

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, February 19, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Nelson, Knutson, and Skarie; Interim County Administrator, Nancy Grabanski; and Minute Taker, Cindy Courneya.
1. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 4: Commissioner's attendance at the MN State Capitol on February 28, 2019, to testify at a hearing relative to the reimbursement to the Counties named in the State Auditor's Lawsuit; and Under Highway: Add: Number 7: Staffing Requests: (a): Hire Two (2) Part-Time Seasonal Maintenance Workers and One (1) Part-Time Engineering Intern: Resolution 02-19-2H and (b): Fill a full-Time Highway Technician IV position (B32-1), to fill the vacant position at a Senior Engineering Technician (B31-2) or Engineering Technician (B25-2) position: Resolution 02-19-2G. (Nelson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of February 5, 2019, with the requested change. (Nelson, Skarie), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Nelson: Association of MN Counties (AMC) Legislative Forum and Highway Committee.
 - b. Commissioner Skarie: Human Services Committee and Finance Committee.
 - c. Commissioner Grimsley: Development Achievement Center (DAC) and Sunnyside Board.
 - d. Commissioner Okeson: Sheriff's Committee, Jail Construction meeting with McGough, and Highway Committee.
 - e. Commissioner Knutson: Sheriff's Committee and Safety Committee.
3. Appointments:
 - a. It was moved and seconded to appoint Brian Bestge to the Becker County Planning Commission representing District 5, to serve a three-year term. (Nelson, Knutson), carried.

4. It was moved and seconded to approve any of the commissioner's attendance at a hearing being held on Thursday, February 28, 2019 at 8:00 a.m., at the MN State Capitol in St. Paul, with the State Governance Finance Committee, to testify relative to reimbursement to the Counties named in the State Auditor's Lawsuit, and with per diem, mileage, and hotel reimbursement, as approved. (Grimsley, Knutson), carried.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Day Claims, as presented, with the exception of the claim to WACCO for membership dues:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 02/05/2019 in the amount of \$ 17,532.21
 - ii. 02/12/2019 in the amount of \$ 184,462.95for a total amount of \$ 201,995.16
 - b. Over-90-Days:
 - i. Cooper's Office Supply in the amount of \$2,895.00 from October 2018 (no reason given);
 - ii. Team Lab in the amount of \$38.00 from September 2018 (invoice was misplaced);
 - iii. Trophy House in the amount of \$1,252.00 from November 2018 (no explanation given);
 - iv. Truck Utilities in the amount of \$771.62 from November 2018 (invoice just received).

(Grimsley, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:
 - a. It was moved and seconded to approve the 3.2 On-Off License Renewal for the following:
 - i. Michael Levin/Green Valley Golf – Cormorant Township;
 - ii. Cedar Crest Resort – Brian Schneck – Maple Grove Township.(Knutson, Skarie), carried.
 - b. It was moved and seconded to approve the Off-Sale Liquor License Renewal for the following:
 - i. Lakes Corner Liquor, LLC – Aaron Aslesen – Erie Township;
 - ii. Seven Sisters Spirits, LLC – Steven D. Larsen, General Mgr. – Lake View Township;

iii. J-ROD Enterprises, LLC, dba: Cormorant Bottle Shop – Cormorant Township.
(Skarie, Knutson), carried.

c. It was moved and seconded to approve the Wine/Strong Beer License Renewal (Includes Sunday) for Cedar Crest Resort – Brian Schneck – Maple Grove Township. (Knutson, Skarie), carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve the purchase of five (5) X2 Model Tasers, with holsters, warranty, sixty (60) cartridges, and five (5) battery packs for staff upgrades at a cost of \$10,985.00 from Axon Enterprises, Inc. of Scottsdale, AZ. (Knutson, Grimsley), carried.

Land Use – Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to approve an allocation agreement between Becker County and the Partnership4Health Community Health Board (P4H CHB), relative to receiving funds of \$10,000.00 for the Master Trails Plan, as presented. (Grimsley, Knutson), carried. It was noted that Clay County Public Health is the designated lead agency and fiscal host for P4H CHB and that Becker County will submit an invoice to the fiscal host dated no later than September 30, 2019 for reimbursement.
2. It was moved and seconded to approve Resolution 02-19-2F, to authorize staff to apply for West Central Initiative's Community Planning Grant Program funds in an amount up to \$7,500.00, to assist the County in the development of its Master Trails Plan and process. (Grimsley, Knutson), carried.

Becker County Soil & Water Conservation District (BCSWCD): Peter Mead and Marsha Watland presented:

1. Peter Mead provided an update on the One Watershed-One Plan Program.
2. It was moved and seconded to approve entering into the Memorandum of Agreement (MOA) between the Counties of Becker, Clay, Clearwater, Mahnommen, Norman, and Polk; and the Becker, Clay, Clearwater, Mahnommen, Norman, East Polk, and West Polk Soil and Water Conservation Districts; and the Wild River Watershed District, for the specific goal of developing a plan pursuant to MN Statutes 103B.801, Comprehensive Watershed Management Planning, also known as "One Watershed, One Plan". (Nelson, Skarie), carried.
3. Marsha Watland provided an overview of the Becker County Agriculture Inspector – 2018 Annual Report and Workplan Summary.

