

## BOARD MEETING AS POSTED

### BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 6, 2022, at 8:15 am

LOCATION: Board Room, Courthouse

#### Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson Vareberg, Nelson, and Grimsley, County Administrator Pat Oman and minute taker Amanda Pachel.
2. Pledge of Allegiance
3. Agenda Confirmation – Motion and seconded approve agenda as presented (Grimsley, Okeson) carried.
4. Minutes –
  - a. Moved and seconded to approve minutes of August 16, 2022, with the requested changes (Grimsley, Nelson) carried.

#### Commissioners:

1. Open Forum:
  - William Henke – Detroit Lakes resident and Co-President of the Prairie Woods Chapter of the Izaak Walton League of America – Feed Lot & Highway 34 Issues
  - Willis Mattison – Shell Lake Township resident – Highway 34 tree clearing
2. Reports and Correspondence: Reports were provided on the following meetings:
  - Commissioner Knutson: Sheriff, EDA, Environmental, NRM, and Courthouse Committees.
  - Commissioner Vareberg: Nothing to Report.
  - Commissioner Grimsley: Historical Society, Dunton Locks, Museum Building, and Transit Committee.
  - Commissioner Okeson: Highway Committee – Terry Maneval retired from the Becker County Highway Department after 38 years of service, Pelican River Watershed District, Transit, and Sheriff Committees.
  - Commissioner Nelson: NRM, and Highway Committee.
3. Appointments:
  - Board Chair Knutson administered the Oath to the Assistant County Veterans Service Officer, Eric Gillson.
  - Advertise Pelican River Watershed District Vacant Term with 1 year Remaining.

#### County Administrator: presented by Pat Oman

1. Report: Benefit Fair, Opioid Settlement – Human Services & Community Health, 1 invite for 2023 Bargaining Unit Negotiations, Fair Meeting, and Record Board Meetings.
2. Reviewed ARPA Project List.
3. 2023 Budget Timeline: Review with committees, Finance Committees on September 2<sup>nd</sup> and 19<sup>th</sup>, and set Preliminary Budget at the September 20<sup>th</sup> Board Meeting. Commissioner Grimsley

requested a Budget Work Session to be scheduled for the full board prior to the September 20<sup>th</sup> Board Meeting.

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:

08/16/2022 in the amount of \$ 903,738.40

08/20/2022 in the amount of \$ 40,656.91

08/23/2022 in the amount of \$ 726,086.29

08/30/2022 in the amount of \$ 18,444.05

08/31/2022 in the amount of \$ 39,562.50

Total of \$ 1,728,488.15

Over 90 Days:

Beaudry dated 05/11/2021 in the amount of \$64.42, invoice just turned in.

Dynamic Life Cycle Innovation dated 05/23/2022 in the amount of \$2,614.15.

NOW Micro dated 05/10/2022 in the amount of \$1,640.00, invoice just turned in.

Office of MN IT Services dated 05/10/2022 in the amount of \$1,750.55, Just turned in.

MnDOT Dated 05/19/2022 in the amount of \$229.74, invoice just turned in.

MN Transportation Alliance dated 01/01/2022 in the amount of \$2,865.00, bill misplaced.

Total of \$9,163.86

Motion to approve payment of regular auditor warrants and claims over 90 days (Grimsley, Okeson) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses:

- Motion to approve 3.2 Off-Sale – New – Osage Bait & Tackle – Peggy Branstrom – Osage Township (Grimsley, Okeson) carried.

2. Motion to Accept June 2022 Cash Comparison, Sale Tax, Investment Summary (Grimsley, Nelson) carried.

3. Motion to approve Human Services Claims for Human Services, Public Health, and Transit. (Grimsley, Okeson) carried.

4. Motion to accept 2021 Audit by Clifton, Larson, Allen (Vareberg, Nelson) carried.

- Clifton, Larson, Allen and Auditor-Treasurer, Mary Hendrickson, would like to recognize staff for a first-rate performance putting together data for Clifton, Larson, Allen.

Veterans Services: presented by Matt Erickson

1. Motion to approve County Veterans Service Office Operational Enhancement Grant – Resolution 09-22-1E (Okeson, Vareberg) carried.

Information Technology: presented by Judy Dodd

1. Motion to go for quotes – Nimble Technology (Nelson, Grimsley) carried.

2. Motion to go for quotes – Watchguard Upgrade/Replacement (Okeson, Nelson) carried.

Human Resources: presented by County Administrator, Pat Oman

1. Policy Updates: Social Media Policy and Salary Exempt Policy

Highway: presented by Highway Engineer, Jim Olson

1. Motion to approve Resolution 09-22-1A – Personnel Request for a Full-Time Maintenance Worker (Okeson, Nelson) carried.
2. Motion to approve Resolution 09-22-1B – Moore Engineering Professional Agreement (Nelson, Okeson) carried.
3. Motion to approve Resolution 09-22-1C – Ulteig Engineering Professional Agreement (Okeson, Nelson) carried.

Land Use/Environmental Services: presented by Steve Skoog

1. EDA/HRA
  - a. Motion to authorize applying for Child Care Worker Grant (Okeson, Vareberg) carried.
2. Environmental Services
  - a. Motion to approve Capital Purchase Request – Solid Waste Campus Sewer Drainfields – Boit in the amount of \$53,900 (Nelson, Okeson) carried.
  - b. Motion to approve contract with Rick Harbo Mulch Inc in the amount of \$21,750 with the City of Detroit Lakes to pay their prorated amount (Grimsley, Nelson) carried.

