

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 1, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

The Quarterly Joint Governance meeting was held in the Board Room of the Becker County Courthouse at 7:00 a.m., with the Commissioners, County Administrator, Mike Brethorst, along with staff from the Detroit Lakes Chamber of Commerce, Detroit Lakes Public Schools, M-State, and the City of Detroit Lakes in attendance.

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Nelson, Knutson, Grimsley, and Skarie; County Administrator, Michael Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Sheriff: Number 2: Request Approval to Post for a Variable Hour Corrections Officer Pool and to Hire as a Vacancy Occurs: Add: Resolution 10-19-1H; and following the Sheriff's agenda items, at approximately 9:40 a.m., Add: Planning & Zoning: Number 1: Two-Mile Extra Territorial Boundary Update. (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of September 17, 2019, with the requested changes. (Nelson, Knutson), carried.

Commissioners

1. Open Forum:
 - a. Duane Erickson, Wild Rice Watershed District Board member representing Becker and Clay Counties, spoke in reference to the watershed and concerns relative to the Red River Watershed Management Board.
 - b. Clark Lee spoke in reference to the request coming forward again to the Planning Commission and the Board of Commissioners by Richard and Dana Laine for a Commercial Planned Unit Development (PUD), a proposed 14 Unit RV Park to be located on the east side of Big Toad Lake.

Discussion followed with Mr. Lee proposing that the Board consider changing the procedure today, suggesting the Board require a set amount of time before a request that has been denied, can be submitted again for consideration. He reported that Hubbard County recently made a procedural change in that a request that has been denied, cannot be submitted again for consideration for twelve (12) months.

Discussion followed with no action taken by the Board, noting that they would not support a change in procedure without an attorney's review and without proper public notification. It was also noted that any proposed changes would need to be vetted through the proper committee.

2. Reports and Correspondence: The Commissioners reported on the following meetings:

- a. Commissioner Nelson: Sunnyside, Economic Development Authority (EDA), Becker County Soil & Water Conservation District, University of MN-Extension Committee, and met with County Surveyor, Roy Smith, relative to the Two-Mile Extra Territorial Buffer.
- b. Commissioner Skarie: Lakeland Mental Health (LMH), Becker County Fair Board, Environmental Affairs Committee, and Partnership4Health.
- c. Commissioner Grimsley: Sunnyside, Becker County Historical Society & Museum, Lake Agassiz Regional Library (LARL) Board, Heartland Trail, Historical Society/ Museum Building Committee, Transit Advisory Committee, and Development Achievement Center (DAC) meeting.
- d. Commissioner Okeson: Transit Advisory Committee and Sheriff's Committee.
- e. Commissioner Knutson: Environmental Affairs Committee, Economic Development Authority (EDA), Prairie Lakes Municipal Solid Waste Authority (PLMSWA), and attended the Assessor position interviews, along with County Administrator, Mike Brethorst.

3. Appointments:

- a. It was moved and seconded to reappoint Priscilla Bowman to the Sunnyside Board, to serve another term. (Nelson, Grimsley), carried.
- b. Commissioner Nelson reported that there will be two Sunnyside Board member positions open as of January 1, 2020.
- c. It was moved and seconded to appoint Commissioners Okeson and Nelson to the Becker County Historical Society & Museum's Building Committee, with one of them to serve as an alternate member, at their discretion. (Knutson, Grimsley), carried.

4. County Administrator – Mike Brethorst presented:

- a. It was moved and seconded to approve to apply for and participate in the 2020 Sunnyside Care Equitable Cost-Sharing for Publicly Owned Nursing Facilities (ECPN) Program, as presented, for the earliest effective date of January 1, 2020 through December 31, 2020. (Nelson, Grimsley), carried.
- b. No action was taken today relative to the 2020 requested obligation estimates of \$19,110, with it noted that consideration will be given during the budget process.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional items, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 09/17/2019 in the amount of \$ 241,410.83
 - ii. 09/20/2019 in the amount of \$ 25,629.42 Cost-Effective
 - iii. 09/25/2019 in the amount of \$ 378,607.53For a total amount of..... \$ 645,647.78
 - b. Over-90-Days:
 - i. L & M Fleet - in the amount of \$372.48 from February 2019 (invoice just turned in);
 - ii. Olympic Sales, Inc. – in the amount of \$184.41 from April 2019 (invoice just turned in).
 - c. Additional Issue - request to reduce claims by \$17,162.03
 - i. City of Detroit Lakes Utility Bill – in the amount of \$11,162.03 due October 1st - pay as Auditor Warrant;
 - ii. Titus Maintenance – reduce payment by \$6,000.00 (paid on previous invoice).(Grimsley, Knutson), carried.
2. It was moved and seconded to approve the following Desktop/Laptop Fall Purchase Order, for a total amount of \$30,047.00:
 - a. 28 Lenovo Desktop Computers, at a cost of \$655.00 each, and network at a cost of \$542.00, for a total cost of \$18,882.00 from SHI, Inc., Somerset, NJ;
 - b. 11 Lenovo Think Pro Laptops, at a cost of \$1,015.00 each, for a total amount of \$11,165.00 from NOW MICRO of St. Paul, MN.(Knutson, Nelson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve Resolution 10-19-1A, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Pine to Prairie Pheasants Forever Chapter on December 17, 2019 at the Cormorant Community Center, 10929 County Highway 5, Pelican Rapids, MN in Cormorant Township. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-19-1C, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Sanford Health Foundation on January 25, 2020 at the Roadhouse Bar & Grill, 11740 County Road 5, Lake Park, MN in Cormorant Township. (Nelson, Skarie), carried.

