

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, April 26, 2011 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Nelson. All Commissioners in attendance; County Administrator, Tom Mortenson, and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The Agenda was approved with the following additions: Added Discussion of Road Rally to Number 2 under County Administration/Natural Resource Management, Added Lakeland Mental Health to Number 5 under Human Services. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the amended minutes for April 12, 2011 with the following changes: Under Sheriff: #3 to read "Presently Becker County has an existing tower that is not used and is renting from American Towers. The State of Minnesota will re-construct this tower and the Board unanimously consented to have Sheriff Gordon proceed with the proper documentation to go forward with a lease agreement and to bring this agreement back to the board."; under Finance Committee Minutes: #7 change "County Board" to "County Board Chair", #8 change "transit drivers" to "transit bus drivers", #9 change "transit" to "tramway", #12 to read "It was recommended to approve when presented Resolution 04-11-1I, to accept the low bid from Knife River Materials for Project SAP 03-621-14 in the amount of \$1,349,892.03", #14 to read "It was recommended to approve when presented Resolution 04-11-1O, Lake Park Transportation Study, in the amount of \$3,000."; Under Soil and Water: #1 change "Holmes" to "Hanson"; Under Parks and Recreation/Natural Resources Management: #2 change "the applicant" to "Round Lake Township"; Under Highway: #3 to read "It was moved and seconded to approve Resolution 04-11-1H, that the County Board is hereby authorized and directed, on behalf of Becker County to execute and enter into said contract with Central Specialties, Inc. for the low bid of \$1,624,481.13 for Project SAP 03-606.17."; Under Assessor: PIN #49.2146.000 – change "Detroit Lakes Township" to "City of Detroit Lakes". (Knutson, Schram), carried.

Commissioners:

1. Open Forum:
 - a. Chuck Church, representing the Forest Township Board of Supervisors, expressed their concerns of having had no knowledge of the upcoming Spring Road Rally and asked that in the future the townships be made aware. He presented the Commissioners with a copy of the Forest Township Motion, opposing the Road Rally.
 - b. Willis Mattison, representing the Becker County Citizens for Responsible Recreational Activities, expressed his concern for the Spring Road Rally and the timing of this event in relationship to wildlife and the wet condition of the roads at this time of year. Upon

request from the Commissioners, Sheriff Tim Gordon reported that his department has not had any significant problems in the past with the Fall Road Rally.

2. Reports and Correspondence:

a. Commissioner Knutson

- i. Reported on the following meetings: Zoning Ordinance Review Committee and Natural Resources Committee.

b. Commissioner Schram

- i. Reported on the following meetings: Winter Wonderland Trails, Mahube Personnel Committee, Beyond the Yellow Ribbon, Economic Development and Housing Authority, and interviewed with the Urban Institute.

c. Commissioner Nelson

- i. Reported on the following meetings: Information Technology/GIS, Natural Resources Committee, Library Executive, Space Needs/Utilization, and Becker County Soil and Water Conservation District (SWCD).

d. Commissioner Skarie

- i. Reported on the following meetings: Review Board, Becker County Fair Board, Labor Management Committee, Lakeland Mental Health, and Development Achievement Center (DAC).

e. Commissioner Okeson

- i. Reported on the following meetings: Minnesota Airport Annual Conference, Detroit Lakes/Becker County Airport Commission, West Central Regional Juvenile Detention Center, West Central Initiative Regional Transportation, Beyond the Yellow Ribbon, Economic Development Authority, Labor Negotiation Committee, and Regional Radio Board.

3. Commissioner Appointments:

- a. There were no appointments.

Auditor/Treasurer: Ryan Tangen Presented:

1. Licenses and Permits
 - a. It was moved and seconded to approve an Off-Sale Liquor License to Eugene D. Forbes, DBA Forbes, LLC – Osage Liquor in Osage Township. (Knutson, Okeson), carried.

