

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 16, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Skarie, Okeson, Knutson, Nelson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Commissioners: Remove: Number 6: Airport Zoning Revision for the Detroit Lakes/Becker County Airport: a) Authorization for the Creation of a Joint Airport Zoning Board: Resolution 10-18-2F. (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of October 2, 2018 with the requested change. (Knutson, Okeson), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: None to report.
 - b. Commissioner Skarie: Environmental Affairs Committee and Land of the Dancing Sky.
 - c. Commissioner Knutson: Safety Committee, Natural Resources Management (NRM) Committee, Sheriff's Committee, and Courthouse Committee.
 - d. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission and NW Emergency Communications Board.
 - e. Commissioner Nelson: Natural Resources Management (NRM) Committee and Minnesota Rural Counties (MRC).
3. Appointments: There were none.
4. Upcoming meetings were noted including the Becker County Township Officers Meeting on October 24th, the AMC District 4 Fall Meeting on October 26th, and the Becker County Annual Highway Road Tour scheduled for October 30th.
5. It was noted that the Becker County Annual Holiday Tea is scheduled for December 18th, with the commissioners hosting and paying for the event.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 10/02/2018 in the amount of \$ 14,986.80
 - ii. 10/09/2018 in the amount of \$ 32,838.43
for a total amount of \$ 47,825.23
 - b. Over-90-Days:
 - i. Digital Detention, LLC, in the amount of \$7,046.00 (invoice February-July just turned in, new clerk needed to research REAM grant to pay bill).

(Knutson, Okeson), carried.
2. It was moved and seconded to approve the Human Services claims for Community Health, Human Services, and Transit, as presented. (Okeson, Grimsley), carried.
3. It was moved and seconded to approve the purchase of Nimble Storage Array from High Point Networks of Fargo, ND, to house county data at a cost of \$48,625.03. (Nelson, Knutson), carried.
4. It was moved and seconded to approve the purchase of five (5) Extreme Switch Replacements from High Point Networks of Fargo, ND, at a cost of \$20,196.00 and the purchase of Sophos Mail Spam Filter and Web Filter Renewal from SHI of Somerset, NJ, at a cost of \$16,920.00. (Knutson, Nelson), carried.
5. Discussion was held in regards to the request to purchase ten (10) cameras for the Human Services Camera Security System from Arvig of Perham, MN at a cost of up to \$11,350.00. Following discussion, Chair Skarie requested that the item be referred to the Human Services Committee for their consideration and recommendation.

(Okeson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits – License List:
 - a. It was moved and seconded to approve the following Tobacco License renewals:
 - i. Osage Bait & Tackle – Osage Township;
 - ii. J-Rod Enterprises, LLC – dba: Cormorant Bottle Shop – Cormorant Township;

- iii. Tri-Lakes Roadhouse – Cormorant Township;
- iv. Cormorant Store, Inc. – Cormorant Township.

(Grimsley, Knutson), carried.

- 2. It was moved and seconded to approve Resolution 10-18-2A, the Gambling Application for Exempt Permit to conduct Gambling by the Minnesota Flyers Gymnastics, for operations at Bleacher’s Sports Bar & Grill, 25807 County Highway 22, Detroit Lakes, MN, in Lakeview Township. (Nelson, Knutson), carried.
- 3. It was moved and seconded to approve Resolution 10-18-2B, the Gambling Application for Exempt Permit to conduct Gambling by the Minnesota Flyers Gymnastics, for operations at Toad Lake Store, 17259 County Highway 39, Frazee, MN, in Toad Lake Township. (Nelson, Knutson), carried.
- 4. It was moved and seconded to approve Resolution 10-18-2C, the Gambling Application for Exempt Permit to conduct Gambling by the Minnesota Flyers Gymnastics, for operations at Charlie’s Place, 38821 MN Highway 34, Detroit Lakes, MN, in Height of Land Township. (Okeson, Nelson), carried.
- 5. It was moved and seconded to accept the August 2018 Cash Comparison and Investment Summary, as presented. (Grimsley, Knutson), carried.
- 6. A brief jail construction update was provided and County Administrator, Jack Ingstad, reported that it is on budget and that no bonding will be needed.
- 7. It was moved and seconded to approve the 2018 Contract with Hildi, Inc. for GASB 75 Audit Requirements; to prepare the actuarial study for other post-employment benefits at a cost of \$4,500.00 in 2018 and \$800.00 in 2019. (Okeson, Knutson), carried 4-1, with Commissioner Grimsley opposed. It was noted that this cost is in addition to the 2018 cost of the audit and is a component of the audit.

Assessor: Steve Carlson presented:

- 1. It was moved and seconded to approve the following abatement, as presented:
 - a) PIN #49.0870.214, in the City of Detroit Lakes, in the amount of - \$98.00, due to a Homestead Correction. (Knutson, Grimsley), carried.

MN Department of Natural Resources – Rob Baden, Detroit Lakes Area Wildlife Supervisor presented:

- 1. Mr. Baden provided an update on activities of the MN Department of Natural Resources in Becker County. There was a brief discussion on the Big Cormorant Lake access and the Board thanked him for the update and information provided.

Planning & Zoning: Planning Commission Recommendations/Minutes (October 10, 2018): Kyle Vareberg presented:

1. Kyle Vareberg presented the application submitted by Kevin Pladson for a Conditional Use Permit (CUP) for a Dollar General Store, with the project located at 10315 County Highway 5, Pelican Rapids, MN. Chair Skarie allowed time for public input and the following presented:
 - a) Steve Sorenson, Chair of the Cormorant Township, spoke on behalf of the Township, voicing their concerns and opposition to the project, and requested the Board deny the request.
 - b) Commissioner Nelson questioned the accuracy of the Planning Commission minutes from October 10th and received confirmation that not all those present at the meeting were accounted for, nor did the minutes reflect accurately the whole conversation that took place at the meeting.
 - c) Jason Gehrig, owner of the property across the street from the site location voiced his concerns and opposition to the project.
 - d) Paul Brown, an Engineer with the Farnsworth Group in Illinois working with the developer, Overland Engineering, LLC, provided information in response to some of the concerns. He reported the lights would be off at the close of business and that there would be no parking lot lights.
 - e) Dave Sherbrooke, a resident of the Cormorant area voiced his opposition to the request as well.
 - f) Jim Kaiser, Broker/Owner, of Cormorant Realty in Lake Park, MN, was present representing the seller of the land.
 - g) Commissioner Nelson referenced and read an excerpt from the Becker County Comprehensive Plan adopted by Becker County in 2003, noting that if the request was approved today, it would not fit with the County's vision as outlined in the plan.
 - h) Commissioner Nelson made a motion to deny the request, due to environmental concerns and the fact that the business would be located in a residential area that is zoned Agriculture, and that the project does not meet the Comprehensive Plan. Motion died for lack of a second.
 - i) It was moved and seconded to concur with the Planning Commission (October 10, 2018), to approve the request as submitted by Kevin Pladson, for a

Conditional Use Permit (CUP) for a Dollar General Store, with the project located at 10315 County Highway 5 in Pelican Rapids, MN. (Knutson, Skarie).

- j) It was moved and seconded to amend the motion to concur by adding in stipulations to include that the lights be turned off at the close of business, that the Conditional Use Permit (CUP) shall expire upon the sale of the business or exchange of hands, that the land cannot be sub-divided, and that run-off be funneled into surrounding wetlands, and for the non-commercial portion of the land to be seeded with native plants. (Nelson, Knutson), carried unanimously.
 - k) The original motion made by Commissioner Knutson and seconded by Commissioner Skarie to concur with the Planning Commission to approve the request failed 2-3.
 - l) Commissioner Grimsley commented that with the Planning Commission meeting minutes from October 10th not accurately presented at this time, that he could not support making a decision on whether to approve or deny the request today.
 - m) It was moved and seconded to table the request, as submitted, and to request a 60-day extension. (Grimsley, Okeson), carried 4-1, with Commissioner Knutson opposed.
2. It was moved and seconded to concur with the Planning Commission (October 10, 2018) to approve the request submitted by Kasey Klemm for a Conditional Use Permit (CUP) for a gravel mining pit, for the project located at 22500 175th Street, Detroit Lakes, with the following stipulations:
- a. Saturday operation is to end at 5:00 p.m. in June, July, and August.
 - b. No travel on east side of campground via 230th Avenue.
 - c. Mine Topography is to be no deeper than the adjacent property to the west.
 - d. No crushing in June, July, or August.
 - e. A 75 foot long buffer from the north property line to 200 feet south.
 - f. A Five-Year life span.
 - g. Commencing Spring of 2019 with ongoing reclamation.
- (Knutson, Okeson), carried.
3. The Zoning Ordinance Amendment discussion was tabled at the Planning Commission meeting held October 10, 2018 until the November 2018 meeting.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 10-18-2D, to fill the vacant full-time Highway Maintenance Worker position with a full-time Highway Maintenance Worker, due to a retirement. (Okeson, Nelson), carried.
2. Mr. Olson provided a brief Highway road construction update.

