

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, February 16, 2016 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Skarie, Knutson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Remove Number 4: Discussion of Office of State Auditor (OSA) Lawsuit/Audit and Add Number 4: Discussion and Possible Action regarding Memorandum of Understanding (MOU) with Wadena County for Transit Director, and Under Sheriff: Add Number 2: Discussion and Possible Action to Purchase Five (5) Squad Cars. (Okeson, Knutson), carried.
4. It was moved and seconded to approve the minutes of February 2, 2016 with the requested changes. (Grimsley, Skarie), carried.

Commissioners

1. Open Forum: No one was present.
2. At the request of Board Chair Nelson, there was a moment of silence in honor and recognition of Fargo Police Officer, Jason Moszer, who was recently killed in the line of duty. He also extended his thanks and appreciation to Sheriff Todd Glander and his fellow officers for their service and commitment to protecting Becker County.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Grimsley: Human Services Committee, Transit Joint Meeting and Recreational Advisory Committee (RAC).
  - b. Commissioner Knutson: Environmental Affairs Committee, Recreational Advisory Committee (RAC), and Zoning Ordinance Review Committee.
  - c. Commissioner Okeson: Transit Joint Meeting, Highway Committee, and Association of Minnesota Counties (AMC) Transit Subcommittee meeting.
  - d. Commissioner Nelson: Highway Committee, conference call with the Association of Minnesota Counties (AMC) and MN Department of Natural Resources (DNR), and Minnesota Rural Counties Caucus (MRCC) ITV Meeting in Moorhead, MN.
  - e. Commissioner Skarie: Human Services Committee, West Central/Land of the Dancing Sky Area Agency on Aging, Safety Committee, and Retired Senior Volunteer Program (RSVP) Annual Meeting.

3. Appointments:
  - a. It was moved and seconded to re-appoint Harry Johnston to the Becker County Board of Adjustments, to serve another three-year term as Member-at-Large. (Knutson, Nelson), carried.
  - b. It was moved and seconded to re-appoint Jim Kaiser to the Planning Commission, to serve another three-year term, representing District 5. (Nelson, Knutson), carried.
  
4. It was moved and seconded to enter into a Memorandum of Understanding (MOU) with Wadena County to share the position of Transit Director and for Wadena County Transit Director, Ryan Damlo, to fulfill that position, effective through April 1, 2016; and to authorize the Becker County Board Chair to sign the MOU, once it has been finalized by Becker County Attorney, Gretchen Thilmony. (Okeson, Grimsley), carried.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and Over 90-Day Claims, as presented:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 02/02/2016 in the amount of \$163,571.57;
    - ii. 02/09/2016 in the amount of \$17,128.53;For a total of \$180,700.10
  - b. Over 90-Days:
    - i. Premier, in the amount of \$60.00 (invoice just received);
    - ii. Business Essentials, in the amount of \$104.94 (invoice lost in the mail);
    - iii. First Lab, in the amount of \$42.95 (invoice just received);
    - iv. Swanson's, in the amount of \$26.88 (balance of original invoice).(Knutson, Skarie), carried.
2. It was moved and seconded to approve the request to hire U.S. Records Midwest, LLC, Elk River, MN to restore Marriage Record Books, at a cost of \$4,361.00, and with Recorder Enhancement funds used. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the purchase request from Information Technology (IT) for the following:
  - a) Forty (40) Desktop Computers for Human Services, off of State bid at \$652.00 each, for a total cost of \$25,680.00;
  - b) Seven (7) Tablet Computers for Human Services, off of State bid at \$1,163.08 each, for a total cost of \$8,141.56;
  - c) Three (3) Desktop Scanners for Caseworks Conversion, at the low bid of \$858.99 each, for a total cost of \$2,576.97. (Skarie, Knutson), carried. It was confirmed that the next lowest bid was from Toshiba at \$960.00 each through Amazon.com.(Skarie, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
  - a. It was moved and seconded to approve the Wine/Strong Beer License Renewal for Cedar Crest Resort – Fred W. Brower – Maple Grove Township. (Knutson, Okeson), carried.
  - b. It was moved and seconded to approve the 3.2 Combination On/Off License Renewals for:
    - i. Cedar Crest Resort – Fred W. Brower – Maple Grove Township;
    - ii. Richard Bartelt – Four Corners – Erie Township. (Skarie, Okeson), carried.
  - c. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewal for Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township (Okeson, Knutson), carried.
  - d. It was moved and seconded to approve the Off-Sale Liquor License Renewal for Lakes Corner Liquor, LLC – Aaron Aslesen – Erie Township. (Knutson, Okeson), carried.
  - e. It was moved and seconded to approve the Tobacco License Renewal for Osage Bait and Tackle – Peggy Branstrom – Osage Township. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 02-16-2A, to approve the application for Re-purchase of Tax Forfeited Lands for Julie Beimert, Parcel Number: 50.0192.000, as outlined in said resolution. (Grimsley, Okeson), carried.
3. It was moved and seconded to approve Resolution 02-16-2B, to approve the Alternate Four-Year Installment Plan for Re-purchase of Tax Forfeited Lands for Midwest Moteliers, Inc., Parcel Number: 49.0107.502, as outlined in said resolution. (Grimsley, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the Dual Language Signage request from the White Earth Tribal Council, for lake signs on County Roads in Becker County for eight (8) lakes as designated by County Highway Engineer, Jim Olson, noting that this also includes Elbow Lake Village, and to also approve his list of recommendations, as presented. (Okeson, Knutson), carried. It is noted that the lakes included are the following: Round Lake, Elbow Lake, Net Lake, Buffalo River, Ice Cracking Lake, Green Water Lake, White Earth Lake, Little Bemidji Lake, and also Elbow Lake Village, as stated.
2. It was moved and seconded to approve Resolution 02-16-2C, as presented, to hereby accept the completion of Reclaiming, Milling, Aggregate Base, Bituminous Surfacing and Aggregate Shouldering by Tri-City Paving, Inc., of Little Falls, MN, for Projects SAP 003-633-004 and SAP 003-647-010; and to authorize final payment in the amount of \$62,249.74, to be prepared and processed by the Highway Department. (Okeson, Knutson), carried.