Finance Committee Minutes: Ryan Tangen Presented:

1. It was moved and seconded to approve regular claims, over 90-day claims and Auditor's Warrants.
 - a. Central Market in the amount of \$12.62 due to missing invoice.
 - b. General Security Services Corporation (GSSC) in the amount of \$331.31 due to missing invoice.
 - c. Auditor's Warrants (Tuesday Bills):
 - i. 4/18/11 in the amount of \$56,186.20
 - ii. 4/19/11 in the amount of \$866.17
 - iii. 4/19/11 in the amount of \$27,771.28
(Knutson, Skarie), carried.
2. The Human Services claims were reviewed and it was recommended to approve when presented.
3. It was recommended to approve when presented Sheriff Gordon's request for Jail Sergeants Band and Grade Change from B-25-2 to B-31-2.
4. It was moved and seconded to approve the request from Information Technology for the ESRI Software Maintenance Agreement Renewal for one year at a cost of \$9,729.63. (Knutson, Skarie), carried.
5. It was recommended to approve when presented the amendment of Resolution 04-11-2A to authorize the Becker County Highway Department to purchase a forklift in the amount of up to \$19,558.13, an increase from \$18,500 without the trade-in credit for the old forklift.
6. It was moved and seconded to approve the purchase of a site map and boundary signs for the Mountain View Recreation Area in the amount of \$1,062.00. (Knutson, Schram), carried.
7. It was moved and seconded to authorize the sale of Natural Resource Management (NRM) Vehicle Unit #43 by public sale. (Schram, Okeson), carried.
8. Mr. Tangen presented quotes for seed used to cover forest access roads. Soil and Water will provide suggestions for seed mixtures.
9. It was moved and seconded to approve the permit fee for salvage fuel wood at \$25 for 10 cords, beginning May 1, 2011. (Skarie, Okeson), carried.
10. It was moved and seconded to accept the March Cash Comparison and Investment Summaries from the Auditor/Treasurer. (Knutson, Schram), carried.
11. Mr. Tangen presented the change in the Finance Committee Meeting date from Mondays to Thursdays, to allow adequate time to submit board materials with the revised deadlines.

After discussion, a decision was made to change the Finance Committee Meetings to Fridays at 8:15 a.m., with the next one slated for Friday, May 6, 2011 at 8:15 a.m.

Assessor: Steve Skoog Presented:

1. It was moved and seconded to approve the abatements for PIN #07.0104.001 in Cuba Township for the amount of (\$340.00); for PIN #07.0105.000 in Cuba Township for the amount of \$318.00; for PIN #08.0077.005 in Detroit Township for the amount of \$1,428.00; for PIN #08.0077.003 in Detroit Township for the amount of (\$1,438.00); for PIN #10.0050.000 in Erie Township for the amount of \$310.00; for PIN #10.0534.003 in Erie Township for the amount of (\$106.00); for PIN #26.0119.000 in Runeberg Township for the amount of \$396.00; for PIN #: 49.1593.886 in the City of Detroit Lakes for the amount of (\$242.00). (Knutson, Schram), carried.

Veteran Services: Lauri Brooke Presented:

1. Ms. Brooke presented information on the Upcoming Tri-County Veteran's Round-Up which will be held July 9, 2011, from 2:00 p.m. – 7:00 p.m. at the Senior Center in Menahga, Minnesota, sponsored by Becker, Hubbard, and Wadena County Veterans Services Offices.
2. Ms. Brooke requested authorization from the Board to attend the National Association of County Veteran's Service Officer Training in Biloxi, Mississippi, June 4 – 11, 2011, to meet County Veterans Service Officer accreditation requirements. Without the continuing education credits, she would lose accreditation from the General Counsel and access to the VA database. It was moved and seconded to approve the requested training (Schram, Skarie), however, an amendment was moved and seconded to table the training request to the next meeting with the understanding that it would first be brought through the Finance Committee. (Skarie, Knutson), carried.

Sheriff/Human Resources: Tim Gordon and Nancy Grabanski Presented:

1. Sheriff Tim Gordon and Nancy Grabanski presented information to the Board on the Sergeant's Band and Grade Change request. It was moved and seconded to approve the change in the Jail Sergeants Band and Grade from B-25-2 to B-31-2, (Skarie, Schram), carried.