Planning & Zoning: Kyle Vareberg presented:

1. Becker County Planning Commission Recommendations (February 12, 2019)
 - a. It was moved and seconded to concur with the Planning Commission (February 12, 2019), to approve the application as submitted by "The Wild Resort" (Barry Wild), for a Conditional Use Permit (CUP) to expand the existing resort by thirty-one (31) units, for the project located at 45120 Maple Shores Land, Osage, MN. (Skarie, Knutson), carried.
2. One-Year Conditional Use Permit Extension Request – Verizon Wireless Tower:
 - a. It was moved and seconded to approve the one (1) year Conditional Use Permit (CUP) extension for Parcel #070021000 Verizon 259' Tower, as submitted by Verizon, for a new base station on the Mattson Bros, Inc. property. (Knutson, Nelson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 02-19-2E, to fill the Part-Time Office Support Specialist (OSS) position through the regular hiring process, due to a resignation. (Grimsley, Knutson), carried.
2. It was moved and seconded to approve the Drug Testing Solutions 2019 Contracts for the Child Protection Unit, with revisions, for Urine and Saliva testing and Hair Follicle testing. (Grimsley, Skarie), carried.
3. It was moved and seconded to approve the change in monthly payments to Auditor Warrants, due to a timing issue relative to Cost-Effective Health Insurance premiums and reimbursement for Medical Assistance (MA) recipients. (Skarie, Grimsley), carried.
4. It was moved and seconded to accept the Human Services reports for Adult Services, Behavioral Health, Child and Family Services, Child Support, Public Health, Financial Services, and Waiver Report, as presented. (Grimsley, Knutson), carried.
5. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Skarie), carried.

Highway: Jim Olson presented:

1. New Public Works Facility Update-Discussion:
 - a. Commissioner Nelson noted that the Highway Committee has had further discussion on the proposed New Public Works Facility and provided an update.

- b. Highway Engineer, Jim Olson, provided a preliminary site plan for the new building, with the location next to the new jail on Highway 59 North. He also provided a list of five (5) financing options, noting that Option 2 includes \$5.35 million in State Aid Funds (Lump Sum), \$1 million in SMART Funds, and \$1.65 million in funding to be determined. Option 2 would also provide \$1 million in interest savings over Option 1, which includes \$5.35 million in bonds backed by State Aid Funds.
 - c. The architect, Jeff Oertel, with Oertel Architects in St. Paul, MN provided an update of the proposed site plan, via telephone.
 - d. Discussion was held with it noted that the project is estimated to be at \$8 million. Following, the commissioners agreed that a Work Session be held following the adjournment of the next Board meeting on Tuesday, March 5th at the current Highway Building location; to tour the facility and to discuss options for both the current facility and the new proposed building, and also funding and finance options.
- 2. It was moved and seconded to approve Resolution 02-19-2A, as presented, to award the bid for Project SAP 003-635-007, SAP 003-637-018, SAP 003-658-002, and CP 003-117-001, to Mark Sand & Gravel Company, Fergus Falls, MN and to accept their low bid in the amount of \$5,204,382.62, for Bituminous Reclaiming, Bituminous Surfacing, and Aggregate Shouldering on CSAH 35, 37, 58, and 117. (Nelson, Grimsley), carried.
 - 3. It was moved and seconded to approve Resolution 02-19-2B, to enter into a contract for professional services with WSB & Associates, Inc., Golden Valley, MN, for the purposes of performing right-of-way acquisition needed for the reconstruction on CSAH 22/West Lake Drive between CSAH 6 and Legion Road; and to hereby authorize and direct the County Chairman and County Administrator, on behalf of Becker County, to execute and enter into said contract. (Nelson, Grimsley), carried.
 - 4. The agenda item for the request to Purchase a 2019 John Deere 50G Mini Excavator with a Hydraulic Thumb Attachment was tabled until the next Board meeting in order to receive more information relative to the needs of Environmental Services for this type of equipment as well.
 - 5. It was moved and seconded to approve Resolution 02-19-2C, to support the efforts by the City of Detroit Lakes and Detroit Township in their application for \$1,000,000 in Local Road Improvement Program (LRIP) Grant funds for improvements to Highland Drive, as discussed. (Knutson, Skarie), carried.

Commissioner Skarie was absent for the remainder of the meeting.

6. It was moved and seconded to approve Resolution 02-19-2D, as presented, to hereby direct the County Highway Engineer and the County Administrator to sign the MN Department of Natural Resources (MN-DNR) Grant Contract Federal Sub-Award Agreement - Project #0003-18-1A, for the Trail Connection Project - CSAH 54 to Tunnel, as discussed, and to designate the County Highway Engineer to act as the project lead. (Grimsley, Knutson), carried.

7. It was moved and seconded to approve Resolution 02-19-2H, as presented, to hereby authorize the County Engineer to advertise for, and hire two (2) Part-Time Seasonal Maintenance Workers and one (1) Part-Time Engineering Intern. (Nelson, Grimsley), carried.

8. It was moved and seconded to approve Resolution 02-19-2G, as presented, to create and advertise for a Senior Engineer Technician and to eliminate the Engineering Technician position, with an upcoming vacancy due to a retirement as of March 1, 2019. (Nelson, Okeson). A roll call vote was taken: Commissioner Nelson – Yay; Commissioner Okeson – Yay; Commissioner Grimsley – Nay; Commissioner Knutson – Nay; Commissioner Skarie was not present. Motion failed 2-2.

Being no further business, Chair Okeson adjourned the meeting.

/s/ Nancy Grabanski
 Nancy Grabanski
 Interim County Administrator

/s/ John Okeson
 John Okeson
 Board Chair

Following adjournment of the Board meeting, the commissioners, along with department heads and Human Services staff, attended Lunch Bunch at the Becker County Human Services Building (Lake Melissa/Sally Conference Room), with the lunch provided by Commissioner Skarie.

The commissioners also attended the New Jail Open House from 4:00 p.m. – 7:00 p.m. at the new jail site, with tours provided to the public.