

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, November 9, 2010 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Amy Settergren.
2. It was moved and seconded to amend the agenda to add AMC Delegate Confirmation under Commissioners, remove Union Negotiations from the agenda as it was not advertised as a closed session, amend the resolution number for the Capital Outlay Request under Highway to Resolution 11-10-1D and add Resolution 11-10-1B to Speed Zone Study Request under Highway. (Nelson, Knutson), carried.
3. It was moved and seconded to approve the Minutes of October 26, 2010 with the following changes: under Commissioner Knutson section 2 c ii added 'and City of Detroit Lakes' to the following sentence There is a proposed \$30,000 match between the County and the City of Frazee and the City of Detroit Lakes. Under Reports and Correspondence Commissioner Nelson section ii it should read Announced there was an AMC meeting', created a new subcategory for the motion for the Commissioners to attend the AMC meeting. Under Human Resources it should read It was moved and seconded to continue with the current structure of the Select Account Agreement. Under Planning and Zoning section 1-a changed the 'Zoning' to 'Planning and Zoning Committee'. Under Planning and Zoning section 1-b changed the 'Zoning' to 'Planning and Zoning Committee'. Under Planning and Zoning section 1-c changed the 'Zoning' to 'Planning and Zoning Committee'. Under Planning and Zoning section 1-d changed the 'Zoning' to 'Planning and Zoning Committee'. Under Sheriff's Department section 1 to read It was moved and seconded to accept the lowest quote of \$1,159.00 plus sales tax from L & M Fleet for the purchase of STS replacement brushing equipment. Under Annual Audit Exit Interview to read The County was in full compliance and audit found no problems. Hoffman, Dale & Swenson, PLLC gave a report on the percentage of money received and spent as well as our responsibility to reporting and stewardship of those funds. Stated Becker County Auditor-Treasurer staff did an excellent job preparing for the audit. (Nelson, Knutson), carried.

Commissioners:

1. Open Forum:
  - a) Eugene Olson, Cormorant Watershed District Appointment Nominee, introduced himself to the Board and stated his qualifications for appointment.
  - b) Willis Mattison, Becker County Citizens for Responsible Recreation, presented and read a statement requesting the Board to direct the Becker County Recreation Steering Committee to create stronger controls on ATV/OHV recreation by performing needs assessments.
2. Reports and Correspondence:
  - a) Commissioner Salminen
    - i) Nothing to report.
  - b) Commissioner Knutson
    - i) Attended the Parks & Recreation meeting and discussed forest trails needing to be relocated due to crossing allotment land. An email was received from Mike Swan, White Earth Natural Resource Director, granted Becker County an extension to review these trails. Wood and Wheels was invited to talk about what they were looking for in trails.

