

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, July 13, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

APPROVED

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Administrator, Brian C. Berg and Minute Taker, Kathy Ohman.
2. It was moved and seconded to approve the agenda (Knutson, Schram), carried.
3. It was moved and seconded to approve the Minutes of June 8, 2010 (Salminen, Schram), carried.

Commissioners:

1. Open Forum:

- a) John Postovit, Discussing Bambi Resort and a non-riparian development using developed property, he feels the owner has exceeded his scope of approval and Zoning is not enforcing the action of the Board.
- b) Clarence Suvanto, Feels there is a conflict of interest between the Assessor and the local assessors. Also discussed the ordinance on Mini Trucks; he feels the State Legislator should set the rules.
- c) Willis Mattson, representing the Citizens for Responsible Recreation, spoke about the Recreation Planning Process which was supported by his organization. He suggested an on-going inventory, which is in process, to assess whether the trails we have are adequate. He also suggested that a new Recreation Advisory Board be created, which is also being addressed. He also suggested the goals and objectives for the Recreation Planning Process be made clear to the public by holding more public meeting for input.

2. Reports & Correspondence:

a) Commissioner Nelson Reports:

- i) The West Central Initiative Advisory Committee will hold their Transportation Summit on July 23rd and Commissioner Nelson would like to authorize someone to attend.
- ii) Soil & Water are holding tours at their office today.
- iii) The library left a handout explaining how libraries stack up in 2010.
- iv) Commissioner Nelson discussed recycling. Plans are to have four dumpster styles; paper, plastics, metals and glass instead of sheds. A truck would be purchased to collect the recycling and there may be a reduction in the number of sites for recycling.

b) Commissioner Bellefeuille Reports:

- i) Attended the Sheriff Committee and the Sheriff attended the Radio Board in Bemidji. The Radio Board went to St. Paul to protest the 1.8 million grant money that we were going to lose. Now part of that 1.8 million grant package will be coming back to the 14 County Radio Board.
- ii) Attended the Economic Development Meeting and discussed EDA's new budget. They currently have 25 rental units of which 24 are occupied.
- iii) HUD is currently assisting 67 families in Becker County.
- iv) The head of the Juvenile Detention Center in Moorhead has retired and a new person is in place.

- c) Commissioner Salminen Reports:
 - i) Attended the Sheriff Committee and discussed the Radio Board in Bemidji.
 - ii) He discussed the fee for the sticker that would be attached to the mini trucks. It was decided to leave the decision of the fee amount to the Sheriff.
 - iii) Attended the Economic Development meeting. The EDA Board hasn't had an increase in their levy for a number of years. A small increase may be necessary so the EDA Board doesn't discontinue services to some of the people it serves.

- d) Commissioner Knutson Reports:
 - i) Attended the Parks and Recreation meeting and reported that there is concern there could be a complete turn-over of committee members on the Recreational Advisory Committee.
 - ii) Attended the Becker County Fair Board and there was discussion of the 4-H building and its ownership. The Fair Board is also working very hard on having a successful fair starting on July 28th.
 - iii) Environmental; Discussed recycling program and possible changes.

- e) Commissioner Schram Reports:
 - i) Attended the Winters Trails Committee. Reviewed old signs along the trails and discussed a possible upgrade to better signs. There is interest in purchasing a new groomer that has a different track configuration.
 - ii) Attended the Historical Society meeting and they have been conducting walking tours of Detroit Lakes and will be doing a presentation at Frazee Turkey Days. They are conducting a water cruise of Pelican Lake to recapture the old days.
 - iii) Attended Highway Committee and reviewed opening bids for North Washington Avenue. He reported the heavy rains did some damage to some of the county roads.
 - v) Attended the Becker County Council on Aging. Discussed medical waste disposal for prescriptions that are not used anymore. Mahube has funds available for home modifications.
 - vi) Osage restaurant is the new site for the Senior Nutrition Program. The people like the new location. The Lake Park Senior Nutrition Program is still up in the air but Sunnyside may provide the meals.
 - vii) Attended the Heartland Trail Meeting. There are issues between Frazee and Detroit Lakes by Acorn Lake. With persistence and organization the trail will be finished.
 - viii) Commissioner Schram attended the Tribal Inauguration and they were pleased that representation from the County was present.