Planning & Zoning: presented by Kyle Vareberg

1. Planning Commission Recommendations 08/10/2022:
  - a. Feedlot: Erica L & Eric Zurn Tax ID Number 30.0142.000 – Tabled from the August 16, 2022 Becker County Board Meeting
    - Dr. Laura Bruner and Jim Blair from the Swine Vet Center (SVC) attended the meeting, speaking in favor of the Board approving the Conditional Use Permit.
    - Also speaking in favor of the approval of the Conditional Use Permit was Casey Schlauder an Otter Tail and Becker County Farmer
    - Troy Gilchrist of Kennedy & Graven Chartered, Attorney for Spring Creek Township – supplied 2 letters. One addressed to the Becker County Board of Commissioners and the other addressed to Becker County Attorney, Brian McDonald. Both stated the township requests the applicants of the Conditional Use Permit to enter into a road agreement with Spring Creek Township requiring Applicant to reimburse the township for any damages caused or additional maintenance costs incurred to 350<sup>th</sup> Street as a result of the construction or on-going operation of the feedlot.
    - The following people spoke out against the Conditional Use Permit:
      - Jim Bond, Melissa/Salley Lake Association
      - Antonio Solorzano, White Earth Legal Department
      - George Read, Riceville Township resident
      - Jim Helliksen, Spring Creek Township resident

- William Henke – Lake View Township resident and Co-President of the Prairie Woods Chapter of the Izaak Walton League of America
- Willis Mattison – Shell Lake Township resident
- Robert Shimer – Sugar Bush Township Resident
- Kimberly Jirava – Spring Creek Township Resident
- Chairman Michael Fairbanks, White Earth Nation
- Board Chair Knutson closed testimony
- Commissioner Grimsley asked who owns the animals.
- Eric Zurn stated he would not release the name(s) of the investor(s). Dr. Bruner added no paperwork has been signed.

Motion to approve the feed lot with up to 3,000 swine over 55 pounds (2,000 adult swine and 1,000 growing swine). Conditions include; A signed road agreement provided by Spring Creek Township. A water sample provided to Becker County Planning & Zoning annually. A total of 3,000 swine over 55 pounds (2,000 adult swine and 1,000 growing swine). A manure management plan and deceased animal disposal plan to include the stipulated injection manure plan. A tree buffer of 3 rows on the south side of the project. No additional livestock buildings allowed. (Vareberg, Okeson) carried. Roll call vote: Vareberg – in favor, Okeson – in favor, Grimsley – in favor, Nelson – in favor, and Knutson – in favor.

Highway 34 update from William Henke – Lake View Township resident and Co-President of the Prairie Woods Chapter of the Izaak Walton League of America, Willis Mattison – Shell Lake Township resident, Cleon Stewart, Lake County Scenic Byway Board Member, Scott Sonstegard – Island Lake Association.

- Two Requests for the Becker County Board:
  - To write a letter to MnDOT requesting a moratorium on tree removal for the Highway 34 Scenic Byway.
  - Invited Becker County Board as well as the public to the Conference Center at Jack Pines Resort near Osage, MN on Thursday, September 15, 2022, 5:30 pm to 7:00 pm for a public input and informational meeting regarding Highway 34 Scenic Byway.

Motion to authorize the Board Chair to sign a letter to MnDOT requesting a moratorium on tree removal on Scenic Byway Highway 34 (Nelson, Grimsley) carried.

- Antonio Solorzano, White Earth Legal Department also spoke out against clear cutting trees in the area.

Sheriff's Office: presented by Sheriff Todd Glander

1. Motion to approve Resolution 09-22-1D – Personnel Request for a Full-Time Deputy due to a vacancy (Okeson, Nelson) carried.
2. Purchase Requests

- a. Motion to approve purchase of squad cars in the amount of \$346,503.44 (Okeson, Vareberg) carried.
  - b. Motion to approve purchase of portable radios in the amount of \$11,811.36 (Okeson, Vareberg) carried.
3. Motion to approve sale of forfeited vehicles as salvage (Nelson, Okeson) carried.
  4. K9 Update – One K9 will be reassigned to a different handler as requested by the current handler.
  5. Motion to approve Resolution 09-22-1F – EMPG – Emergency Management Performance Grant – with a 50/50 match (Okeson, Grimsley) carried.
  6. Motion to approve Resolution 09-22-1G to increase Jury Bailiff Wages to \$19.50 per hour beginning September 1, 2022 (Okeson, Vareberg) carried.
  7. Sheriff Todd Glander administered the Ceremonial Oath to newly hired Deputy Adam Winter and Deputy Ryan Seeger.

Closed Session – Evaluation of County Administrator, Pat Oman.

1. Motion to close pursuant to Minn. Stat. 13D.05 Subd. 3(a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusion regarding the evaluation. A meeting must be opened at the request of the individual who is the subject of the meeting. (Grimsley, Vareberg) carried. Meeting closed at 11:48 am.

Motion to reopen the meeting at 12:55 pm (Grimsley, Okeson) carried.

Being no further business, Chair Knutson adjourned the meeting at 12:56 pm.

/s/ \_\_\_\_\_  
Pat Oman  
County Administrator

/s/ \_\_\_\_\_  
Larry Knutson  
Board Chair