

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, April 2, 2019 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

The Becker County Board of Commissioners, along with County Administrator, Mike Brethorst, attended the Quarterly Joint Governance meeting at 7:00 a.m., held at St. Mary's EMS, with the Detroit Lakes Chamber of Commerce hosting.

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Nelson, Knutson, and Skarie; County Administrator, Michael Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Number 3: Appointments: Add: Transit Advisory Committee (TAC) Members (5); Under Land Use – Environmental: Add: Number 2: Authorization for County Administrator, Mike Brethorst, to Sign MPCA Grant Documents through the SWIFT Program; and Remove: Agenda Item at 10:05 a.m.: West Central MN Communities Action, Inc.. (Grimsley, Knutson), carried.
4. It was moved and seconded to approve the minutes of March 19, 2019 as presented. (Knutson, Skarie), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Okeson: Highway Committee, Sheriff's Committee, Pelican River Watershed District, and Transit Committee.
  - b. Commissioner Knutson: Natural Resources Management (NRM) Committee, Economic Development Association (EDA) Annual and Regular meeting, Prairie Lakes Municipal Solid Waste Authority (PLMSWA) Regular and Finance meeting, and Sheriff's Committee.
  - c. Commissioner Nelson: Economic Development Association (EDA), Natural Resources Management (NRM) Committee, and Pelican River Watershed's - One Watershed-One Plan Committee. He also noted that he is researching options for the possibility of a park in the Cormorant area.
  - d. Commissioner Skarie: Lakeland Mental Health (LMH) and the Fair Board.

- e. Commissioner Grimsley: Lake Agassiz Regional Library (LARL), Development Achievement Center (DAC), Sunnyside, Transit Advisory Committee (TAC), Human Services Committee, and Finance Committee.
  - f. It was moved and seconded to approve any of the commissioner's attendance at the Emergency Management Training for Elected and Senior Officials on Thursday, June 27, 2019 from 6:00 to 8:30 p.m. in the Becker County Emergency Operations Center (EOC) Meeting Room (3<sup>rd</sup> Floor) of the Becker County Courthouse. (Skarie, Grimsley), carried.
3. Appointments:
- a. It was moved and seconded to appoint Sue Braun and Gerald Johnson to serve as members of the Becker County Transit Advisory Committee (TAC). (Grimsley, Knutson), carried.
  - b. It was moved and seconded to appoint Kent Benson to serve as a member of the Becker County Transit Advisory Committee (TAC). (Nelson, Grimsley), carried.
  - c. It was moved and seconded to appoint Trudy Maninga to serve as a member of the Becker County Transit Advisory Committee (TAC). (Knutson, Grimsley), carried.
  - d. It was moved and seconded to appoint Amy Erickson to serve as a member of the Becker County Transit Advisory Committee (TAC). (Okeson, Grimsley), carried.
  - e. Discussion followed in regards to the newly appointed members of the TAC relative to district representation and length of terms, with the following agreed upon:
    - i. Amy Erickson – District 3 – Term ending December 31, 2021
    - ii. Kent Benson – District 5 – Term ending December 31, 2021
    - iii. Sue Braun – District 4 – Term ending December 31, 2020
    - iv. Gerald Johnson – District 2 – Term ending December 31, 2020
    - v. Trudy Maninga – District 1 – Term ending December 31, 2021
4. It was noted that the Annual Becker County Association of Township Officers meeting will be held on Thursday, April 11, 2019 at 7:00 p.m. (registration 6:30 p.m. to 7:00 p.m.), at the Becker County Courthouse in the 3<sup>rd</sup> Floor Jury Assembly Room (courtside).

County Administrator: Mike Brethorst presented:

- 1. It was noted that the White Earth Tribal Council has extended an invitation to Becker County to attend the State of the Nation on Thursday, April 4<sup>th</sup>, 2019, beginning at 10:00 a.m. at the Shooting Star Casino, Mahnomen, MN.

