

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, March 11, 2008 at 8:15 a.m.

LOCATION: Board Room, Courthouse.

Agenda

1. It was moved and seconded to approve the agenda (Mulari, Nelson), carried.
2. It was moved and seconded to approve the Minutes of February 26, 2008 (Mulari, Nelson), carried.

Commissioners

1. Open Forum: No one wishing to speak.
2. Reports & Correspondence:
  - a) Commissioner Nelson Reports:
    - i) Ag in the Classroom will be held on March 17-18, 2008, with approximately 500 students participating. It will be held from 8:30 a.m. to 3:00 p.m. at the Minnesota State Community and Technical College.
    - ii) The Detroit Lakes Chamber Agricultural Committee will meet in Wolf Lake on March 12 at 8:00 a.m. at the Lion's Hall.
  - b) Commissioner Knutson Reports:
    - i) Attended the Environmental Affairs Committee meeting. Discussion was held on Joint Powers Agreement with Ottertail County for the Solid Waste Incinerator Project in Perham. The County is still studying a second solid waste collection site.
  - d) Commissioner Bellefeuille Reports:
    - i) Attended the Council on Aging meeting. Discussion was held on obtaining Transit service to Frazee. Service was provided in the past but discontinued due to lack of use.
  - c) Commissioner Salminen Reports:
    - i) Communicated the property request from U.S. Fish and Wildlife to Bob Louiseau, City of Detroit Lakes Administrator. He appreciated the notification from Becker County, however, the purchase was not a concern for the City of Detroit Lakes.
    - ii) The Berean Baptist Church demolition is in progress along with an asbestos removal from County owned houses.
  - d) Commissioner Mulari Reports:
    - i) Attended the Land of the Dancing Sky meeting. The Association voted against admittance of the additional five counties to their Association.
    - ii) Commissioner Mulari has been invited to join the Advisory Board for the River Keepers of the Ottertail River. The interest of the Advisory Board is recreational; to beautify and make use of the river and to map the route of the Ottertail to the Red River. This Advisory Board will meet twice and email.
3. It was moved and seconded to appoint Commissioner Mulari to the Advisory Board of the River Keepers of the Ottertail River and to approve per diem and travel expenses (Bellefeuille, Salminen), carried.
4. Information on the Labor Management Committee activities was presented.

5. Information on the Sesquicentennial Meeting on March 5 was presented to the Commissioners. A copy of the article in the Detroit Lakes newspaper was distributed to all the Commissioners.
6. Information on the Parking Lot Project was presented to the Commissioners. The asbestos removal will start this week on the Lake Avenue house. Both houses will be demolished after the asbestos removal.
7. Information on the Phase II Remodel Construction was presented to the Commissioners.
8. The furniture bids for the Court House project will be reviewed at the next Board meeting.
9. Information was presented on the Pine Point Township meeting on March 10 attended by Commissioner Knutson and Brian Berg.
10. Appointments:
  - a. It was moved and seconded to approve the appointment of Merle Earley to the District 4 Board of Adjustments vacancy due to the resignation of Eugene Pavelko (Bellefeuille, Salminen), carried.
  - b. It was moved and seconded to approve the Board Members currently serving appointments and terms as listed for the Sunnyside Care Center (Nelson, Bellefeuille), carried.
  - c. It was moved and seconded to reappoint Jon Thomsen to a second three year term to the West Central Minnesota Housing Partnership Board of Directors (Salminen, Nelson), carried.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims including the qualification to reduce the payment to Viking Coca Cola for a credit in the amount of \$52.50 (Nelson, Salminen), carried.
2. It was recommended by the Finance Committee to continue the process for the Human Services Personnel Request, Resolution 03-08-1J, to fill a vacancy created by a retirement.
3. It was moved and seconded to approve the annual software renewal from Technical Difference, Inc. for \$937.95 (Salminen, Bellefeuille), carried.
4. It was moved and seconded to approve the First Quarter Computer Purchase for two computers and two monitors for Highway and five computers and one monitor for the Sheriff's Department (Bellefeuille, Nelson), carried.
5. It was recommended by the Finance Committee to approve the Highway Resolution 03-08-1A for five old outstanding accounts, Resolution 03-08-1H for a tandem truck replacement, Multiple Resolutions for bids received and summarized for materials and rentals, and the Lake Park Shop roof repair.
6. A cash comparison and investment summary for January was presented.
7. A discussion was held about the consolidation of the General Fund and Human Services general ledgers.
8. A discussion was held about the current motor pool structure.

#### Assessor

1. It was moved and seconded to approve the Abatement for PIN M06.8573.000, Cormorant in the amount of \$96 for a travel trailer abatement on 2007 taxes (Salminen, Mulari), carried.