County Administrator/Natural Resource Management (NRM):

Tom Mortenson, Ryan Tangen, Guy Fischer, and Brad Wentz Presented:

1. Tom Mortenson, County Administrator, presented the Action Plan for Enhancement of the Winter Wonderland Snowmobile Trail System to the Board. Ryan Tangen and Guy Fischer also addressed the Board with information pertaining to the Winter Wonderland Trails recommendations agreed upon at the April 14, 2011 Public Meeting held with the local

snowmobile clubs and subsequent meeting. It was moved and seconded to accept the Action Plan for Enhancement of the Winter Wonderland Snowmobile Trail System and endorse the concepts outlined in the Action Plan, together with the implementation steps. (Okeson, Schram), carried.

2. Concerns were discussed in reference to the upcoming local Road Rallies, specifically the "Minnesota Rally" which is being held on May 20-21, 2011. Commissioner Schram was concerned about the Molton Lake Road washing out every year and the safety of the rally being held in the spring when the roads are wet. There was also concern for the wildlife at this time of year. Sheriff Tim Gordon informed the Board that this event is permitted through the Department of Natural Resources (DNR). This event does not have a history of presenting problems and the Sheriff's Office has no reason to restrict.

Human Services:

1. Lakeland Mental Health: Clair Prody, Executive Director, Steven Midthune, Community Representative for Lakeland Mental Health Board, and Karen Velaski Schmit, MSW presented:
 - a. Mr. Prody gave an update on Lakeland Mental Health and thanked the Board for Becker County's contribution.
2. Human Services: Nancy Nelson Presented:
 - a. It was moved and seconded to accept the Board Reports on Adult Services, Children and Family Services, Financial Assistance and Mental Health/Chemical Dependency (MCD). (Skarie, Schram), carried.
 - b. It was moved and seconded to approve the Human Services Claims. (Knutson, Skarie), carried.
 - c. It was moved and seconded to accept the Community Health Report. (Knutson, Schram), carried.
 - d. It was moved and seconded to approve the Community Health Claims. (Schram, Skarie), carried.
 - e. It was moved and seconded to accept the Transit Ridership Report. (Knutson, Okeson), carried.
 - f. It was moved and seconded to approve the Transit Claims. (Skarie, Schram), carried.

Highway: Brad Wentz Presented:

1. It was moved and seconded to rescind Resolution 04-11-1J adapted April 12, 2011 and to replace with Resolution 04-11-2A to authorize and direct the County Engineer to purchase a forklift as outlined in capital expenditure report and that consideration will be given to retaining the existing forklift for use in another department, forgoing the trade-in value at this time. (Schram, Okeson), carried.

Planning and Zoning – Patty Swenson Presented:

1. It was moved and seconded to approve and concur with the Becker County Planning Commission (April 19, 2011), the request for a Conditional Use Permit (CUP) for Clarence and Julie Field for an Electrical and Lighting Contracting Business, DBA Ace Electric and Lighting, in an agricultural zone located at Clark Road in Detroit Lakes, MN. (Knutson, Skarie), carried.
2. It was moved and seconded to approve and concur with the Becker County Planning Commission (April 19, 2011), the request for a Conditional Use Permit (CUP), for Ken Otte for a gunsmithing shop to be located in an existing building at 25218 Broadway Avenue in Detroit Lakes, MN, with hours of operation being Monday – Friday by appointment and Saturday from 10:00 a.m. – 3:00 p.m., in an agricultural zone. (Schram, Okeson), carried.
3. A request for a Conditional Use Permit (CUP) at the Becker County Planning Commission Meeting held on April 19, 2011 by Harold Hickel for a mining operation was tabled by Acting Agents, Ron Wickham and Brad Busbey, until further notice from the applicant.

Closed Session: Nancy Grabanski and Ryan Tangen Presented:

1. It was moved and seconded to close the session for Union Negotiations. (Knutson, Okeson), carried.
2. It was moved and seconded to open the session. (Knutson, Okeson), carried.

The meeting was recessed for lunch; following which, the meeting was adjourned.

/s/ Tom Mortenson
Tom Mortenson
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair