

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, December 16, 2008 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Knutson. Commissioners in attendance (Commissioner Bellefeuille was absent), also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the agenda (Mulari, Salminen), carried.
3. It was moved and seconded to approve the Minutes of November 25, 2008 (Salminen, Nelson), carried.

Commissioners

1. Open Forum: No one wishing to speak.
2. Reports & Correspondence:
  - a) Commissioner Salminen Reports:
    - i) Attended the Association of Minnesota Counties Annual Conference in Duluth. Reported on the Natural Resource and Environmental presentation.
  - b) Commissioner Mulari Reports:
    - i) Attended the Economic Development Authority Committee meeting. The EDA currently has three houses for sale.
    - ii) Attended the Association of Minnesota Counties Annual Conference in Duluth.
  - c) Commissioner Nelson Reports:
    - i) Attended the Association of Minnesota Counties Annual Conference in Duluth. Reported on the Department of Natural Resources shoreline rules presentation, the ethanol presentation, and the wind power presentation. Commissioner Nelson is considering submission of his application to the Minnesota Board of Water and Soil Resources for an open County Commissioner vacancy.
    - ii) Attended the Holiday Train presentation and spoke on behalf of Becker County. The Canadian Pacific Railroad presented a \$1,000 check to the Food Pantry.
  - d) Commissioner Knutson Reports:
    - i) Attended the Association of Minnesota Counties Annual Conference in Duluth. Reported on the Department of Natural Resources presentation, the Legislative 101 presentation, and the Show Me The Money presentation.
    - ii) Attended the Tri-Powers meeting in Frazee. Discussed the recycling changes for eastern Becker County.
  - e) Discussion was held on the Open Meeting Law
  - f) Discussion was held on the office moves last week and the plans for the rest of December and into January.
3. Appointments:
  - a) It was moved and seconded to approve the reappointment of Steve Skoog as Becker County Assessor for a four year term beginning on January 1, 2009 and expiring December 31, 2012, Resolution 12-08-1B (Mulari, Nelson), carried.
  - b) Discussion was held on Commissioner Nelson's membership to the Wild Rice Watershed Advisory Board.

4. It was moved and seconded to approve the Schedule of Meetings for 2009, Resolution 12-08-1A (Nelson, Knutson), carried.
5. It was moved and seconded to approve the Letter of Support to the Minnesota Department of Human Services for Sunnyside Care Center to de-license seven beds (Salminen, Nelson), carried.

#### Auditor-Treasurer

1. There were no licenses or permits.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims (Salminen, Nelson), carried.
2. A discussion on Commissioner Compensation for 2009 was held by the Commissioners on Finance and they will bring a Resolution to the next Board meeting for consideration and requested input from the Board.
3. It was recommended by the Finance Committee that Sunnyside Care Center pursue a license to expand assisted living services to the Lake Park area.
4. It was recommended by the Finance Committee to approve the Letter of Support for de-licensing of seven beds at Sunnyside Care Center.
5. It was recommended by the Finance Committee to approve the cost for a stress management training speaker in January 2009 for Human Services.
6. It was recommended by the Finance Committee to approve the purchase of Champ software for Community Health.
7. It was moved and seconded to approve the Information Technology 4<sup>th</sup> Quarter computer purchases for eight computers and one monitor (one computer for Highway, two computers and a monitor for Human Services, five computers for the Sheriffs office to replace two deputy computers, one jail computer, one investigators computer, and one administrative staff computer) for a total of \$3,791 (Salminen, Mulari), carried.
8. It was moved and seconded to approve the Information Technology telephone software upgrade that includes a backup call manager for Human Services in the amount of \$15,843.40 (Salminen, Knutson), carried.
9. It was recommended by the Finance Committee to approve the Environmental solid waste fees, Resolution 12-08-1D.
10. It was recommended by the Finance Committee to approve the Environmental purchase of a used 1998 Nissan fork lift priced at \$15,750.
11. It was recommended by the Finance Committee to approve the Environmental request for proposals for the Transfer Station design.
12. It was moved and seconded to approve Bob Bristlin & Son Change Orders #005 in the amount of \$11,790; Change Order #006 in the amount of \$8,009.68; and Change Order #007 in the amount of \$9,866 (Salminen, Nelson), carried.
13. There was no recommendation by the Finance Committee at this time regarding the mileage rate discussion.

#### Assessor

1. It was moved and seconded to approve the abatement PIN 19.0383.000, Lake View Township for \$1,266.00 and PIN 02.0230.002, Audubon Township for \$646.00 (Salminen, Nelson), carried.

#### Environmental

1. It was moved and seconded to approve the Solid Waste Fees for the tax year payable 2009, Resolution 12-08-1D (Mulari, Salminen), carried.
2. It was moved and seconded to approve the purchase of used 1998 Nissan forklift for \$15,750 plus taxes to be used in the Household Hazardous Waste facility (Mulari, Nelson), carried.
3. It was moved and seconded to approve the solicitation of proposals from firms for the Transfer Station design (Mulari, Knutson), carried.

#### Soil and Water

1. Becker County was the recipient of one of the first County Conservation Award presented by the Minnesota Board of Water and Soil Resources and the Association of Minnesota Counties at their Annual Conference in Duluth.
2. It was moved and seconded to approve the Ag Inspectors Annual Report (Nelson, Mulari), carried.
3. The Soil and Water Conservation District Program update was presented.
4. It was moved and seconded to approve the Natural Resource Block Grant Application (Mulari, Salminen), carried.

#### Sunnyside Care Center

1. It was moved and seconded to table the Lake Park Apartment Purchase discussion until the December 23<sup>rd</sup> meeting (Nelson, Mulari), carried.

#### Emergency Management

1. It was moved and seconded to approve the Emergency Management Hazard Mitigation Plan, DR-1419.02P to reimburse Becker County approximately \$1,100.00 (Mulari, Salminen), carried.

#### Highway

1. It was moved and seconded to approve the Project Acceptance for Project S.A.P. 03-639-14 and to authorize the final payment in the amount of \$21,486.79, Resolution 12-08-1C (Salminen, Nelson), carried.
2. An update on the Five Year Plan Meeting held December 11<sup>th</sup> was presented along with a color map.

#### Human Resources

1. It was moved and seconded to approve the Personnel Policy Update to Section 14.7, Inclement Weather Policy, Resolution 12-08-1E (Mulari, Salminen), carried.

#### Human Services

1. It was moved and seconded to approve the Purchase of Service Agreement for Rural Minnesota CEP, Inc. (Salminen, Mulari), carried.
2. It was moved and seconded to approve the Cooperative IV-D Agreement (Human Services, County Attorney, Sheriff) (Salminen, Mulari), carried.
3. It was moved and seconded to approve the contract for a stress management speaker in January 2009 for Human Services (Salminen, Mulari), carried.
4. It was moved and seconded to approve the Human Services Claims (Salminen, Mulari), carried.
5. It was moved and seconded to approve the Community Health purchase of Champ Software in the amount not to exceed \$37,000 (including tax) which includes the fee for application, training, and the annual support (Salminen, Mulari), carried.
6. It was moved and seconded to approve the Community Health Claims (Salminen, Nelson), carried.
7. It was moved and seconded to approve the Transit Agreement for Clay County Rural Transit for services from Detroit Lakes to Fargo/Moorhead in the amount of \$8,000 for 2009 (Salminen, Mulari), carried.
8. It was moved and seconded to approve the Transit Claims (Mulari, Salminen), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Larry Knutson  
Larry Knutson  
Board Chair