2. It was moved and seconded to approve the Abatement for PIN 13.9014.000, Green Valley in the amount of \$520 for lease cancellation (Mulari, Bellefeuille), carried.

#### Highway

1. There was one addition to the agenda, item 6, Building Repairs – Lake Park.
2. It was moved and seconded to approve Resolution 03-08-1A, Bad Debt Accounts, to write off the un-collectible accounts not attached to property in Becker County and the County Engineer will pursue collections of those accounts attached to property in Becker County through attachment to the 2008 property tax statement (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve Resolution 03-08-1B, Bid Award for Steel Pipe Culverts, awarding the bid to Johnston Fargo Culvert, Inc. in the amount of \$204,943.96 (Salminen, Mulari), carried.
4. It was moved and seconded to approve Resolution 03-08-1C, Quotes for the 2008 Delivery of Materials for Annual Requirements and Equipment Rental, vendors furnishing rental equipment, crackfiller asphalt, Bituminous Mixtures, Aggregates, and Maintenance Overlays, steel sign posts, traffic control signs and devices, accepting all quotes and authorizing the County Engineer to rent such equipment as may be needed from time to time to accomplish the goals of the Highway Department (Bellefeuille, Salminen), carried.
5. It was moved and seconded to approve Resolution 03-08-1D, Bid Award for Magnesium Chloride Dust Control, awarding the bid to Dustcoating, Inc. in the amount of \$.748 per gallon of magnesium chloride (Salminen, Bellefeuille), carried.
6. It was moved and seconded to approve Resolution 03-08-1E, Bid Award for the Delivery of Materials For Annual Requirements, awarding the bid to Flint Hills Resources (Salminen, Bellefeuille), carried.
7. It was moved and seconded to approve Resolution 03-08-1G, Agreement With The US Fish and Wildlife, renewing an Agreement to identify the responsibilities of the Service and the County for the establishment and management of a County mitigation land bank located adjacent to the Helliksen Prairie WPA (T142N; R42W; Section 30, approximately 2 acres in SW ¼ of SE ¼) (Bellefeuille, Salminen), carried.
8. It was moved and seconded to approve Resolution 03-08-1H, Tandem Truck Equipment authorizing the County Engineer to purchase hydraulic, box and snow equipment for the new tandem truck in the amount of \$87,359 plus \$3,200 for a radio plus tax (Salminen, Bellefeuille), carried.
9. It was moved and seconded to approve Resolution 03-08-1K, Building Repairs – Lake Park, awarding the bid to Mid State Insulation in the amount of \$14,900 (Bellefeuille, Nelson), carried.

#### Human Services

1. It was moved and seconded to approve Resolution 03-08-1J, Position Request – Financial Worker, to hire a full-time Financial Worker position due to a retirement (Salminen, Bellefeuille), carried.
2. It was moved and seconded to accept the Child and Family Services Report (Mulari, Knutson), carried.
3. It was moved and seconded to approve the Human Services Claims (Mulari, Salminen), carried.

4. It was moved and seconded to approve the Community Health Claims (Mulari, Salminen), carried.
5. It was moved and seconded to accept the Transit Ridership Report (Mulari, Bellefeuille), carried.
6. It was moved and seconded to approve the Transit Claims (Mulari, Salminen), carried.
7. Rhonda Stock gave a presentation on the Roles and Responsibilities of the Public Health Board. Discussion and questions were included from the Commissioners.

West Central Initiative

1. It was moved and seconded to approve Resolution 03-08-1F, Economic Development Strategy for the Region (Salminen, Nelson), carried.
2. Breanna McAleer gave a presentation and update on the West Central Initiative and their activities in Becker County including their report for 2006.

Closed Session, Labor Negotiations

1. It was moved and seconded to close the session for Labor Negotiation discussion (Mulari, Salminen), carried.
2. It was moved and seconded to open the session concluding the Labor Negotiation discussion (Nelson, Mulari), carried.
3. It was moved and seconded to accept and ratify the tentative contracts with the Teamster Local 320 Sheriff Deputy Unit and the Sheriff Supervisor Unit and to authorize the Board Chair to sign all contracts (Salminen, Bellefeuille), carried.

Human Resources

1. It was moved and seconded to approve Resolution 03-08-1I, Personnel Manual Policy Modifications to Section 12.2, vacation, regarding maximum accrual of vacation by year end and to modify Section 13.2, sick leave, to allow for additional hours of sick leave to be used for funeral leave (Salminen, Nelson), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Larry Knutson  
 Larry Knutson  
 Board Chair