

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, May 10, 2011 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Nelson. All Commissioners in attendance; County Administrator, Tom Mortenson, and Minute Taker, Cindy Courneya.  
b. Pledge of Allegiance.
2. The Agenda was approved with the following additions: Under Environmental: Added Number 4: Discussion of Future Plans for Recycling; under County Administrator/Natural Resource Management (NRM): Added Number 2: Resolution 05-11-1E, to Act as Sponsor for the Winter Wonderland and Wolf Pack Snowmobile Grants; Added Number 3: Resolution 05-11-1F, Designation of Becker County Snowmobile Clubs as Responsible for Grooming and Maintenance of the Winter Wonderland Trail System. (Knutson, Schram), carried.
3. It was moved and seconded to approve the amended minutes for April 26, 2011 with the following changes: Under Reports and Correspondence: Commissioner Knutson: i. to read "Zoning Ordinance Review Committee and Natural Resources Committee."; under Planning and Zoning: #1 to read, "It was moved and seconded to approve and concur with the Becker County Planning Commission (April 19, 2011), the request for a Conditional Use Permit (CUP) for Clarence and Julie Field for an Electrical and Lighting Contracting Business, DBA Ace Electric and Lighting, in an agricultural zone located at Clark Road in Detroit Lakes, MN.", #3 change to read "#2: It was moved and seconded to approve and concur with the Becker County Planning Commission (April 19, 2011), the request for a Conditional Use Permit (CUP), for Ken Otte for a gunsmithing shop to be located in an existing building at 25218 Broadway Avenue in Detroit Lakes, MN, with hours of operation being Monday – Friday by appointment and Saturday from 10:00 a.m. – 3:00 p.m., in an agricultural zone.", and #4 change to read "#3: A request for a Conditional Use Permit (CUP) at the Becker County Planning Commission Meeting held on April 19, 2011, by Harold Hickel for a mining operation was tabled by Acting Agents, Ron Wickham and Brad Busbey, until further notice from the applicant.". (Skarie, Knutson), carried.

Commissioners:

1. Open Forum:
  - a. Ray Vlasak, President of the North Country Trail Association - Laurentian Lakes Chapter, presented information to the Board on the Volunteer, MCC and AmeriCorps Hours from 2008-2010 for Becker County.
  - b. Bob Louiseau, Detroit Lakes City Manager, presented information on the Heartland Trail and requested Becker County be a signatory for a joint letter by the cities and counties involved, to the Governor in support of maintaining existing bonding funds for the Heartland Trail.

- c. A motion was moved and seconded to approve Resolution 05-11-1G, which supports Becker County being a signatory for a joint letter by the cities and counties involved, to the Governor in an effort to show continued support for the Heartland Trail Project, and to urge the Governor to keep the 1.5 million bonding that has been allocated for the first phase of constructing the Heartland Trail. (Schram, Okeson), carried.
- d. A motion was moved and seconded to lay the motion on the table to approve Resolution 05-11-1G, until further discussion later in the meeting. (Schram, Skarie), carried.

2. Reports and Correspondence:

a. Commissioner Schram

- i. Reported on the following meetings: Highway Committee, Sheriff's Committee, Becker County Council on Aging, Heartland Multi-Purpose Recreational Trail Committee, Drake Counseling, Mahube, and attended the Renewable Materials Summit sponsored by the University of North Dakota and the University of Minnesota.

b. Commissioner Nelson

- i. Reported on the following meeting: Sunnyside.

c. Commissioner Skarie

- i. Reported on the following meetings: Sunnyside, Historical Society, Drake Counseling, Human Services Transit Advisory Committee, Human Services Committee, and Environmental Affairs Committee.

d. Commissioner Okeson

- i. Reported on the following meetings: Highway Committee, Sheriff's Committee, Human Services Transit Advisory Committee, Drake Counseling, and Labor Negotiating Committee.

e. Commissioner Knutson

- i. Reported on the following meetings: Joint Powers Board, Prairie Lakes Municipal Solid Waste Authority, Park and Recreation Board, Safety Committee, Environmental Affairs Committee, Mahube, and Finance Committee.

3. Commissioner Appointments:

- a. It was moved and seconded to re-appoint Jon Riewer to the Becker County Personnel Board of Appeals. (Knutson, Schram), carried.

- b. It was moved and seconded to re-appoint Hank Ludtke to the Park Board Committee. (Schram, Knutson), carried.
- c. It was moved and seconded to re-appoint Del Bergseth to the Park Board Committee. (Skarie, Knutson), carried.