3. Appointments:

- a) There were no appointments.

4. Consideration of the Letter of Resignation from County Administrator, Brian Berg:

- a) It was moved and seconded to reluctantly accept the resignation of Brian Berg. (Bellefeuille, Salminen), carried.
 - i) Commissioner Nelson stated that Brian was the glue that held the County together. Commissioner Nelson looked up to Brian and he will be greatly missed

- ii) Commissioner Knutson stated that the true sign of a great leader is leaving behind an organization that will thrive.
 - iii) Commissioner Salminen stated that Brian was a mentor to him and he exhibited great leadership ability.
 - iv) Commissioner Schram stated that Brian's diplomacy on issues is remarkable.
- b) Administrator Transition:
- i) It was moved and seconded to Appoint Nancy Grabanski as Assistant County Administrator (Salminen, Schram), carried.
- c) It was agreed to give Nancy consideration as to pay structure for the interim. A suggestion was made the Chairman, Commissioner Bellefeuille and Vice Chairman; Barry Nelson could meet on the salary issue as they were also on the Finance Committee.
6. It was moved and seconded that the Commissioners can attend the AMC Leadership Training in Walker, MN on August 11-13, and receive per diem and mileage. (Nelson, Knutson) carried.

Auditor-Treasurer, Ryan Tangen presented:

1. It was moved and seconded to approve the New Seasonal Tobacco License for Michelle Marie Schave at the Osage Convenience & Service LLC located in Osage Township (Nelson, Salminen),carried.

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims with the over 90 day claims (1) Larry Knutson in the amount of \$1,007.00 and the Auditor's Warrants for 6/21/10 in the amount of \$8,130,730.21 and 6/22/10 in the amount of \$217,304.49 and 6/23/10 in the amount of \$707.60 and 6/28/10 in the amount of \$1,203.76 and 6/28/10 in the amount of \$2,199,013.20 and 6/29/10 in the amount of \$7,818.20 and 7/6/10 in the amount of \$8,252.53 with an explanation as to the 90 days or over claims. (Nelson, Knutson), carried.
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve Environmental Services request to purchase exhaust fans for safety purposes for the Household Hazardous Building, recommended to approve Resolution 07-10-1J to reclassify a part-time position to a full-time position at the Transfer Station; recommended to allow for a RFP'S and accept proposal for changing the offsite recycling program.
4. It was recommended by the Finance Committee to approve Resolution 07-10-1I to fill a vacancy for a full-time Property Tax Specialist position in the Assessor's office.
5. It was recommended by the Finance Committee to allow Mr. Lohmeier from Parks and Recreation to solicit bids for a second groomer for trails.
6. It was recommended by the Finance Committee for Mr. Lohmeier from Natural Resources Management to accept the low bid from Future Forests, Inc in the amount of \$19,342.50 for site preparation.
7. Mr. Fischer presented a report on the estimated impact of a Winter Ski Recreational Activity on Detroit Mountain. It was moved and seconded to ask Guy Fischer to put together some packages to present to the Board for possible purchase options to Detroit Mountain contingent upon receiving grant money. (Nelson, Salminen), Roll Call Salminen, yes; Nelson, yes; Knutson, no; Schram, no; Bellefeuille, yes; carried.
8. It was recommended by the Finance Committee to set the annual fee for mini-trucks at \$20.00.

9. It was recommended by the Finance Committee to approve Resolution 07-10-1H to create a part-time 28 hour per week Financial Eligibility Specialist position in Human Services to be filled internally and the vacancy created will not be filled.
10. It was recommended by the Finance Committee to accept a \$300.00 donation from St. Peters Lutheran Church for Human Services.
11. It was recommended by the Finance Committee to pursue a grant that is available for the purchase of an immunization cooler which is recommended by the State Department of Health for the Human Services Department. The price of the cooler is \$3,300.00.
12. It was recommended by the Finance Committee to accept the low bid for the applicable option for the North Washington project. The low bid for Option A was \$1,060,653.99 and the low bid for Option B was \$1,254,344.50. It was recommended by the Finance Committee to approve Resolution 07-10-1L.
13. It was recommended to approve Resolution 07-10-1M to extend the Becker County Veterans Memorial Highway from the Washington Highway 10 Junction to Highway 34.
14. Mr. Berg requested consideration to review the conflict of interest policy. Mr. Tangen will start the process.

Assessor, Steve Skoog presented:

1. It was moved and seconded to approve the abatement for PIN 22.0117.000, Pine Point Township for \$1,428.00 and \$1,692.00 (Nelson, Salminen), carried.
2. It was moved and seconded to approve the abatement for PIN 26.0060.000, Runeberg Township for \$260.00. (Nelson, Salminen), carried.
3. It was moved and seconded to accept Resolution 07-10-1I to advertise, interview and hire a full-time Property Tax Specialist due to a resignation. (Salminen, Schram), carried.

West Central Initiative Tom McSparron and Greg Wagner presented:

1. Presented an update on the activities of WCI and the benefits those activities provide, there was discussion on the statistics contained in the report.
2. It was moved and seconded to approve Resolution 07-10-1A to approve the 2010 Comprehensive Development Strategy for west central Minnesota. (Schram, Knutson), carried.

Big Toad Lake Improvement Association, Clark Lee presented:

1. Presented information concerning the Big Toad Lake Improvement Association.
2. It was moved and seconded to reconvene the committee to address and revisit the ordinances and have Patty Swenson bring a list of Ordinance Review Committee members to this Board. (Nelson, Knutson), carried.

Becker County Taxpayers Association, Les Ristinen, President presented:

1. Mr. Ristinen presented scenarios of assessing errors which the Taxpayers Association has identified.
2. Addressed the Board referencing assessing practices of the County and the relationship the County Assessor has with township employed assessors.
3. Mr. Ristinen also stated he felt the State Department of Revenue had erred in their conclusions when they responded to the Taxpayers Association concerns. He requested the County Board to take action.

Human Services, Nancy Nelson presented:

1. Agenda Consideration: Item b under Human Services was moved to Item B under Transit. Item C under Human Services is deleted. Add a renewal of an agreement with Purfoods, LLC. , add a renewal of an agreement with Rural Minnesota CEP, Inc. and add an Agreement with Becker County Economic Development. It was moved and seconded to accept the changes in the Human Services Agenda. (Knutson, Schram), carried.
2. It was moved and seconded to approve Resolution 07-10-1H to hire a part-time Financial Eligibility Specialist position. (Salminen, Knutson) carried.
3. It was moved and seconded to renew an agreement for home delivered meals with Purfoods, LLC. (Salminen, Schram), carried.
4. It was moved and seconded to Renew an agreement for Supported Work with Rural Minnesota CEP, Inc. (Salminen, Knutson), carried..
5. It was moved and seconded to approve the Human Services Claims. (Salminen, Knutson), carried.
6. It was moved and seconded to approve the Community Health Claims. (Salminen, Schram), carried.
7. It was moved and seconded to approve the Transit Claims. (Salminen, Nelson), carried.
8. It was moved and seconded to approve the Capital Vehicle Grant Contract not to exceed \$1,000.00. (Salminen, Schram), carried.

Parks and Recreation Mark Lohmeier presented:

1. It was moved and seconded to advertise for bids for groomer equipment. (Schram, Bellefeuille), carried.
2. It was moved and seconded to approve the Appointment of Allen Engle to represent the Wolf Pack Snowmobile club on the Winter Advisory Trails Board. (Schram, Salminen), carried.
3. It was moved and seconded to accept the bid from Future Forests, Inc. for site preparation for tree planting sites. (Nelson, Salminen), carried.

County Recreational Plan Guy Fischer, Brian Berg and Mark Lohmeier presented:

1. The Parks and Recreational Committee have a final document in draft form and would like the Board of Commissioners to spend some time with the Ordinance to see all of the changes that have been made.
2. The Parks and Recreational Committee would like a recommendation from the Board whether to hire a facilitator to do the presentations at public meetings or appoint someone from the board to facilitate.