3. It was moved and seconded to approve the Tobacco License – Renewals as follows:
 - a. Sunlite Bar & Grill – Detroit Township;
 - b. The Cormorant Pub, Inc. – Cormorant Township;
 - c. Toad Lake Store – Toad Lake Township;
 - d. Osage Bait & Tackle – Osage Township.(Nelson, Knutson), carried.

Assessor: Lisa Will presented:

1. It was moved and seconded to approve the following abatement, as presented:
 - a. PIN #: 49.1593.955 – City of Detroit Lakes – in the amount of - \$ 642.00, due to Clerical Error. (Skarie, Grimsley), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the purchase of the Mototrbo Software upgrade for GPS tracking, at a cost of \$6,267.50, from MidStates Wireless in Fargo, ND. (Nelson, Skarie), carried.
2. It was moved and seconded to set the Highway Road Tour date for Tuesday, October 29th at 8:15 a.m. (Nelson, Skarie), carried.

Recorder's Office: Patty Swenson presented:

1. It was moved and seconded to approve the purchase of the Microfilm Scanner Upgrade from ISC of Eden Prairie, MN, to include the View Scan IV Pricing of \$5,495.00 and the 12-Month On-Site Support Plan (parts, labor, and annual cleaning) at a cost of \$585.00, for a total cost of \$6,080.00. (Nelson, Knutson), carried.

It is noted that the computer replacement needed is included in the fall computer purchase noted above, for a total amount of \$665.00 from SHI, Inc.

Public Hearing to Reclassify Tax Forfeited Land in Burlington Township – Parcel #: 03.7007.000 as Non-Conservation: Resolution 10-19-1B: Auditor-Treasurer, Mary Hendrickson, presented:

1. Auditor-Treasurer, Mary Hendrickson, noted that the parcel being presented today has been land-locked and is on the list for the land sale this week at Becker County.
2. Board Chair Okeson opened the hearing for public comment:
 - a. Roger Price of Bucksmill Road in Detroit Lakes, MN expressed concern over the valuation of the property and asked that the sale of the property be delayed for one year.
 - b. Mary Hendrickson noted that the price was set by the County Assessor and approved by the County Board in July of this year. Board Chair Okeson noted that an auction is done every other year with a lot of staff time involved, and that the County would not hold a separate sale for one parcel.

- c. With no one else from the public present to comment, Board Chair Okeson closed the hearing for public comment and discussion followed.
- d. It was moved and seconded to approve Resolution 10-19-1B, to hereby declare 80 acres, more or less of Parcel #: 03.7007.000, be reclassified as Non-Conservation for future sale, and to approve the Reclassification, as presented. (Knutson, Skarie), carried.

Sheriff: Shane Richard presented:

1. It was moved and seconded to approve Resolution 10-19-1E, to approve the 2020 Toward Zero Deaths (TZD) Enforcement Grant for Federal Fiscal Year 2020, effective October 1, 2019 – September 30, 2020, in the amount of \$45,800.00. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-19-1H, to hire a pool of variable hour part-time Corrections Officers through the normal hiring process, to ensure coverage in the jail. (Nelson, Knutson), carried.
3. Discussion was held in reference to the process of seizing vehicles, with it noted that this is set by State Statute. It was also suggested that at some point the Sheriff's Committee and County Attorney's office review the County's policy for seizing vehicles.
4. It was moved and seconded to approve to sell a forfeited vehicle, a 2016 Chevy Silverado Z71 4-Door vehicle, through MidStates Auction, and to establish a minimum bid price, to be determined by the Sheriff's office. (Knutson, Skarie), carried 4-1.

Planning & Zoning: Kyle Vareberg and Roy Smith presented:

1. An update on the status of the City's ordinance relative to the two-mile extraterritorial buffer was presented. It was noted that a meeting was held with the City of Detroit Lakes a few weeks ago. A request, in writing from the County, was provided to the City outlining Becker County's request for changes to the ordinance. It was noted that the City and the County still had differences of view on the matter.

Following discussion, the Board directed County Administrator, Mike Brethorst, to schedule a meeting with the Community Development Committee, and for the County Administrator to attend, along with Commissioner Skarie, Commissioner Okeson, Planning and Zoning Director, Kyle Vareberg, and County Surveyor, Roy Smith. It was further recommended to move forward with forming a Joint Powers, if needed, depending on the outcome of the meeting, as noted above.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 10-19-1D, to hire a full-time Social Worker (Becker County Jail Diversion Community Coordinator) for the Behavioral Health Unit through the normal hiring process; and if filling that vacancy creates another

vacancy in Human Services, to fill that vacancy also. (Skarie, Grimsley), carried. It was recommended to review the benefits of the program position in two years.

2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Skarie), carried.

Land Use – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 10-19-1F, to approve the 2020 Solid Waste Assessment Fee Schedule, as presented, to help off-set higher disposal fees at the Perham Resource Recovery Facility and the Fargo Landfill, and to increase funding for replacement of future capital expenditures. (Knutson, Skarie), carried 4-1.
2. It was moved and seconded to approve Resolution 10-19-1G, to approve the 2020 Solid Waste Fee List Schedule, as presented, to cover increased solid waste disposal rates at the Perham Resource Recovery Facility and the Fargo Landfill, increases in labor costs and other operational costs, and to raise funds for future capital purchases. (Knutson, Nelson), carried.

Being no further business, Board Chair Okeson adjourned the meeting.

/s/ Michael Brethorst
Michael Brethorst
County Administrator

/s/ John Okeson
John Okeson
Board Chair