

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, October 8, 2013 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Skarie. Present: Commissioners Don Skarie, John Okeson, Larry Knutson, Barry Nelson, and Ben Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
- b. Pledge of Allegiance.
2. The agenda was approved with the following changes: Under Commissioners: Add: Number 5: Request to Change Date for Budget Hearing. (Okeson, Grimsley), carried.
3. It was moved and seconded to approve the minutes of September 24, 2013 with the requested changes. (Nelson, Knutson), carried.

Commissioners:

1. Open Forum: There was no one present.
2. Reports and Correspondence: The commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Sunnyside, Becker County Historical Society, Recreational Advisory Committee (RAC), Human Services Committee, and Development Achievement Center (DAC).
 - b. Commissioner Okeson: Safety Committee, Finance Committee, and Minnesota Department of Veterans Affairs (MDVA) State Tour and Town Hall meeting.
 - c. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Recreational Advisory Committee (RAC), and Mahube-OTWA Annual Meeting.
 - d. Commissioner Nelson: Sunnyside and Joint Public Works Facility meeting.
 - e. Commissioner Skarie: State Community Health Services Advisory Committee (SCHSAC), Becker County Council on Aging and Lakeland Mental Health.

3. Appointments:

County Administrator, Jack Ingstad, reported that he has received written notification that the term of Cormorant Lakes Watershed District (CLWD) Manager, Ellis Peterson expires on December 31, 2013 and that the position will need to be advertised and the appointment made at the Board meeting on Tuesday, November 26, 2013. Mr. Peterson has expressed his interest in being re-appointed for another term.

4. It was moved and seconded to approve the ratification of the renewal of the Civil Commitment Agreement with the Kitzmann Law Office, effective January 1, 2014 through December 31, 2014, at a cost of \$1,450 per month. (Okeson, Nelson), carried.

5. It was moved and seconded to approve the Budget Hearing be held on Thursday, December 5, 2013 at 7:00 p.m., rather than November 26th, as previously approved. (Knutson, Okeson), carried. County Administrator, Jack Ingstad, noted that a resolution will be brought to the next meeting to set the hearing.

The Board of Commissioners convened for the Joint Becker County Planning Commission and Board of Commissioner meeting in reference to the request from Roger Schermerhorn for a Conditional Use Permit to establish a family cemetery, with the location at 19310 Co. Hwy. 29, in Erie Township in Detroit Lakes, MN.

Following, a motion was made by Commissioner Okeson to concur with the Planning Commission recommendation to approve the request for a Conditional Use Permit, as submitted. Commissioner Knutson seconded and all were in favor. Motion carried.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits: There were none.
2. It was moved and seconded to approve Resolution 10-13-1A, to approve the application for Re-purchase of Tax Forfeited Lands for Lynette DeGroat for Parcel Number 50.0238.000, with a repurchase price of \$1,037.96 and as outlined in said resolution. (Nelson, Knutson), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims, over 90-day claim, and Auditor's Warrants:
 - a. Over 90-Days:
 - i. Danny Johnson in the amount of \$25.00 due to not receiving the invoice.
 - b. Auditor's Warrants: (Tuesday Bills):
 - i. 09/24/2013 in the amount of \$177,221.63
 - ii. 09/30/2013 in the amount of \$2,590.77
 - iii. 10/01/13 in the amount of \$37,307.69(Okeson, Nelson), carried.
2. It was moved and seconded to approve the expenditure of \$12,810.29, plus shipping and tax, for a new IBM Server, and to delay the purchase if possible until after January 1, 2014 in order to take advantage of the implementation of tax exempt status for local governments. (Nelson, Knutson), carried.
3. It was noted that the Sheriff's office has been using a property located near Detroit Mountain for Peace Officer weapons certification and that additional costs would be incurred to use a range. It was recommended that the Sheriff's office use a range and negotiate an annual membership for certification and training.
4. A meeting was held with the Health and Human Services supervisors in reference to Centralized Accounting. A revised timeline was presented and there will be additional meetings to continue the process. It was noted that further definitions of Accounting versus Financial Worker versus Case Aid will need to be developed before proceeding and an update will be provided at each subsequent Finance Committee meeting. It was the

consensus of the Board to direct the County Administrator, Jack Ingstad, and Auditor-Treasurer, Ryan Tangen, to inform the department heads of the Boards commitment to reaching the end goal, the implementation of Centralized Accounting for Becker County. County Administrator, Jack Ingstad, noted that the County Attorney's office has been involved in clearing up issues in reference to concerns with data privacy and that those concerns have been alleviated.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 10-13-1C, to enter into a cooperative agreement with the City of Detroit Lakes to share in the costs and benefits of a Needs Assessment Study for a proposed Joint Shared Public Works Facility, and to authorize and direct the County Board Chair and County Administrator to execute said agreement and any amendments to the agreement. (Okeson, Nelson), carried.
2. It was moved and seconded to award the Gravel Crushing Contract to Hough, Inc. of Detroit Lakes, with the low quote of \$105,000 (\$4.20 per cubic yard) for gravel crushing at the Ford Pit. (Okeson, Nelson), carried.

Environmental: Steve Skoog presented:

1. It was moved and seconded to approve awarding the bid to Landwehr Construction, with the low quote of \$284,305 for earthwork for a future Municipal Solid Waste Transfer Station and to construct a new demolition landfill cell. (Knutson, Okeson), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the renewal of the waiver agreement with Sanford Home Care to provide Homemaker, Home Health, and professional nursing services. (Grimsley, Nelson), carried.
2. It was moved and seconded to approve the Minnesota Department of Health (MDH) Childhood Immunization Grant, as presented. (Grimsley, Knutson), carried.
3. It was moved and seconded to approve the Minnesota Disabled American Veteran's (DAV) Contract between Becker County and the DAV for shared staffing to provide transportation dispatch services. (Grimsley, Okeson), carried.
4. It was moved and seconded to approve the contract amendments, as presented, with the Lakes Crisis and Resource Center and Generations, Inc., to accurately reflect liability insurance coverage, effective August 31, 2013 through September 30, 2015. (Grimsley, Nelson), carried.
5. It was moved and seconded to approve the contract changes with UCare to clarify services provided to enrollees of UCare. (Grimsley, Knutson), carried.
6. It was moved and seconded to approve the contract amendment with MnDOT Federal Certification and Assurances to incorporate the 2013 FTA Certifications and Assurances into the operating contract. (Grimsley, Okeson), carried.
7. The request to approve Resolution 10-13-1E, to approve the execution of a contract with MNSure was withdrawn.

8. It was moved and seconded to approve Resolution 10-13-1B, to hire one (1) temporary full-time Emergency Social Worker, as outlined in said resolution. (Grimsley, Nelson), carried.
9. It was moved and seconded to approve Resolution 10-13-1D, to approve the merging of the Becker County Board of Health with Clay, Otter Tail, and Wilkin County Boards into one Community Health Board (Partnership 4 Health), effective January 1, 2015, and that the Board of Commissioners commits to provide commissioner and staff participation necessary to continue the planning and development process. (Grimsley, Nelson), carried.
10. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit. (Knutson, Okeson), carried.
11. Nancy Nelson informed the Board that the recent hiring of a Financial Worker is coming in at a step higher than approved due to the number of years experience but is still within budget overall.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair