

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, July 7, 2020 at 8:15 a.m.
LOCATION: First Floor-Board Room, Courthouse

The Commissioners and County Administrator, Mike Brethorst, attended the Quarterly Joint Governance (Hybrid) meeting at 7 a.m., with the Detroit Lakes School hosting the meeting at the Detroit Lakes Holmes Theatre and virtually as well.

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson, and Minute Taker, Cindy Courneya (virtually).
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Land Use – Environmental: Add: Resolution 07-20-1E to Agenda Item #1A: Request Approval to apply for a MPCA Environmental Assistance Grant. (Knutson, Skarie), carried.
4. It was moved and seconded to approve the minutes of June 16, 2020 with the requested changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum:
 - a. Attorney David Stowman of Stowman Law Firm, P.A., Detroit Lakes, MN spoke in reference to a letter dated June 17, 2020 that he submitted to the commissioners relative to the Board's recent approval of Resolution 06-20-1E: Constitutional and Business Friendly Community. He voiced his concerns with the resolution, noting the possible unintended legal consequences to the businesses and to the County. He asked that the Board consider rescinding Resolution 06-20-1E, to avoid any possible future legal ramifications.
 - b. Chair Grimsley also read a letter received by John Postovit dated June 26, 2020 in regards to his concerns over the Board of Commissioner's recent approval to amend the Ordinance to eliminate the AA+20 setback regulations.
2. Reports & Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission, Highway Committee, Transit Committee and attended the Frazee Regional Wannigan Park meeting.

- b. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA) meetings, Natural Resources Management (NRM) Committee, Economic Development Authority (EDA), and Annual Law Library meeting.
- c. Commissioner Nelson: Highway Committee, EDA meeting, NRM Committee, University of MN-Becker County Extension Committee and Finance Committee.
- d. Commissioner Skarie: University of MN-Becker County Extension Committee, and Environmental Affairs Committee.
- e. Commissioner Grimsley: Becker County Historical Society & Museum meetings, Lake Agassiz Regional Library (LARL), Development Achievement Center (DAC), Becker County Board of Equalization, Transit Committee, and Finance Committee.
- f. County Administrator, Mike Brethorst, reported that the first initial budget meeting for 2021 will be held next week. He also noted that a meeting with the Becker County Food Shelf Director, Brad Carlson, will be held today at 1 p.m. relative to the Federal CARES Act Funding and partnering with them on food insecurities due to the pandemic and also provided a brief update on meetings held relative to the CARES Funding needs, which will also be discussed later in the meeting.

3. Appointments: There were none.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Issues, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 06/16/2020 in the amount of \$ 11,568,935.86
 - ii. 06/20/2020 in the amount of \$ 24,441.74 (Cost-Effective)
 - iii. 06/23/2020 in the amount of \$ 215,904.00
 - iv. 06/30/2020 in the amount of \$ 196,557.17
 - for a total amount of \$ 12,005,838.77
 - b. Over 90-Day Claims:
 - i. All American Plumbing – dated 12/2019 in the amount of \$630.00 (invoice just turned in);
 - ii. Code 4 – dated 03/2020 in the amount of \$421.85 (invoice just received);
 - iii. Legal Services of NW MN – dated 03/2020 (invoice just turned in);
 - iv. Ramsey County – dated 12/2019 in the amount of \$1,662.00 (invoice just received);
 - v. West Academic – dated 01/2020 in the amount of \$49.00 (invoice just turned in);

c. Additional Issues:

- i. Premier Biotech – remove duplicate payment of \$335.30 (paid in 03/2020).

(Knutson, Skarie), carried.

Auditor-Treasurer – Mary Hendrickson presented:

1. Licenses & Permits: There were none.
2. It was moved and seconded to accept the May 2020 Cash Comparison and Investment Summary as presented. (Okeson, Knutson), carried.
3. It was moved and seconded to approve the Becker County Board of Equalization minutes from June 16, 2020, as presented. (Knutson, Okeson), carried.

Emergency Management – Craig Fontaine presented:

1. It was moved and seconded to approve the addition of the Integrated Public Alert Warning System (“IPAWS”) Submission App (“IPAWS APP”) to the current ONSOLVE CodeRED 2020 contract for Becker County, at an extra cost of \$658.00 for 2020, with the total annual CodeRED Contract with IPAWS for 2021 at \$17,700.00, effective January 1, 2021. (Nelson, Knutson), carried.