Veterans Services Laurie Brook presented:

1. It was moved and seconded to approve Resolution 07-10-1B to establish a MCLC Counselor effective July 13, 2010, until such time as either party formally requests dissolution of such. (Knutson, Schram), carried.

Human Resources Nancy Grabanski presented:

1. It was moved and seconded to approve Resolution 07-10-1C to modify Section 13.2 Eligibility and Scheduling (Sick Leave) to read as follows and to eliminate section 22.4. (Salminen, Schram), carried.

Recorder Darlene Maneval presented:

1. It was moved and seconded to execute the UCC Agreement with the State of Minnesota to maintain our Satellite Office Status. (Schram, Salminen), carried.

EDA/HRA Jon Thomsen presented:

1. It was moved and seconded to approve Resolution 07-10-1D to adopt a policy establishing an appeals process regarding the award Development Program funding of Small Cities. (Salminen, Schram), carried.
2. It was moved and seconded to approve Resolution 07-10-1E to adopt a policy to prohibit the use of excessive force by our local enforcement agency within the jurisdiction of Becker County and the Cities of Callaway, Waubun and Mahanomen against any individuals engaged in non-violent Civil Rights demonstrations. (Schram, Salminen), carried.
3. It was moved and seconded to approve Resolution 07-10-1F which adopts the Residential Anti-Displacement and Relocation Assistance Plan for the County of Becker. (Salminen, Schram), carried.

Environmental Services Steve Skoog presented:

1. It was moved and seconded to approve the purchase of an exhaust fan for the HHW building and to accept the low quote from Hank's Heating for \$5,920.00. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 07-10-1J to reclassify one current part-time Transfer Station Worker I position to full-time. (Salminen, Nelson), carried.
3. It was moved and seconded to request for proposals to purchase front loading compactor truck. (Salminen, Knutson), carried.
4. It was moved and seconded to approve the request for proposals for recycling containers. (Salminen, Knutson), carried.
5. Land Negotiations for Eastern Becker County Solid Waste Site.
6. It was moved and seconded to close the meeting for the negotiations of land acquisition for the Eastern Becker County Solid Waste Site. (Bellefeuille, Salminen), carried.
7. It was moved and seconded to open the meeting. (Nelson, Knutson), carried.

Highway Department Brad Wentz presented:

1. Agenda confirmation. It was moved and seconded to add Designation of Veterans Memorial Highway to the agenda. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 07-10-1K that will release and vacate the above described portion of County Road 126. (Nelson, Salminen), carried.
3. It was moved and seconded to approve Resolution 07-10-1L to concur with the City Council of Detroit Lakes with whatever option A or option B they choose to approve. (Nelson, Schram), carried.

4. Construction Update:

i) County Road 11 is paved and overlaid and the rumble strips, striping etc will soon be completed.

ii) County Road 54 is paved and the shoulders are completed.

iii) North Washington Avenue or County Road 22 project will be starting as soon as it is approved by the Detroit Lakes City Council.

iv) Once County Road 5 is completed they will apply seal coating.

5. It was moved and seconded to approve Resolution 07-10-1M that the aforementioned portion of CSAH (AKA Washington Avenue) located between US Highway 10 and MN State Highway 34 in Detroit Lakes be acknowledged and permanently designated the BECKER COUNTY VETERANS MEMORIAL HIGHWAY in recognition of the service and sacrifices of all United States military veterans, past, present and future. (Salminen, Nelson), carried.

Sheriff Tim Gordon presented:

1. It was moved and seconded to approve Resolution 07-10-1G that establishes the Mini-Truck Ordinance effective upon publication. (Salminen, Nelson), carried.

2. It was moved and seconded to approve the \$20.00 annual fee for the Mini-truck. (Salminen, Nelson), carried.

Brian Berg addressed the board and thanked them for their support. He stated that Becker County government was sound and the Commissioners established the overall guidance for County operations.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ John Bellefeuille
John Bellefeuille
Board Chair