioner (Nelson, Okeson) carried.
 - b) Motion to approve 10 tracts for the Timber Sale Auction on Friday, October 14, 2022 (Nelson, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg

1. Planning Commission Recommendations 09/14/2022:
 - a. Storage unites & onsite sales: Raymond & Kristine Johnston Tax ID Number 24.0197.000
 - Kelly Johnston (Ray’s son) stated they have been working to clean up the property.

- LaVonne Nordgulen, Richwood Township resident, expressed concerned for “history repeating itself” with junk on the property.

Move to concur with Planning and Zoning to approve Conditional Use Permit with the removal of onsite sales from the request and addition of the following stipulations: must be cleaned up by November 1, 2022, no outside storage, all storage units must have concrete flooring, only applies to 2.8 acres as presented (Nelson, Vareberg) carried.

- b. Change of zone from agricultural to residential: Jill L Mohn & Kevin J Mohn Tax ID Number 24.0237.000

Motion to deny rezoning – not conducive to Agriculture area (Nelson, Okeson) carried.

- c. Preliminary plat for nine lots and change zone from agricultural to residential: 2J2 Investment Group LLC Tax ID Number 18.0176.000

Move to concur with Planning and Zoning to approve the application (Okeson, Nelson) carried.

- d. Retaining walls: Christopher & Heather Siverson ET AL Tax ID Number 17.1364.000

Move to concur with Planning & Zoning to approve application (Okeson, Vareberg) carried.

- 2. Motion to establish a moratorium of up to one year on confined animal units greater than 200 animal units (Nelson, Grimsley) carried.

Being no further business, Chair Knutson adjourned the meeting at 10:39 am.

/s/ _____

Pat Oman
County Administrator

/s/ _____

Larry Knutson
Board Chair