- ii) Attended the Environmental Services meeting and discussed the fencing quotes for Highway/Osage Waste Collection Facility. Wood from the trees that were cut for the facility will be available for bids to the public. Also discussed the recycling sheds and new dumpster systems that are being implemented; old sheds may be used by the County if there is a need; they may be donated to townships to be used for recycling; or they may be auctioned off. Fees for removal of e-waste have increased for 2011 from \$0.08 to \$0.20; which will be a significant cost increase in 2011, discussion will continue on this impact.
- iii) Attended the Historical Society meeting, a new Executive Director has been named, Amy Degerstrom. Annual meeting will be held on November 20<sup>th</sup> at 5:30.
- c) Commissioner Schram
  - i) Attended the Human Services meeting and discussed looking at implementing a paperless system.
  - ii) Discussed the Winter Trails and the issues surrounding a culvert in Cormorant Trails that should be rectified; also discussed the trail reroutes going through allotment land.
  - iii) Commissioner Schram and Commissioner Knutson attended the Heartland Trails meeting and discussed the possibility of a trail from Frazee to Detroit Lakes. Also looking at pursuing grants from Minnesota for Minnesota Health for Active Living for bicycles.
  - iv) Attended the Highway meeting and discussed the 5 year plan. Also discussed the request by the City of Detroit Lakes to move up the timeline for the next 2 blocks on Washington Avenue.
- d) Commissioner Nelson
  - i) Announced that the DNR proposed creating a larger access on Big Detroit Lake and Big Cormorant Lake recently.
  - ii) Attended the Canvassing Board meeting and noted that it went very well. Polled townships and reviewed the numbers. Also noted that there was a higher percentage of under votes for the local commissioner races than the governor race..
  - iii) Commissioner Nelson and Commissioner Schram attended the Sunnyside meeting, however there was no quorum. Stated that the new Administrator is working out well.
  - iv) Commissioner Nelson and Commissioner Knutson assisted in reviewing the candidates for the Becker County Administrator position; noted it was a difficult process but have excellent candidates.
- e) Commissioner Bellefeuille
  - i) Nothing to report.
- 3. Commissioners Appointments: Coroner Appointment
  - a) It was moved and seconded to proceed with the Coroner appointment and advertise Medical Coroner or Medical Examiner. (Nelson, Salminen), carried.
- 4. Commissioners Appointments: Cormorant Watershed Appointment
  - a) It was moved and seconded to re-appoint Ellis Peterson to a 3 year term, Orvis Olson to a 2 year term and Eugene Olson to a 1 year term on the Cormorant Watershed Distrcit. (Nelson, Knutson,) carried.
- 5. Commissioners Appointments: AMC Delegation
  - a) It was moved and seconded to maintain the current AMC Delegation as stated. (Nelson, Salminen), carried.

Auditor-Treasurer, Ryan Tangen Presented:

- 1. Licenses & Permits:

- a. It was moved and seconded to approve Resolution 11-10-1C for the gambling permit to Sanford Health Foundation North to conduct raffle on 1/29/11 at Tri-Lakes Roadhouse in Cormorant Township. (Nelson, Schram), carried.

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims, the additional claim for a payment to the City of Detroit Lakes in the amount of \$50.00 along with the over 90 day claims (1) A'viands in the amount of \$792.67; and the Auditor's Warrants for 10/12/10 in the amount of \$15,842.32, for 10/16/10 in the amount of \$21,021.95, for 10/26/10 in the amount of \$4,421,399.84, for 10/28/10 in the amount of \$172,499.01 and for 11/2/2010 in the amount of \$42,060.55 (Nelson, Knutson), carried
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve when presented the request by Sheriff Gordon to accept the one year jail nursing contract with a 1% increase.
4. It was recommended by the Finance Committee to approve when presented the request by Sheriff Gordon to adopt and participate in the Joint Powers Agreement/West Central Task Force
5. It was recommended by the Finance Committee to approve when presented the request by Ms. Nelson for addendum to Purchase of Service Agreement between White Earth Tribal Mental Health and Becker County.
6. It was recommended by the Finance Committee to approve when presented by Mr. Skoog the low bid from Eastman Fence Company for construction of a fence around the Osage property.
7. It was recommended by the Finance Committee to approve when presented by Mr. Lohmeier the request to proceed with securing quotes to the trail construction.
8. It was recommended by the Finance Committee to continue under the current conservator/guardianship practice. It was consensus by the Board to maintain current conservator/guardianship practice and not to sign a contract.
9. It was recommended by the Finance Committee to accept the low quote of \$17,400 from Kitzman Law Office for 2011 Civil Commitment contract. It was moved and seconded to approve the low quote from Kitzmann Law Office for the 2011 Civil Commitment contract. (Knutson, Salminen), carried.
10. It was recommended by the Finance Committee to approve when presented by Mr. Wentz Resolution 11-10-1B for a request to authorize a speed study.
11. It was recommended by the Finance Committee to approve when presented by Mr. Wentz Resolution 11-10-1D for a request to purchase a Diesel Tandem Plow Truck.

Assessor, Steve Skoog Presented:

1. It was moved and seconded to approve the abatement for PIN 19.1215.000 in Lake View Township for \$184.00; PIN 19.1215.000 in Lake View Township for \$216.00); PIN 19.1215.000 in Lake View Township for \$828.00; Detroit Lakes TIF District rate error of \$5,330.00. (Schram, Salminen), carried.