Becker County Historical Society & Museum: Becky Mitchell, Executive Director, presented:

1. Ms. Mitchell presented an update on the proposed 150th Anniversary Celebration and an overview of the Becker County Historical Society & Museum's request for funding to create and publish an Oral Histories Gathering/County History Book. The museum is proposing 15 hours per week of dedicated time towards the project, with the museum being responsible financially for 5 of those hours under the current team structure, and with the additional 10 hours to be funded by the County for research, oral history interviews, editing, and transcription.

Discussion followed with overall consensus by the Board to support contracting with the museum to provide staff time towards the book project; to provide additional funding at 10 hours per week for a 3-1/2 year commitment, beginning November 2018 through 2021, for a total amount of \$24,900.00.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve the Jail Services Agreement, as presented, with T.W. Vending, Inc., dba Turkey Corrections, for inmate services and commissary products, effective for a period of five (5) years and at no cost to the County. (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 10-18-2E, to approve the agreement with the MN Department of Public/Office of Traffic Safety for the 2019 Toward Zero Deaths (TZD) Enforcement Grant, for Federal Fiscal Year 2019, effective October 1, 2018 – September 30, 2019, in the amount of \$41,095.00. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the purchase of Radio Equipment from Motorola Solutions using Emergency Dispatch (911 Funds) at a cost of \$4,516.50. (Okeson, Nelson), carried.
4. It was moved and seconded to approve the sale of six (6) forfeited vehicles using Mid-State Auto Auction, and seven (7) vehicles for Parts and Scrap, along with one (1) motorcycle, approximately ten (10) bicycles, and a Kayak using Do-Bid Sale, as follows:

- a. Vehicles for Sale at Mid-State Auto Auction:
 - i. 2006 Chevrolet Silverado Crew Cab Pickup – 2GCEK13T861181521
 - ii. 2001 Chevrolet Silverado Pickup – 1GCHK29UX1E161605
 - iii. 2003 Jeep Sport Utility Vehicle – 1J4GW48S13C590149
 - iv. 2002 Ford F-250 Pickup – 1FTNW21S62EC35301
 - v. 1993 Chevrolet Lumina – 2G1WN54T3P1156568
 - vi. 2001 Chevrolet Truck – 1GCHK29UX1E161605

- b. Items for Do-Bid Sale (Parts and Scrap Vehicles):
 - i. 1999 Pontiac Grand Prix – 1G2WP12K0XF287507
 - ii. 2002 Hyundai Accent – KMHCG45C02U282781
 - iii. 2001 Pontiac Grand Prix GT Coupe – 1G2WP12K11F202553
 - iv. 1996 Chevrolet Cavalier – 1G1JC1246T7176024
 - v. 1992 Honda Accord – 1HGCB7573NA015178
 - vi. 2003 Ford F-150 (Scrap Only) – 1FTRW08LX3KD78114
 - vii. 1996 Pontiac Bonneville (Scrap Only) – 1G2HX52K4T4252118
 - viii. 2001 Honda Shadow Motorcycle – 1HFSC43031A103126
 - ix. Approximately 10 Bicycles
 - x. Kayak

(Nelson, Knutson), carried.

- 5. It was moved and seconded to approve the Memorandum of Understanding (MOU) with Mahnommen County, as presented, to share in the cost of a State STS Crew Leader for work done at the Transfer Station. (Nelson, Okeson), carried.

Being no further business, Board Chair Skarie adjourned the meeting. Following the Board meeting, Lunch Bunch was held at the Holiday Inn and provided by Human Services Director, Denise Warren.

/s/ Jack Ingstad
 Jack Ingstad
 County Administrator

/s/ Don Skarie
 Don Skarie
 Board Chair