Highway – Jim Olson presented:

1. It was moved and seconded to approve Resolution 07-20-1B, to approve the Bid Award for Project CP 003-599-031 to Dennis Drewes, Inc. of Frazee, MN, and to accept the low bid of \$244,168.00 to replace three (3) culverts along the Shell River in Carsonville Township, with the township to provide \$45,000.00, the MN Department of Natural Resources (MN-DNR) to provide \$175,000.00, and to also seek additional funding from the MN-DNR, with the County to cover any shortfall/remaining balance using County appropriate funds, as per the advice of the Highway Committee. (Knutson, Nelson), carried.
2. It was moved and seconded to approve the purchase of a 2020 Case IH Maxxum 150 CVX MFD Tractor and to accept the State bid price in the amount of \$143,029 from Trueman Welters of Buffalo, MN, and also the purchase of a Schulte RDX-117” Three-Point Snow Blower and Chute Kit from Shulte of Canada, in the amount of \$18,516.00. (Okeson, Nelson), carried.
3. It was moved and seconded to approve Resolution 07-20-1C, as presented, to hereby approve and enter into the MN Department of Transportation (MnDOT) Local Road

Improvement Program (LRIP) Grant Agreement in the amount of \$1,000,000.00 for the South Washington Avenue Project. (Nelson, Okeson), carried.

Human Services – Denise Warren presented:

1. It was moved and seconded to approve the NWI – No Wait Inside Software as a Service (SaaS) Contract, as presented, at a cost of \$29.00 per month and at 0.5 per message, to allow for social distancing at Human Services and the Department of Motor Vehicle at the Courthouse. (Skarie, Nelson), carried 3-2.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Public Health, and Transit, as presented. (Skarie, Knutson), carried.

Land Use – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 07-20-1E, to apply and if approved enter into and sign a grant agreement with the MN Pollution Control Agency (MPCA) under its FY 2020 Environmental Assistance Grant Program, to purchase an auto tie material baler for the Recycling Building a cost of up to \$500,000.00. (Skarie, Knutson), carried.
2. The request to apply for a MPCA Diesel Emission Reduction Act (DERA) Grant was pulled from the agenda with the recommendation by the Finance Committee to have the Environmental Affairs Committee review.
3. It was moved and seconded to approve Resolution 07-20-1D, to approve the 2020 Commercial Solid Waste Haulers Collection License to Lakes Area Roll-Off, LLC (License Number 26), with the provision that all of the licensing requirements of the Becker County Solid Waste Ordinance are met prior to the license being issued, effective July 7, 2020 to December 31, 2020. (Knutson, Skarie), carried.
4. It was moved and seconded to approve the installation of Fiber Optic Cable on the Solid Waste Campus using COVID funds and to approve the quoted prices for the following:
 - a. Arvig to install the fiber optic cable from the Transfer Station to the Recycling Building for a cost of \$11,420.00;
 - b. Ace Electric to run CAT 6 cable in the Recycling Building from the switch box to the sort line equipment and contract panel for \$1,350.00;
 - c. For Becker County IT Department to purchase a switch in an amount not to exceed \$3,118.00 and a switch box not to exceed \$600.00.(Nelson, Skarie), carried.
5. It was moved and seconded to dispose of County Property, a 2007 Ford Taurus, through Public Action, and to approve replacing it with a 2014 Ford Taurus from the Sheriff's Inventory. (Knutson, Okeson), carried.

Land Use – Natural Resources Management (NRM) and Parks & Recreation: Dan McLaughlin presented:

1. It was moved and seconded to approve Resolution 07-20-1A, as presented, to approve the Private Easement across tax forfeited land to Gerald and Laure Zirbel, to provide legal access from Mary Yellowhead Trail to their private property in Round Lake Township (Parcel # 32.0220.000) and based on the March 11th 2020 surveyed legal description. (Knutson, Okeson), carried.
2. There was a brief discussion on the request to replace doors at the Middle Cormorant Beach, with the item tabled for now, due to the high quotes received and until further review of alternatives can be researched.
3. Following the Board meeting, the commissioners will participate in a site visit of Dunton Locks.

County Administrator - CARES Funding Discussion: County Administrator, Mike Brethorst, presented:

1. County Administrator, Mike Brethorst, provided an update on the status of the Federal CARES Act Funding being allocated due to the COVID pandemic, with \$4.2 million dedicated to Becker County. He noted that the townships will be receiving \$540,000.00, the Detroit Lakes School District \$122,000.00 and another \$455,000.00 (Title Funds) and the City roughly \$713,849.00.

He also noted that the Finance Committee discussed options and presented their recommendations, noting that the first priority is to those businesses directly impacted.

Following discussion, Mike Brethorst reiterated that the Board was in support of reserving \$1 million for a grant program, \$1 million directly to Becker County for expenses related to COVID, and for the remainder to be placed in reserves for the time being. He also noted that the deadline for expending funds is December 1, 2020.

There was also discussion on other possible eligible projects including improved cubicles in the Auditor-Treasurer's office and Human Services, if appropriate, and also the first level of the Sheriff's office, to allow for more adequate distancing for the dispatchers, etc. The Law Library also may have some related needs.

It was also suggested to redesign the old jail in the courthouse, to possibly contract with Klein McCarthy or McGough Construction for the design and bidding, with it noted that if bids are not reasonable, to not proceed any further.

It was moved and seconded to enter into a contract with either Klein McCarthy or JLG Architects, for the redesign of the old jail, pending approval from the Finance Committee. (Knutson, Okeson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Chair

Following the meeting, the commissioners and County Administrator, Mike Brethorst, went on a site visit of Dunton Locks.