Greater MN Gas, Inc. – Greg Palmer, President and CEO, and Nikki Kupser, Manager of Marketing presented:

1. Mr. Palmer presented an overview on Greater Minnesota Gas, Inc., and provided an update on natural gas expansion for 2016 in Becker County, along with contact information.

Human Services: John Dinsmore presented:

1. It was moved and seconded to approve the Department of Human Services IV-D Child Support Cooperative Agreement with Becker County Human Services, County Sheriff and County Attorney, effective January 1, 2016 through December 31, 2017. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Next Chapter Technology Agreement for Electronic Document Management System (EDMS) for Child Support (Caseworks) Units, as presented; to incur the associated costs, with an out-of-pocket cost to Becker County after federal reimbursement at \$47,833.00 for 2016 and \$6,518.00 for 2017; and with it noted that this is for professional services that work with State programs and no other companies have the same platform and/or access to the State programs. (Grimsley, Skarie), carried. County Attorney, Gretchen Thilmony has reviewed the agreement and noted no changes to the agreement.
3. It was moved and seconded to accept the MN Department of Human Services CY 2016 Adult Mental Health Grant, as presented, for Community Support Services Program (CSP), in the amount of \$96,809.00. (Grimsley, Skarie), carried.
4. It was moved and seconded to accept the MN Department of Human Services CY 2016 Adult and Children's Crisis Response Services Grant for Becker County and the White Earth Nation, as presented, in the amount of \$370,000.00. (Grimsley, Skarie), carried.
5. It was moved and seconded to accept the MN Department of Human Services Children's Mental Health Respite Care Services Grant Award, as presented, effective January 1, 2016 through December 31, 2016, in the amount of \$30,000.00. (Skarie, Grimsley), carried.
6. It was moved and seconded to approve the training request for the two new child protection assessment and investigative workers, Ashlee Grussing and Nicole Akason, to attend the Corner House Basic Forensic Interview Training on March 14-18, 2016 in Minneapolis, MN at a cost of \$2,258.50. (Skarie, Grimsley), carried.
7. It was moved and seconded to approve the training request for employee, Kristina Senn, to attend the required NFP training, Dyadic Assessment of Naturalistic Caregiver-Child Experiences (D.A.N.C.E.) training on June 27-29, 2016 in Maplewood, MN, at a cost of \$1,400.00. (Skarie, Grimsley), carried.
8. It was moved and seconded to approve the training request for employee, Stephanie Sprafka, to attend the Lactation Counselor Training on April 11-15, 2016 in Bemidji, MN, at a total cost of up to \$1,400.00, with 4 nights of lodging rather than 5, as discussed. (Skarie, Nelson), carried.

