

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, January 25, 2011 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Board Chair Nelson. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. There were no additions, deletions or corrections to the agenda as published.
3. It was moved and seconded to approve the Minutes of January 11, 2010 with the following changes: under Reports and Correspondence for Commissioner Skarie iii. The sentence should read 'They received \$500.00 grant from the federal government for highest on-line enrollment'; under Reports and Correspondence for Commissioner Okeson under i. add 'and also' after seasonal contracts; under Commissioners Appointments change the word appointment to reappointment where applicable and change the date that Commissioner Okeson and Commissioner Skarie to attend the AMC training to January 26 through January 27; under Finance Committee Minutes #7 remove 'continue the process in which the Sheriff annually' and #11 change to reflect the finance minutes; and #14 remove 'when presented'; under Public Hearing b5 it should read 'Zoning requires a 85' setback from State Highway right of way'. (Knutson, Schram), carried.

Commissioners:

1. Open Forum:
 - a) Charles F Chadbourne who is on the board for Minnesota Snowmobilers, spoke to the board concerning the possibility of a new snowmobile club forming and taking over 150 miles of snowmobile trails located by Ice Cracking that the County currently grooms. He also informed the board of two grants, one federal and one state, which the County could apply for. The Legacy Grant needs to have the paperwork submitted by the end of February. Mr. Chadbourne offered his assistance in working with Guy Fischer on completing the paperwork as well as any questions he may have.
2. Reports and Correspondence:
 - a) Commissioner Okeson
 - i) Attended the EDA meeting. The annual meeting was held and they went over 2010 budget and ended with a small balance. They also held the regular monthly meeting where they elected new officers and reviewed the monthly housing report
 - ii) Attended the West Central MN Transit Advisory Committee meeting. Kevin Anderson from MNDOT stated the transit funding was solid for 2011. White Earth Transit had received an 80/20 grant and purchased a new bus. They ratified new TAC members. Margaret Donahue from MN Transportation Alliance presented a long-range vision for the transportation system in Minnesota. Shiloh Wahl from MNDOT stated the State could see a cut of 25% from Federal Highway money. North Tower Road will receive a stimulus grant for improvements. Attended the Minnesota Transit Alliance Transit meeting where they brought one of the eight hybrid buses for us to view. The buses cost \$105,000 versus \$65,000. They discussed how services could be expanded into other areas.
 - iii) Attended the Airport Commission meeting where they discussed the EA study with the FAA concerning the extension of the runway. Reviewed the hanger plans and set a special meeting on February 3rd to approve to go to bid for new hanger. After the bid

process is completed it will be submitted to the FAA for approval. Discussed the icy conditions of the runway and what chemicals could be used. Discussed getting quotes for repairs to hanger doors.

- iv) Attended the Pelican Watershed Board where we discussed the Rice Lake Project and how it may affect Anchor Road. More engineering studies and soil borings need to be completed in February and then meet with Detroit Township Board. Also discussed the need for wetland credits for the project.
- v) Met with Sheriff Gordon concerning the Regional Radio Board. There is a \$5600 grant that is available and will bring to Finance for consideration. Sheriff Gordon also checked to make sure past grant monies are being handled correctly for reimbursement
- b) Commissioner Knutson
 - i) Attended the Natural Resources Committee meeting where we discussed the land leases for recreational purposes. There was a request to add additional leases. The rates for the leases have been raised to \$500.00 per year. .
 - ii) Attended the Natural Resources meeting where we discussed timber sales. Timber sales tickets are issued to the person purchasing the timber and that ticket was necessary before timber could be removed. They discussed whether a penalty should be imposed if the party purchasing the timber loses the ticket. Discussed tree planting. Last year the cost was approximately \$11,000 for tree planting and this year expect to spend approximately \$6,000.
 - iii) Attended the Parks and Recreation meeting. There has been a request from a group wanting to have a fire ring at the Mountain View Recreation Area to use for this winter. Discussed creating an area to accommodate having a fire, especially in the winter.
- c) Commissioner Schram
 - i) Attended the West Central Economic Advisory Board. They discussed grants under a different policy that have a 15 day turnaround so you will know whether you have qualified for a grant in a short time.
 - ii) Attended the Highway Committee meeting. Phil from MNDOT presented a report concerning traffic movement, Highway #75 and how it has deteriorated, as well as bus and rail transportation.
 - iii) Attended the Economic Development Authority meeting and they gave a report as to the housing they have available within Becker County.
 - iv) Becker County snowmobile trails north of Highway 34 are in excellent shape.
 - v) Dennis from MNDOT stated some of the southern counties in Minnesota have used groomers to move snow from the sides of State Highways. They have found that groomers seem to work better than other equipment.
- d) Commissioner Nelson
 - i) Attended the Aquatic Invasive Species Quorum held in Detroit Lakes. He felt it was well attended and organized with eight or nine legislators in attendance. There is bipartisan support because they are aware there is a problem and want to determine how to deal and treat it.
 - ii) Attended the Cormorant Watershed District Advisory Board meeting. They are doing their ten-year plan and setting goals. Discussed hiring a part-time administrator position.
 - iii) Attended the Becker County Soil and Water meeting. Discussed many programs some of which are; WHIP, EQIP, grazing plans and green acres. Discussed the Lake Water Challenge Grant concerning 20 lakes. The cost of the summary for the 20 lakes is \$1000 and COLA will match the \$500 grant and Becker County will pay \$500 with \$100 of

