

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, May 5, 2020 at 8:15 a.m.  
LOCATION: Third Floor Jury Assembly Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya (remotely).
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, with the following changes: Add: Under Commissioners: Number 4: Extending a Declaration of a State of Emergency: Resolution 05-20-1D and Number 5: Purchase Request – Sneeze Guards. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of April 21, 2020, with the requested changes. (Knutson, Skarie), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Knutson: Environmental Affairs Committee, Natural Resources Management (NRM), and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).
  - b. Commissioner Nelson: Natural Resources Management (NRM), Highway Committee, and Finance Committee.
  - c. Commissioner Skarie: Becker County Fair Board and Lakeland Mental Health.
  - d. Commissioner Grimsley: Heartland Multi-Purpose Recreational Trail meeting, Land of the Dancing Sky, Transit, Lake Agassiz Regional Library (LARL), and Finance Committee.
  - e. Commissioner Okeson: Heartland Multi-Purpose Recreational Trail meeting, Highway Committee, and AMC Transportation Committee
3. Appointments:
  - a. It was moved and seconded to re-appoint Chris Jasken to the Pelican River Watershed Board of Directors, to serve another three-year term. (Okeson, Skarie), carried.

- b. It was moved and seconded to re-appoint Ginny Imholte to the Pelican River Watershed Board of Directors, to serve another three-year term. (Okeson, Grimsley), carried.
  - c. It was moved and seconded to appoint Harvey Aho to the Planning Commission to fulfill the remainder of a term set to expire January 2023, representing District 1. (Knutson, Okeson), carried.
  - d. It was moved and seconded to appoint Delvaughn King to the Board of Adjustments, to fulfill the remainder of a term set to expire January 2023, representing District 1. (Knutson, Skarie), carried.
4. It was moved and seconded to approve Resolution 05-20-1D, that Becker County extends its State of Emergency Declaration, to be congruent with the State of Minnesota declaration. (Nelson, Skarie), carried.
  5. It was moved and seconded to approve the purchase of Protective Glass “Sneeze Guards” at an amount of up to \$6,000.00 for the following offices; County Attorney, Planning and Zoning, County Administration, Environmental Services, Recorder’s, and Assessor’s, and other areas as appropriate, and to accept and award to the lowest bid. (Skarie, Nelson), carried.
  6. Commissioner Skarie noted that he received a letter from the State of MN commending Becker County Human Services on achieving a 100% on reporting to the State for this last year, noting this is a difficult accomplishment to achieve.
  7. Kris Bausman provided a brief COVID update. She reported that with more testing now available, the numbers of confirmed cases are increasing, with Becker County at 13 confirmed cases to date. She also noted that there are testing sites available at Essentia and Sanford in Detroit Lakes, and a site in Mahnomon.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Days Claims, as presented:
  - a. Auditor’s Warrants (Tuesday Bills):
    - i. 04/21/2020 in the amount of \$ 205,941.44
    - ii. 04/22/2020 in the amount of \$ 251.69 (cost-effective)
    - iii. 04/28/2020 in the amount of \$ 141,647.48
 For a total of . . . . . \$ 347,840.61
  - b. Over 90-Day Claims:
    - i. Farnams-Napa Invoice – dated 01/21/2020 (just turned in);

- ii. Lakes Country Towing – dated 09/16/2018 & 10/31/2019 (invoices just received);
- iii. O’Day – dated 08/14/2019 & 09/12/2019 (invoices just received).

(Nelson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses & Permits:
  - a. It was moved and seconded to approve the Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewal for Deep Wood Entertainment, LLC – Charlie’s Place – Height-of-Land Township. (Knutson, Okeson), carried.
  - b. It was moved and seconded to approve the New Tobacco License for Witt’s Island Lake Bait – Michael Witt – Shell Lake Township. (Knutson, Okeson), carried.
  - c. It was moved and seconded to approve the Tobacco License for Heinz Operations, Inc., dba The ‘59er – Tim Collins – Detroit Township. (Skarie, Okeson), carried.
  - d. It was moved and seconded to approve the Tubing Permit for K & K Tubing – Roger J. Klemm – Erie Township. (Okeson, Knutson), carried.

Land Use – Natural Resources Management (NRM): Dan McLaughlin presented:

- 1. It was moved and seconded to approve to offer the eleven (11) Timber Sale Tracts, as presented, for public oral auction on Friday, May 22<sup>nd</sup>, 2020. (Knutson, Okeson), carried.
- 2. It was moved and seconded to award the 2020 Site Preparation Contract to Future Forests of Askov, MN, the sole bidder; for 23 acres to trench and spray at a cost of \$160.00/acre, for a cost of \$3,680.00, 115 acres to spray at a cost of \$75.00/acres, for a cost of \$8,625.00; and Herbicide cost of \$2,831.00, for a total combined cost of \$15,136.00. (Knutson, Nelson), carried.
- 3. It was moved and seconded to award the 2020 Bud Capping Contract to Northwoods Forestry, Inc. of Eleva, WI, the low bid received; to bud cap 14 sites covering 294 acres at \$60.00/acre, for an estimated contract total of \$17,640.00. (Nelson, Okeson), carried.

Land Use – Parks & Recreation: Guy Fischer presented:

- 1. It was moved and seconded to approve the Becker County Workshop-Extension Contract between the Becker County Economic Development Authority (EDA) and

Extension, for the continued lease of the Becker County Workshop space; a 5-year contract, effective January 1, 2020 thru December 31, 2024, and to gradually increase the current monthly lease fee as follows:

- a. Year 2020 - \$315.00/month, for a total of \$3,780.00
- b. Year 2021 - \$350.00/month, for a total of \$4,200.00
- c. Year 2022 - \$360.00/month, for a total of \$4,320.00
- d. Year 2023 - \$370.00/month, for a total of \$4,440.00
- e. Year 2024 - \$380.00/month, for a total of \$4,560.00

(Nelson, Knutson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the Human Services Quarterly reports, as presented, for Adult Services (AS), Behavioral Health (BH), Children & Family Services (CFS), Child Support (CS), Income Maintenance (IM), Public Health (PH), and Combined (AS, PH, BH). (Knutson, Skarie), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Skarie, Knutson), carried.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to accept and ratify the tentative agreements for LELS Dispatch/Jailer Unit, with the changes as presented, to include a 2.5% wage increase for 2020 and 2.75% for 2021. (Skarie, Nelson), carried.
2. It was moved and seconded to approve the Non-Union Wage Scale General Increase, a 2.5% wage increase for 2020 and 2.75% for 2021. (Knutson, Okeson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 05-20-1A, as presented, to approve the Bid Award for Project SAP 003-626-022 (CSAH 26) to Minnerath Construction, Inc. of Cold Spring, MN and to accept their low bid in the amount of \$2,225,335.71. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 05-20-1B, as presented, to approve the Bid Award for Bituminous Materials – Emulsion Oils to Flint Hills Resources, at \$418.00/ton. (Okeson, Nelson), carried.

3. It was moved and seconded to approve Resolution 05-20-1C, to fill the vacant full-time Crew Chief-Survey position, due to a retirement, with a full-time Senior Highway Technician position. (Okeson, Nelson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

Following the meeting, the commissioners, County Administrator, Mike Brethorst, Highway Engineer, Jim Olson, and other Highway staff attended a work session/working lunch in the 3<sup>rd</sup> Floor Jury Assembly Room of the Courthouse, to discuss the proposed new Public Works Building.

/s/ Michael M. Brethorst  
Michael M. Brethorst  
County Administrator

/s/ Ben Grimsley  
Ben Grimsley  
Board Chair