9. It was moved and seconded to approve the out-of-state travel and training request for employee, Kristina Senn, to attend the Nurse Family Partnership Unit 2 Education Training on April 4-8, 2016 in Denver, Colorado, at an estimated cost of \$1,112.16. (Grimsley, Skarie), carried. It was noted that this training is required as part of the Nurse Family Partnership Program and is funded by MIECHV (Maternal Infant Early Childhood Home Visiting).
10. It was moved and seconded to approve the purchase of nine (9) office chairs, as presented, and to accept the low quote of \$3,240.00 from Reardon's in Moorhead, MN, with it noted that two quotes were received. (Grimsley, Skarie), carried.
11. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Skarie, Okeson), carried.

Sheriff: Sheriff Todd Glander and Shane Richard presented:

1. It was moved and seconded to approve the request to purchase five (5) X2 Tasers with Holsters and Battery Packs from TASER International of Scottsdale, Arizona, at a cost of \$5,817.82. (Knutson, Okeson), carried. It was noted that the purchase is in the budget and that TASER International is the only company that makes this type of controlled electronic device.
2. It was moved and seconded to reconsider the action taken at the November 17, 2015 Becker County Board of Commissioner's meeting for the purchase of five (5) squad cars. (Okeson, Knutson), carried.
3. It was moved and seconded to approve the purchase of five (5) squad cars off State bid, in the amount of \$137,524.75. (Knutson, Okeson), carried.

State of MN Joint Powers Agreements: County Attorney, Gretchen Thilmony, and Sheriff Todd Glander presented:

1. It was moved and seconded to approve Resolution 02-16-2D, as presented, to approve the State of Minnesota Joint Powers Agreement Extension between the Department of Public Safety, Bureau of Criminal Apprehension and the County of Becker, on behalf of the Becker County Attorney and Sheriff. (Grimsley, Knutson), carried.
2. It was moved and seconded to approve to add to the agenda, the Request to approve the State of Minnesota Joint Powers Agreement with the County of Becker on behalf of Human Services: Resolution 02-16-2E. (Grimsley, Knutson), carried.
3. It was moved and seconded to approve Resolution 02-16-2E, as presented, to approve the State of Minnesota Joint Powers Agreement Extension between the Department of Public Safety, Bureau of Criminal Apprehension and the County of Becker, on behalf of Becker County Human Services. (Skarie, Okeson), carried.

Closed Session - Discussion of Office of State Auditor (OSA) Lawsuit/Audit:

1. It was moved and seconded to approve Resolution 02-16-2F, as presented, that the Becker County Board of Commissioners hereby closes the meeting pursuant to the attorney-client privilege, in accordance with Minnesota State Statute 13D.05, subd. 3(b); for the specific subjects to be discussed in regards to the features of the County's litigation, State Auditor v. Becker County, et al. (Grimsley, Knutson), carried.
2. Closed Session: Discussion of Office of State Auditor (OSA) Lawsuit/Audit.
3. It was moved and seconded to approve to open the session. (Knutson, Grimsley), carried.

Open Session - Continued Discussion of Office of State Auditor (OSA) Lawsuit/Audit: County Attorney, Gretchen Thilmony, and Assistant County Attorney, Kevin Miller were present.

1. It was moved and seconded to approve that a letter be sent to Minnesota State Auditor, Rebecca Otto, to request to remove Becker County from the 2015 Audit, as discussed, and to authorize the Board Chair to sign said letter, on behalf of the Becker County Board of Commissioners. (Grimsley, Knutson), carried.
2. It was moved and seconded to approve the hiring of Attorney, Scott Anderson, with Rupp, Anderson, Squires & Waldspurger, P.A., Minneapolis, MN to represent Becker County in the lawsuit, Rebecca Otto, State Auditor vs. Becker County and Others; and to incur expenses up to an amount of \$15,000; and to seek partnering with other Minnesota counties, to share representation and expenses. (Okeson, Skarie), carried.

Closed Session - Union Negotiations:

1. It was moved and seconded to approve to close the meeting for Union Negotiations. (Knutson, Skarie), carried.
2. Closed Session: Union Negotiations.
3. It was moved and seconded to open the session. (Grimsley, Knutson), carried.

Open Session –

Being no further business, Board Chair Nelson adjourned the meeting.

Lunch Bunch was held at Burnside's Char House in Detroit Lakes and provided by Sheriff Todd Glander.

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Jack Ingstad	Barry Nelson
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County Administrator	Board Chair