- that \$500 to go to Soil and Water. Discussed the Agricultural Inspector reports concerning noxious weeds. This list needs to be approved.
- iv) Attended the Human Services meeting where a demonstration was given on the paperless E document system. This company does work with state agencies so their program adapts to the requirements of those agencies. The system had an automatic fill-in capability of available data that was already in the system. The system can scan using color, which is used widely by Human Services. Becker, Clay and Otter Tail are the three counties looking at this program as a possible joint venture.
 - v) Attended the Lake Agassiz Regional Library meeting. Because there was no additional substantiated information concerning a personal issue the issue was closed. LARL went to State Bank and Trust which has saved them monthly fees.
 - vi) Attended Sunnyside meeting and they had a very profitable month.
- e) Commissioner Skarie
- i) Attended the Labor Management Meeting. Everything has been set up for the LMC Bay auction to take place with the goal of \$2011 this year. The money raised will continue to go to the food bank. A presentation was given about the program MAC/NAP. There were four spirit awards given out and they in turn are entered into the drawing at the annual banquet that was held last week. He felt the banquet was well organized and enjoyed attending. Looked at the Acceptable Use Policy concerning computer use. The members went through the policy and made suggestions and will address it again at the next meeting.
 - ii) Attended the Lakeland Mental Health meeting in Fergus Falls. They have moved to a new building that has been certified as a green building. They will be sending middle management personnel to Washington, D.C. for a meeting. Alexandria needs new space. GMAC will be starting in March, which will save money. March 18th there is a meeting at the Capitol.
 - iii) Attended Development Achievement Center meeting. They did financially well last year and do a good job on how to use their employees and manage expenses. There was a satisfaction survey where they ranked very high. He has been appointed to their finance committee.
 - iv) Attended the Fair Board meeting. The fair will be using the same carnival as they used last. Were told that sales tax will have to be paid on all building renters. Lowell Jorgenson needs to have a form for every vendor and if he misses doing a form he will be fined \$1,000. Last year was a good year financially for the fair.
3. Commissioners Appointments
- a) The Commissioners need to appoint a new layperson to the Lakeland Mental Health Center Board by February 28, 2011. Karen Mulari is presently in that position. The Commissioners decided to see if anyone else has an interest in being on the board and will discuss at the next regularly scheduled board meeting.
 - b) It was moved and seconded to appoint Dan Schlauderaff to the Zoning Board to fill out Commissioner Skarie's term. (Skarie, Knutson), carried.
 - c) It was moved and seconded to appoint Mike Maloney to the EDA board. (Okeson, Knutson), carried.
 - d) It was moved and seconded to approve the appointment of Ken Shroyer to the Becker County Extension Board. (Okeson, Skarie), carried
4. Committee Assignments

- a) Discussed a few changes to the committee assignments. Commissioner Schram suggested if meeting dates are known, to include them for next year to better aid the Chairman when he makes assignments.

Auditor/Treasurer

1. There were no licenses and permits

Finance Committee Minutes:

1. It was moved and seconded to approve the regular Claims, 1) the claim for Matthew Dretch for safety jacket should be for \$18.05, over 90 day claims (1) Johnson Lock and Key in the amount of \$2.40 due to over looked billing, the Auditor's Warrants for 1/11/2011 in the amount of \$37,729.48, and 1/18/11 in the amount of \$408,977.17, and 1/19/11 in the amount of \$481,572.10. (Schram, Skarie), carried.
2. The Human Services claims were reviewed and it was recommended to approve when presented.
3. It was recommended by the Finance Committee to approve when presented the UCare Grant Acceptance.
4. It was recommended by the Finance Committee to approve when presented the Minnesota Breast Feeding Coalition Grant Acceptance.
5. It was recommended by the Finance Committee to approve when presented the WE Care Grant Acceptance.
6. It was moved and seconded to pay for and apply for a grant for reimbursement for the purchase of ITV equipment for Emergency management. (Skarie, Okeson), carried.
7. It was moved and seconded to accept the SHIP grant from the Minnesota Department of Health to increase the wellness within the county for the amount of \$3400.00. (Knutson, Schram), carried.
8. It was moved and seconded to pass Resolution 01-11-2A that Becker County supports the Federal Recreational Trail Program Application for the purpose of requesting grant funds for the procurement of a trail groomer. (Knutson, Schram), carried.
9. It was moved and seconded to pass Resolution 01-11-2C that the Becker County Board of Commissioners hereby authorize and direct the Becker County Auditor to advertise and conduct, for the year 2011, public oral auctions for the purpose of selling tracts of timber from Becker County tax-forfeited lands on the following dates: Friday, February 25th, Friday, July 22nd, Friday, October 21st and that the aforementioned public auctions shall be conducted at the Becker County Courthouse commencing at 10:00 AM on the given dates. (Knutson, Okeson), carried.
10. It was moved and seconded to approve the request to obtain quotes for Tree planting. (Knutson, Schram), carried.
11. It was moved and seconded to modify the finance meeting from 1/10/11; Section Environmental, paragraph two: A soil analysis is needed to determine the type of footings needed to support a new transfer station was presented. The estimated cost is \$2,600. (Okeson, Skarie), carried.

Assessor: Steve Skoog Presented:

1. There were no abatements.

Soil and Water, Brad Grant and Ed Musielewicz from NRCS Presented:

1. It was moved and seconded to approve Resolution 01-11-2B for the adoption and implementation of the Becker County Comprehensive Local Water Management Plan. (Schram, Okeson), carried.
2. Mr. Grant and Mr. Musielewicz presented a report on SWCD and Federal conservation programs that were carried out this past year.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to amend the agenda to add under Community Health 2a) iii 'Purchase of lactation support purchases'. (Knutson, Skarie), carried.
2. It was moved and seconded to accept the U Care grant in the amount of \$1,500.00 to assist in improving the telemedicine program that is needed for the county inmates. (Schram, Knutson), carried.
3. It was moved and seconded to accept the Adult Services Report. (Knutson, Okeson), carried.
4. It was moved and seconded to accept the Children and Family Services report. (Schram, Skarie), carried.
5. It was moved and seconded to accept the Financial Assistance Report. (Skarie, Okeson), carried.
6. It was moved and seconded to accept the MCD Report. (Knutson, Skarie), carried.
7. It was moved and seconded to approve Human Services Claims. (Knutson, Skarie), carried.

Community Health, Nancy Nelson presented:

1. It was moved and seconded to accept the Minnesota Breastfeeding Coalition Grant in the amount of \$2000.00 for creating breastfeeding friendly worksites. (Skarie, Schram), carried.
2. It was moved and seconded to accept the We Care funds, which provide essential goods for needy families. These receipts are collected by County staff to assist Community Health. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the purchase of chairs and an end table in the amount of \$700.38 and a breast pump in the amount of \$1,058.96. These purchases will assist the agency in fulfilling the grant received for breastfeeding by creating a family friendly room. (Schram, Okeson), carried.
4. It was moved and seconded to accept the Community Health Report. (Schram, Skarie), carried.
5. It was moved and seconded to approve the Community Health Claims. (Schram, Skarie), carried.

Transit, Nancy Nelson presented:

1. It was moved and seconded to accept the Transit Ridership Report. (Skarie, Okeson), carried.
2. It was moved and seconded to approve the Transit Claims. (Knutson, Skarie), carried.

Planning and Zoning, Patty Swenson Presented:

1. It was moved and seconded to concur with Planning and Zoning to approve the Conditional Use Permit to operate an off sale liquor store (in an existing building) in an agricultural zone based on the fact that it meets the criteria set forth by Chapter 8, Section 10 of the Becker County Zoning Ordinance. (Knutson, Skarie), carried.
2. There was consensus by the Board to add the issue of geo-thermal pump and dump systems to be reviewed by the Ordinance Review Committee.

There being no further business, the meeting was recessed for lunch.

/s/ Nancy Grabanski _____
Nancy Grabanski
Acting County Administrator

/s/ Barry Nelson _____
Barry Nelson
Board Chair