2. It was moved and seconded to approve Resolution 04-19-1A (Option-Match), as presented, that Becker County approves a one-time contribution of \$35,000.00 to the North Country Food Bank, for the specific purpose of a capital campaign for the construction of a new facility, and if the facility is not built by December 31, 2024 the funding shall be repaid to Becker County in full, with these funds contingent on a local match from Polk County, at an amount of not less than \$35,000.00. (Knutson, Grimsley ), carried.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Items, as follows:

- a. Auditor's Warrants (Tuesday Bills):
  - i. 03/19/2019 in the amount of \$ 37,339.49
  - ii. 03/22/2019 in the amount of \$ 22,113.20
  - iii. 03/26/2019 in the amount of \$ 273,602.55for a total amount of . . . . . \$ 333,055.24
- b. Over-90-Days:
  - i. Fargo Forum in the amount of \$52.75 (October 2018 invoice sent to wrong address);
  - ii. Go To parts in the amount of \$232.88 (October 2018 parts returned – waited for credit invoice);
  - iii. O'Reily Auto Parts in the amount of \$6.99 (just received invoice from December 2018);
- c. Additional Issues:
  - i. M. Flemmer - Arby's credit card charge in the amount of \$7.59 (no itemized receipt);
  - ii. M. Flemmer – Big Tom's Diner credit card charge in the amount of \$22.73 (no itemized receipt);
  - iii. Ben Bruce – Hyatt Regency credit card charge in the amount of \$41.38 (no itemized receipt).

(Grimsley, Knutson), carried.

2. It was moved and seconded to approve the purchase of Lenovo Laptop Replacements for 2019 for the Human Services - Child Protection Unit and the Highway Department Shop; to replace 20 Surface Pros with laptops, four (4) new laptops and one (1) docking station from Morris Electronics, Morris, MN, at a cost of \$33,335.39. (Nelson, Skarie), carried.

3. It was moved and seconded to approve the purchase of office furniture for the County Administrator's office and to accept the low quote of \$4,926.22 from Cooper of Fergus Falls, MN. (Knutson, Skarie), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:

- a. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewals, as follows:
  - i. MFB EVENTS, LLC – WeFest – Lakeview Township (Previously Townsquare – NEW;
  - ii. Resort Management Corp – Forest Hills Golf & RV Resort – Audubon Township;
  - iii. Shady Hollow Flea Market – DBA: Shady Hollow Grill & Pizzeria – Lake View Township;
  - iv. BAM Enterprises Inc. – DBA: Bleachers Bar and Grill – Timothy and Julie Coyne - Lakeview Township;
  - v. Peggy L. Branstrom – Osage Bait & Tackle – Osage Township;
  - vi. Detroit Country Club Inc. – Sam Rufer, President – Lakeview Township;
  - vii. Detroit Mountain Recreation Area, Inc. - Detroit Mountain Recreation Area – Erie Township;
  - viii. T & J Randy's, Inc. – DBA TJ's Booze Bistro – Lake Eunice Township;
  - ix. \* LP Holding – DBA Hooligan's Lakeside – Lake Eunice Township; (Following the adjournment of the Board meeting, Auditor-Treasurer, Mary Hendrickson, corrected this item as it had inadvertently been placed under the On/Sale List and should have been under the Combination On/Off Sale List below).
  - x. Ventures 55, LLC – Cormorant Inn – Cormorant Township.

(Skarie, Nelson), carried.

- b. It was moved and seconded to approve the Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewals, as follows:
  - i. Dirty Jeans LLC – DBA Tri Lakes Roadhouse - Cormorant Township;
  - ii. Cotton Lake Curley's, LLC dba: Curley's on Cotton Laker – Erie Township;
  - iii. Cynthia Lou Knoll – Toad Lake Store – Toad Lake Township;
  - iv. Northern Inn - Lance P. & Tam T. Highman – Toad Lake Township;
  - v. \*LP Holding – DBA Hooligans Lakeside – Lake Eunice.

(Nelson, Knutson), carried.

c. It was moved and seconded to approve the 3.2 On/Off License Renewals, as follows:

- i. MFB Events, LLC – We Fest – Lakeview Township (Previously Townsquare) - NEW;
- ii. Whaley’s Resort & Campground, LLC – Nathan or Mitchell Lauwagie – Round Lake Township;
- iii. Loon Echo Inc./Elbow Lake Store & Bar – Round Lake Township;
- iv. Frazee Golf, INC. – Burlington Township;
- v. Tamarac Resort – Randy Blanford - Sugar Bush Township.