Auditor/Treasurer: Ryan Tangen Presented:

- 1. Licenses and Permits: There were none.

Finance Committee Minutes: Ryan Tangen Presented:

- 1. It was moved and seconded to approve the over 90-day claim and Auditor's Warrants.
  - a. Nereson Auto Body in the amount of \$2,076.41 due to incorrect billing address.
  - b. Auditor's Warrants (Tuesday Bills):
    - i. 4/26/11 in the amount of \$192,008.43
    - ii. 05/03/11 in the amount of \$858.83(Knutson, Okeson), carried.
- 2. The Human Services claims were reviewed and it was recommended to approve when presented.
- 3. It was recommended to approve when presented Resolution 05-11-1A, to authorize the Becker County Administrator to sign an agreement with the State of Minnesota to apply for the 2011 Federal Boating Safety Supplement Agreement (B55331) with an allocation of \$7,625.00, effective dates of May 13, 2011 – September 5, 2011.
- 4. It was recommended to approve when presented Sheriff Gordon's request to accept the lowest bid for replacement of the Maximum Security Jail cell block intercom system which is in need of updating, with an estimated cost of \$10,950.00, which will be covered by multiple lines in the budget, as it is a non-budgeted item.
- 5. It was moved and seconded to approve the purchase of a Tommy Gate Lift for the Becker County Maintenance Pickup at an estimated cost of \$1,616.00, plus tax. (Okeson, Schram), carried.
- 6. It was moved and seconded to approve the out-of-state travel for Ms. Brooke of Veteran Services to attend the National Association of County Veterans Service Officer Training in Biloxi, Mississippi, June 4 – 11, 2011, with an estimated cost of \$1,800, and expenditures according to employee policies. (Schram, Okeson), carried.
- 7. It was recommended to approve when presented the purchase of a PTR 3400 HD Factory Rebuilt Vertical Stroke Baler, at an estimated cost of \$6,800, which will be recovered by increased resale prices.
- 8. Mr. Tangen presented information to the Board in reference to the possibility of adding a larger fuel tank at the Transfer Station. Some additional analysis will be completed and Mr. Skoog will present this to the Board.
- 9. It was recommended to approve when presented, the authorization for signage at the Transfer Station to improve traffic flow and safety, until a site plan is completed.

10. It was recommended to approve when presented, Resolution 05-11-1D, to accept the low bid from Landwehr Construction, Inc. for CR 125 Bridge: Project CP 211-125-001 in the amount of \$142,012.55.
11. Mr. Tangen presented information to the Board in reference to the Becker County Soil and Water seed mixture recommendation for reseeding, timber sales, and boat accesses. It was moved and seconded to accept the low quote from Triangle Agronomy Service, Lake Park, MN for 1,000 lbs. of seed in the amount of \$1,275, plus tax. (Knutson, Skarie), carried.
12. It was recommended to approve when presented, Resolution 05-11-1C, that the Board of Commissioners, for and on behalf of the citizens of Becker County, request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Becker, Minnesota to be a major disaster area, through appropriate channels, and that this request is for Public Assistance (Infrastructure Support) Program, and that the County Administrator is authorized to coordinate the damage assessment teams with local government(s), and assist in the administration of the disaster recovery process, as needed.

Assessor: Steve Skoog Presented:

1. It was moved and seconded to approve the abatements for:
  - a. PIN #17.0172.000 in Lake Eunice Township for the amount of \$292.00
  - b. PIN #19.0195.000 in Lake View Township for the amount of \$1,614.00
  - c. PIN #19.1214.000 in Lake View Township for the amount of \$866.00(Knutson, Schram), carried.
2. Mr. Skoog presented information on the Local Board of Appeal and Equalization 2011 Assessment.

Environmental Services: Steve Skoog Presented:

1. It was moved and seconded to approve the purchase of a PTR 3400 HD Factory Rebuilt Vertical Stroke Baler, at an estimated cost of \$6,800, which will be recovered by increased resale prices. (Knutson, Skarie), carried.
2. Mr. Skoog presented a quote of \$2,314.64, plus tax for the purchase of a fuel tank to be used at the Transfer Station. This tank would replace the existing fuel tank that is a gravity feed on a metal stand. This item was discussed at the Finance Committee Meeting and it was agreed to refer back to the Environmental Service Committee for further consideration.
3. It was moved and seconded to approve a Becker County Solid Waste Hauler Collection License to City Sanitary Services for the term of May, 2011 to December 31, 2011. (Knutson, Okeson), carried.
4. Mr. Skoog presented information to the Board on future plans for recycling.
5. It was moved and seconded to add to the agenda: Discussion of increased/extended hours at the Osage Transfer Station. (Knutson, Skarie), carried.
6. It was moved and seconded to approve the request for increased/extended hours at the Osage Transfer Station on Tuesdays from 10:00 a.m. – 6:00 p.m. (Knutson, Okeson), carried.