Department of Natural Resources, County Biological Survey Presentation by Erica Rowe

1. Presentation was made to the Board showing the results of the biological survey done by the DNR. Website has information at [deli.dnr.state.mn.us](http://deli.dnr.state.mn.us)

Resource Stewardship Association of Becker County, Forestry Policy, presented by Ruth Bergquist

1. Statement was submitted and read requesting the Board to re-examine the current forest management policies and reconsider Becker County's membership in Sustainable Forest Cooperative.

Environmental Services, Steve Skoog presented:

1. It was moved and seconded to approve the low bid from Eastman Fence company for \$16,870.00 to construct a fence for the East Transfer Station. (Knutson, Salminen), carried.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to approve the contract for the Land of the Dancing Sky AAA Memorandum of Understanding in the amount of \$3,278.48. (Salminen, Schram), carried.
2. It was moved and seconded to approve the addendum to Purchase of Service Agreement between White Earth Tribal Mental Health and Becker County in the amount of \$6,250.00. (Salminen, Schram), carried.
3. It was moved and seconded to approve the Human Services Claims. (Salminen, Nelson), carried.
4. It was moved and seconded to approve the 2011 Child and Teen Checkup Budget for \$97,705.00. (Salminen, Schram), carried.
5. It was moved and seconded to approve the Community Health Claims. (Salminen, Knutson), carried.
6. It was moved and seconded to approve the Transit Claims. (Salminen, Schram), carried.

Department of Natural Resources, Aquatic Management Area on Bad Medicine Lake, Dave Barsness presented:

1. It was moved and seconded to approve Resolution 11-10-1A to use Reinvestment in Minnesota funds towards the acquisition of 8 parcels on Bad Medicine Lake for the purpose of establishing an Aquatic Management Area. (Schram, Salminen), carried.

Sheriff, Tim Gordon presented:

1. It was moved and seconded to approve the renewal of the Sunnyside Nursing Jail Contract for 2011 with a 1% increase. (Salminen, Schram), carried.
2. It was moved and seconded to approve adoption and participation in the Joint Powers Agreement/West Central Task Force. (Salminen, Knutson), carried.

Natural Resource Management; Mark Lohmeier presented:

1. It was moved and seconded to approve the request to advertise for quotes and to authorize the Natural Resource Management Committee to review and accept the lowest quote, for the Forest Road Relocation. (Salminen, Schram), carried.
2. It was moved and seconded to approve the request for quotes and authorize the Natural Resource Committee to accept the lowest quote for the Culvert Extension on County Highway 11. (Nelson, Knutson), carried.

Highway, Brad Wentz presented:

1. It was moved and seconded to approve the Highway 5 Year Plan Meeting date of November 30<sup>th</sup>, 2010, from 5:00pm to 7:00pm. (Salminen, Schram) carried.

2. It was moved and seconded to approve Resolution 11-10-1D for purchase of a Diesel Tandem Truck Chassis with Hydraulic System, Gravel Box & Plow Equipment in the amount up \$188,056.96. (Salminen, Nelson), carried.
3. The Truck Roadeo Recognition will be postponed until next meeting.
4. It was moved and seconded to approve Resolution 11-10-1B to request MNDOT to perform a speed zone study. (Schram, Nelson), carried.

County Recreational Plan, Guy Fischer and Mark Lohmeier presented:

1. Guy Fischer presented the changes to the draft Becker County Recreational Plan. Discussion took place on having a workshop with Commissioners regarding the plan prior to approval and about having more detail in the plan for ATV activity.

Human Resources, Nancy Grabanski presented:

1. It was moved and seconded to approve 'Grandfathering' the current health plans in regards to the Healthcare Reform. (Nelson, Salminen), carried.

There being no further business, the meeting was recessed for lunch.

/s/ \_\_\_\_\_  
Nancy Grabanski  
Acting County Administrator

/s/ \_\_\_\_\_  
John Bellefeuille  
Board Chair