(Nelson, Skarie), carried.

d. It was moved and seconded to approve the Wine/Strong Beer License Renewals, as follows:

- i. Ella Marie’s Café & Collectibles – Ella Marie’s LLC –Cormorant Township (No Strong Beer);
- ii. Richwood Winery – Penny Aguirre – Richwood Township.

(Nelson, Knutson), carried.

e. It was moved and seconded to approve the Liquor Off-Sale – License Renewals, as follows:

- i. Richwood Off Sale Inc. – John Johnson – Richwood Township;
- ii. Byer’s Liquors, LLC – Kevin Byer – Osage Township.

(Nelson, Knutson), carried.

f. It was moved and seconded to approve the 3.2 Off Sale Renewal, as follows:

- i. Peggy L. Branstrom – Osage Bait & Tackle – Osage Township.

(Knutson, Nelson), carried.

2. It was moved and seconded to accept the February 2019 Cash Comparison and Investment Summary, as presented. (Skarie, Knutson), carried.

Assessor: Abatements: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:

a. PIN #: 49.0710.000 in the City of Detroit Lakes for the following amounts and years, due to Railroad Lease terminated:

- i. 2015: - \$ 782.00
- ii. 2016: - \$ 1,290.00
- iii. 2017: - \$ 1,326.00

- iv. 2018: - \$ 1,438.00
- v. 2019: - \$ 78.00

- b. PIN #: 49.2538.210 in the City of Detroit Lakes, in the amount of - \$10,558.00, due to Tax Court Stipulation.

with the total amount of the abatements at - \$15,472.00.

(Grimsley, Knutson), carried.

Transit: Kevin Johnson presented:

- 1. It was moved and seconded to approve Resolution 04-19-1B, to enter into the 2019 State of Minnesota - Transit Operation and Capital Grant, with a County match of 5% for operating and 20% match for capital costs; and to approve the County Administrator to execute the aforementioned agreement and any amendments thereto. (Grimsley, Knutson), carried.

Land Use – Natural Resources Management (NRM): Dan McLaughlin presented:

- 1. It was moved and seconded to approve the sale of ten (10) tracts, as presented (on 278 acres - will sell 3,724 cords), for the Public Timber Sale Auction on Friday, April 12, 2019. (Skarie, Knutson), carried.
- 2. It was moved and seconded to approve the purchase of a Yamaha Viking II Snowmobile from Seaberg Power Sports, at an amount not to exceed \$11,100.00, to replace the current 2005 Skandic. (Nelson, Knutson), carried.
- 3. It was moved and seconded to approve the purchase of a John Deere Zero-Turn Mower and to accept the low quote from RDO of Hawley, MN in the amount of \$8,000.00. (Nelson, Knutson), carried.

Land Use – Environmental Services: Steve Skoog presented:

- 1. It was moved and seconded to approve Resolution 04-19-1I, to hire one (1) Full-Time Emergency Temporary Transfer Station Worker in the Land Use Department, due to a leave of absence. (Skarie, Knutson), carried.
- 2. It was moved and seconded to authorize the County Administrator, Mike Brethorst, to sign MPCA Grant Documents through the SWIFT Program. (Knutson, Grimsley), carried.

LMCBay Auction Donation to the Becker County Food Pantry:

1. A check was presented to Becker County Food Pantry Director, Bradley Carlson, in the amount of \$2,112.00, the total amount raised by Becker County employees for the Becker County Food Pantry through their annual LMCBay On-Line Auction fundraiser.