Sheriff: Tim Gordon Presented:

1. It was moved and seconded to approve Resolution 05-11-1A, to authorize the Becker County Administrator to sign an agreement with the State of Minnesota to apply for the 2011 Federal Boating Safety Supplement Agreement (B55331) with an allocation of \$7,625.00, to hire one (1) part-time Boat and Water Deputy, effective dates of May 13, 2011 – September 5, 2011. (Okeson, Skarie), carried.
2. With the retirement of Chief Bailiff Carpenter, effective May 31, 2011, Sheriff Tim Gordon will begin the process of re-evaluating Court Security and Courthouse Security. Mr. Gordon requested the County Commissioners involvement with the process of the future Courthouse security and needs as the plan is developed.
3. It was moved and seconded to accept the lowest bid by Protection Systems, Inc., for replacement of the Maximum Security Jail cell block intercom system, with an estimated cost of \$10,950.00. (Okeson, Schram), carried.

County Administrator/Natural Resource Management (NRM):

Tom Mortenson, Ryan Tangen, Brad Wentz, and Guy Fischer Presented:

1. An update was given on the Snowmobile/Winter Wonderland Trails Action Plan.
2. It was moved and seconded to approve Resolution 05-11-1E, that Becker County will act as the legal sponsor for the Winter Wonderland Snowmobile Trail and Wolf Pack systems and approve applications to the Minnesota Department of Natural Resources (MN-DNR) Snowmobile Trail Assistance Program. (Schram, Knutson), carried.
3. It was moved and seconded to approve Resolution 05-11-1F, that the Midnight Riders, Northwoods Trail Reapers and United Lakes and Trail Riders Association (ULTRA) have agreed to groom and maintain the trails, and are willing to enter into formal contracts with Becker County for said purpose and that Becker County will maintain fiscal oversight. The Becker County Chair and County Administrator are hereby authorized and directed, on behalf of Becker County to enter into said contracts, subject to final legal review by the County Attorney. (Schram, Okeson), carried.

Human Services: Nancy Nelson Presented:

1. It was moved and seconded to approve Resolution 05-11-1B, that Becker County Human Services adopt and comply with the Equal Employment Opportunity and Affirmative Action guidelines of the Minnesota Merit System. (Skarie, Knutson), carried.
2. It was moved and seconded to approve the Human Services Claims. (Knutson, Skarie), carried.
3. It was moved and seconded to accept the Minnesota Department of Health Grant Project Agreement, an addition to the Master Grant for a special project to provide funding and services to Early Hearing Detection and Intervention. (Skarie, Okeson), carried.
4. It was moved and seconded to approve the Community Health Claims. (Skarie, Knutson), carried.
5. It was moved and seconded to approve the Transit Claims. (Schram, Okeson), carried.

Highway: Brad Wentz Presented:

1. It was moved and seconded to approve Resolution 05-11-1D, to accept the low bid from Landwehr Construction, Inc. for CR 125 Bridge: Project CP 211-125-001 in the amount of \$142,012.55. (Okeson, Schram), carried.

MCIT Annual Board Report: Deb Sletten Presented:

1. Ms. Sletten, Loss Control Consultant for the Minnesota Counties Intergovernmental Trust (MCIT), gave an update and summary of services offered.

Spring Flooding/State of Emergency Declaration: Tom Mortenson and Rusty Haskins Presented:

1. It was moved and seconded to approve Resolution 05-11-1C, to request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Becker, Minnesota to be a major disaster area, through appropriate channels. (Okeson, Schram), carried.

Heartland Trail: Tom Mortenson and Guy Fischer Presented:

1. It was moved and seconded to remove from the table, Resolution 05-11-1G, which supports Becker County being a signatory for a joint letterz by the cities and counties involved, to the Governor, in support of maintaining existing bonding funds for the Heartland Trail. (Knutson, Schram), carried.
2. It was moved and seconded to approve Resolution 05-11-1G. (Schram, Okeson), carried.

The meeting was adjourned.

/s/ Tom Mortenson  
Tom Mortenson  
County Administrator

/s/ Barry Nelson  
Barry Nelson  
Board Chair