

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, July 2, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

*The Quarterly Joint Governance meeting was held at M-State in Detroit Lakes, MN, with Detroit Lakes Public Schools hosting. All the commissioners and County Administrator, Mike Brethorst attended.

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Nelson, Knutson, and Skarie; County Administrator, Michael Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: under Commissioners - Appointments: Remove: Number 3A: Pelican River Watershed District Board of Manager Position, to allow additional time for the commissioners to review candidates; under Human Services: Add: Number 3: MOU between Becker County & White Earth Nation Multi-Disciplinary Team & MN Elder Justice Center, and Authorization to Designate Human Services Director as Signatory; under Human Resources: Remove: Number 1: On-Line Benefit Enrollment Software; and at 10:05 a.m.: Add: Land Use – Parks & Recreation: Number 1: Letter of Commitment Seeking National Park Service Assistance for Proposed Regional Park. (Knutson, Nelson), carried.
4. It was moved and seconded to approve the minutes of June 18, 2019 with the requested change. (Knutson, Nelson), carried.

Commissioners

1. Open Forum:
 - a. Chris Jasken, an applicant for the Pelican River Watershed recently vacated Board position was present. He spoke to his interest and willingness to serve on the Pelican River Watershed District Board of Managers. He provided information on his background and experience as a Licensed General Building Contractor/Small Developer in the area. He requested consideration by the Board for an upcoming appointment needed to the PRWD Board of Managers, to fulfill the remainder of a vacated term.
 - b. The Board thanked Mr. Jasken for the information and for his interest in serving on the PRWD Board of Managers. Prior to this, the Commission had one candidate that applied for the appointment. Following his comments, Commissioner Knutson stated, he would like to add the Appointment of

Managers back onto the agenda and act today. It was noted that one other candidate has expressed interest as well and submitted a letter of application; however, was not present at the meeting.

2. It was moved and seconded to approve adding back onto the agenda: Appointment: Pelican River Watershed District Board of Managers Position. (Knutson, Grimsley), carried.
3. It was moved and seconded to appoint Chris Jasken to the Pelican River Watershed District Board of Managers, to fulfill the remainder of a vacated term set to expire on May 25, 2020. (Knutson, Grimsley), carried.
4. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Knutson: Environmental Affairs Committee, Law Library Annual meeting, and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).
 - b. Commissioner Nelson: Economic Development Authority (EDA), University of MN-Extension Committee, Highway Committee, and One-Watershed/One-Plan Committee meeting in Ada, MN.
 - c. Commissioner Skarie: Jail Diversion Committee, Lakeland Mental Health (LMH), and Becker County Fair Board.
 - d. Commissioner Grimsley: Becker County Historical Society & Museum, Lake Agassiz Regional Library (LARL) Board, Development Achievement Center (DAC), Finance Committee meeting, and attended Emergency Management Training for Elected Officials.
 - e. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission and Sheriff's Committee.

County Administrator – Redistribution of Managers – Wild Rice Watershed District: County Administrator, Mike Brethorst, presented:

1. County Administrator, Mike Brethorst, presented information relative to the Board's consideration to petition the Minnesota Board of Water and Soil Resources (BWSR), for Becker County to have additional representation on the Wild Rice River Watershed District Board, as discussed. He reiterated that currently Becker County is allowed only one (1) member, while Clay County with similar percentage of geographic area, is allowed two (2) members.

A brief discussion was held and it was the consensus of the Board to move forward with beginning to petition BWSR for a redistribution or adding an additional member to represent Becker County on the Wild Rice Watershed District Board, and to direct the County Administrator, Mike Brethorst, to begin the process.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits – Public Hearing – 9:00 a.m. - Becker County Courthouse:
Application for 4 Corners – New Off-Sale Liquor License – Erie Township: Auditor-Treasurer, Mary Hendrickson, presented:
 - a. Board Chair Okeson called to open the Public Hearing beginning at 9:00 a.m., as advertised.
 - b. It was moved and seconded to open the Public Hearing at 9:00 a.m., as advertised, relative to the application for a new Off-Sale Liquor License for 4-Corners in Erie Township. (Knutson, Grimsley), carried.
 - c. Auditor-Treasurer, Mary Hendrickson, provided information relative to the application, reporting that notices were sent to the competing businesses within a five (5) mile radius of 4 Corners. She also noted that the County Attorney and Sheriff's office have approved the application and if the Board approves today, then the State will review for final approval and confirmation.
 - d. Aaron Askelson, owner of Lakes Sporting Liquors voiced his concerns, noting that Erie Township allegedly did not advertise or post the hearing at the township level adequately. He also commented that his business is located across the road from 4 Corners.
 - e. Board Chair Okeson called for any other public comment and no one else came forward to address the Board.
 - f. The Public Hearing was closed.

Following, the Auditor-Treasurer, Mary Hendrickson brought the request forward to approve the New Off-Sale Liquor License for 4 Corners, as discussed.

- a. It was moved and seconded to approve the New Off-Sale Liquor License for 4 Corners for Joshua James and Kayla Jean Swangler; Brian Edward Nelson; Cari Kay and Michael Gerhard Dean Hough – Erie Township. (Skarie, Knutson), carried. It was noted that the Township has approved the application, as submitted.
2. It was moved and seconded to approve the Becker County Board of Appeals and Equalization meeting minutes, as presented, from the meeting held on Monday, June 17, 2019 at 6:00 p.m. in the First Floor-Board Room of the Becker County Courthouse. (Knutson, Nelson), carried.
 3. It was moved and seconded to approve the Tax Increment Financing (TIF) Correction – City of Detroit Lakes – add tax for 61 parcels for a total \$32,908.00. (Grimsley, Skarie), carried.

4. It was moved and seconded to approve Resolution 07-19-1H, to hire a full-time Fiscal Supervisor through the normal hiring process and if filling that vacancy creates another vacancy to fill that vacancy also. (Grimsley, Skarie), carried.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Item, as presented:

a. Auditor's Warrants (Tuesday Bills):

i.	06/18/2019 in the amount of \$	343,810.17
ii.	Cost Effective	\$ 22,905.36
iii.	06/21/2019 in the amount of \$	11,318,252.69
iv.	06/25/2019 in the amount of \$	<u>47,260.33</u>
	for a total amount of	\$ 11,732,228.55

b. Over-90-Days:

- i. Essentia Health - 2018 Claims, in the amount of \$415.24 (balance after private insurance paid);
- ii. RMB Environmental Labs – 2018 Claim, in the amount of \$185.00 (invoice just received);

c. Additional Item:

- i. Request to add Commissioner Expense Report – in the amount of \$1,154.45.

(Grimsley, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the purchase of a 2020 Mack Tandem Plow Truck Chassis with Plow Equipment for a total cost of \$249,182.00 at State Contract Price (Tandem Axle Cab/Chassis from Nuss Truck of Roseville at a cost of \$121,840.00, plus Sales Tax of \$7,920.00, Dump Box and Plow Equipment from Towmaster of Litchfield at a cost of \$119,422.00). (Nelson, Knutson), carried.
2. It was moved and seconded to deny the request to approve Resolution 07-19-1E, to hire a full-time position for a Senior Engineer Technician. (Knutson, Grimsley), carried.
3. It was moved and seconded to approve Resolution 07-19-1F, that the Becker County Highway Engineer is hereby authorized to contract for professional services with Moore Engineering, Inc., for Audubon Street Improvements at a cost of \$145,000.00. (Skarie, Nelson), carried.

Sheriff: Sheriff Todd Glander and Chief Deputy Shane Richard presented:

1. It was moved and seconded to approve Resolution 07-19-1A, to enter into an agreement with Townsquare Live Events, LLC, for Becker County to provide personnel for law enforcement response and traffic control from July 31st through August 4, 2019 in connection with the "WeFest 2019" event to be held at the Soo Pass Ranch in Lake View Township in Becker County, MN, for a total cost of \$41,000.00, with half to be paid to the County in August and the other half in November 2019; and to authorize the Board Chair, County Administrator, and County Attorney to sign on behalf of the County. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 07-19-1B, as presented, to approve the Joint Powers Agreement (JPA) with the MN Department of Corrections to continue to house State work release inmates at the Becker County Jail for Fiscal Year 2020, with the State to pay \$55.00 per day/per State Offender participating in the work release program, not to exceed \$125,000.00; and to authorize the Board Chair to sign said agreement. (Knutson, Skarie), carried.
3. It was moved and seconded to approve Resolution 07-19-1C, to approve the Joint Powers Agreement (JPA) with the MN Department of Corrections, to continue the Institution Community Work Crew (ICWC) Housing Building Program at the Becker County Jail for Fiscal Years 2020 and 2021, with the State to pay \$55.00 per day/per State Offender participating in the work release program, not to exceed \$450,000.00; and to authorize the Board Chair to sign said agreement. (Knutson, Skarie), carried.
4. It was moved and seconded to approve Resolution 07-19-1D, to approve the Joint Powers Agreement (JPA) with the MN Department of Corrections, to continue the Sentencing to Serve (STS) Program at the Becker County Jail, with the State to reimburse Becker County at an amount not to exceed \$23,345.46 for Fiscal Year (FY) 2020 and \$24,162.55 for FY 2021 (total = \$47,508.01); and to authorize the Board Chair to sign said agreement. (Skarie, Knutson), carried.
5. It was moved and seconded to approve the purchase of six (6) 2020 Police Utility Units at a cost of \$225,513.36 and three (3) Unmarked Patrol Units at a cost of \$112,909.68 from Tenvoorde Ford of St. Cloud, MN, for a total cost of \$338,423.04. (Grimsley, Knutson), carried.
6. It was moved and seconded to approve the purchase of K-9 Squad Equipment, as presented, in the amount of \$14,070.47 from Code 4 Services, Pelican Rapids, MN, with part of the cost paid with donations. (Skarie, Knutson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 07-19-1G, as presented, that Becker County supports the recommendation of Becker County Human Services to the MN Department of Human Services, in approving Blue Plus, Medica, and UCare as Managed Care Organizations (MCO's) to provide managed health care services in Becker County. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Human Services claims for Public Health, Human Services, and Transit, as presented. (Grimsley, Skarie), carried.
3. It was moved and seconded to approve the Memorandum of Understanding (MOU) between Becker County and the White Earth Nation Multi-Disciplinary Team (MDT's) to partner and work with the MN Elder Justice Center relative to our community's Vulnerable Adult/Elder Abuse MDT; and to authorize Human Services Director, Denise Warren, as signatory of said MOU, on behalf of Becker County. (Skarie, Grimsley), carried.

Land Use – Parks & Recreation: Letter of Commitment Seeking National Park Service Assistance for Proposed Regional Park: Guy Fischer presented:

1. Following discussion, Board Chair Okeson noted that it was the consensus of the Board to move forward with sending the letter, as presented, to David Thomson, Chief of the Rivers & Trails Program, Midwest Region for the National Park Service relative to the proposed Regional Park, as discussed.

Being no further business, Board Chair Okeson adjourned the meeting.

/s/ Michael Brethorst
Michael Brethorst
County Administrator

/s/ John Okeson
John Okeson
Board Chair

Following the adjournment of the meeting, the commissioners; County Administrator, Mike Brethorst, Sheriff Todd Glander and Chief Deputy Shane Richard participated in a tour of the old jail.