Human Services: Denise Warren and Emma Wartman presented:

1. It was moved and seconded to approve Resolution 04-19-1H, to hire a Full-Time Behavioral Health Social Worker through the normal hiring process, due to a resignation. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Skarie), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 04-19-1D, to accept the low bid in the amount of \$108,925.00 from Houle Excavating of Little Falls, MN for Project CP 003-618-002, for Box Culvert, Grading, and Surfacing of County Road 18, and to authorize and direct the County Board Chair and County Administrator to execute and enter into said contract, on behalf of Becker County. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 04-19-1E, as presented, to accept the low bids for road maintenance contracts from the low bidders, for Areas 1 through 8, except for Area 2, due to the low bidder not meeting the required three-year operator experience, and pending review from the County Attorney's office; and to authorize the County Engineer to award the maintenance contracts for these areas and to execute and enter into said contracts, on behalf of Becker County. (Nelson, Skarie), carried.
3. It was moved and seconded to approve Resolution 04-19-1F, as presented, to accept the low bids for Roadside Mowing Contracts, for Areas 1 through 4 for 2019, and to authorize the County Engineer to award the various contracts, and to authorize and direct the County Engineer, on behalf of Becker County, to execute and enter into said contracts, as outlined in said resolution. (Knutson, Skarie), carried.
4. It was moved and seconded to approve Resolution 04-19-1G, as presented, that the Becker County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings permanent and adequate funding to Minnesota's statewide transportation system. (Nelson, Skarie), carried.

5. It was moved and seconded to approve the "Guidelines for Named Highways", with the change in verbage relative to Number 10, "Consideration may be given to ~~renew~~ extend the designation and replace the route markers as needed". (Knutson, Nelson), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve Resolution 04-19-1K, to approve and accept the 2018 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement, as presented, and to authorize the Board Chair and County Administrator to sign on behalf of the County for an expenditure of up to \$22,062.00 for said equipment, as stated in the grant application, effective March 1, 2019 through August 14, 2019. (Knutson, Nelson), carried.
2. It was moved and seconded to approve the purchase of one (1) AlumaCraft Classic 165 CSNAP Boat with Suzuki DF70ATL Outboard and to accept the low quote from J&K Marine, Detroit Lakes, in the amount of \$18,623.00. (Knutson, Skarie), carried.
3. It was moved and seconded to approve the purchase of one (1) Hummingbird Helix 8 Chirp DS GPS Sonar/Scanner with Attachments and one (1) Hummingbird Helix 12 Chirp MSI PGS G32 Sonar/Scanner with Attachments from North Shore Fiberglass Repair of Detroit Lakes at the low quote of \$3,539.00 total for both scanners. (Skarie, Nelson), carried.
4. It was moved and seconded to approve the sale of the 1993 Lund 16' Boat, as discussed, on public auction through Do-Bid or any other on-line site the Sheriff's Committee approves. (Knutson, Nelson), carried.
5. It was moved and seconded to purchase five (5) Smith & Wesson Rifles (with purchase of 5, receive a 6<sup>th</sup> rifle free) and five (5) Remington Shotguns for squad, as presented, and to accept the low quote from Johnson Firearms Sales of Frazee, for a total cost of \$5,200.00. (Knutson, Nelson), carried.
6. It was moved and seconded to approve the purchase of three (3) sets of Ballistic Vests from Streichers of Minneapolis, MN, at state contract pricing, for a total cost of \$3,462.50. (Nelson, Skarie), carried. It was also noted that the County's cost will be \$586.50 after reimbursement.
7. It was moved and seconded to approve Resolution 04-19-1J, to create a new full-time Sheriff Deputy position, due to workload and county patrol services, and to fill the position utilizing the current deputy pool list, or if needed to advertise for a new pool. (Skarie, Knutson), carried.
8. Sheriff Todd Glander introduced newly hired Deputy Brandon Meyer, with Deputy Meyer providing an overview of his background and experience. Sheriff Glander then



initiated the oath for Deputy Meyer’s formal ceremonial swearing in as Deputy for Becker County. The Board congratulated and welcomed Deputy Meyer.

Being no further business, Chair Okeson adjourned the meeting.

/s/ Michael Brethorst  
Michael Brethorst  
County Administrator

/s/ John Okeson  
John Okeson  
Board Chair

Following adjournment, at approximately 11:00 a.m., the commissioners, County Administrator, Michael Brethorst, Highway Engineer, Jim Olson, and other county staff attended a Public Works Building Work Session, with lunch provided, in the First Floor – Board Room of the courthouse.