

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, February 12, 2008 at 8:15 a.m.
LOCATION: Board Room, Courthouse.

Agenda

1. It was moved and seconded to approve the agenda with one change; add the University of Minnesota and Becker County Agreement for providing Extension programs and staff under Commissioners. (Bellefeuille, Salminen), carried.
2. It was moved and seconded to approve the Minutes of January 22, 2008 (Salminen, Mulari), carried.

Commissioners

1. Open Forum: Ruth Berquist spoke reference disappointment regarding the OHV sub-committee change of communication when she felt they were making progress. She felt ATV's caused many problems and Becker County could develop more suitable low impact programs such as fishing, swimming, hiking or biking.
2. Reports & Correspondence:
 - a) Commissioner Salminen Reports:
 - i) Attended the Lakeland Mental Health meeting for Commissioner Mulari in her absence. Lakeland Mental Health has purchased a building which will be tax-exempt for real estate because of the County services they provide.
 - b) Commissioner Mulari Reports:
 - i) Lakeland Mental Health Center (LMHC) has had an office in Detroit Lakes that they rented. They have purchased the building at 928 8th Street SE. They provide mental health service to clients that are not necessarily based on the client's ability to pay. LMHC is a joint effort of five counties of which Becker County is one.
 - c) Commissioner Nelson Reports:
 - i) Attended the Extension Service Committee meeting. Becker County had 1,229 volunteer hours for Master Gardeners in 2007 for 18 people. Becker County is rich in volunteers and those willing to help.
 - ii) The Agreement between the University of Minnesota and Becker County for the 4-H Educator is being submitted.
 - iii) The Wild Rice meeting was postponed yesterday. Commissioner Nelson did attend another group meeting with Soil and Water heads to discuss how to encourage owners to use the best practices for conservation.
 - iv) Polar Fest is next Saturday as it was postponed last weekend.
 - v) Building Committee update - the Remodel Bid date has changed to February 19. More time was need for bidders as the Daikin H.V.A.C. system was removed from the bid per Addendum.
 - vi) The Detroit Lakes Chamber Agricultural Committee will meet in Wolf Lake next time.
 - d) Commissioner Knutson Reports:

- i) Attended the Environmental Affairs Committee meeting. Transfer Station reported an average year in 2007 for refuse received. Township meetings indicate a need for services to the Eastern part of the County and recycling. In March 2009 the MinnKota contract will be up; it is under review. WeFest has applied for a \$100,000 recycling grant.
 - ii) Attended the Parks and Recreation Committee meeting. Parks and Recreation ground maintenance charges are under review.
 - iii) Natural Resource Management report. Parks and Recreation will be involved in the Capital for a Day in Detroit Lakes.
 - iv) The OHV Policy Committee is planning on receiving comments in writing from its members; no more meetings are planned.
- d) Commissioner Bellefeuille Reports:
- i) Attended the Property Tax Division meeting with Steve Skoog in Little Falls. Nancy Nelson gave a presentation. Discussion was held on the three areas of the Minnesota Legislature (inner city ring, suburban ring, and out state ring).
 - ii) Attended the Safety Committee meeting. Only 4 days were lost to work related injuries in 2007.
3. It was moved and seconded to approve per diem for Commissioner Bellefeuille for his attendance at the Property Tax meeting in Little Falls (Nelson, Mulari), carried.
 4. Information on the Sesquicentennial Meeting was presented to the Commissioners. May 14, 2008 will be Capital for a Day in Detroit Lakes and also the month of July.
 5. Information on the Redevelopment of Detroit Lakes was presented to the Commissioners. Detroit Lakes is looking at options for developing the 4 ½ acres abandoned by the Highway 10 realignment.
 6. Information on the Parking Lot Project was presented to the Commissioners. Closing will be held February 15 on 1016 Lake Avenue house. The asbestos review has been completed on the 1016 and 1020 Lake Avenue houses. It will be necessary to remove the asbestos siding on one house.
 7. Information on the Phase II Remodel Construction was presented to the Commissioners. The project will be more complicated and expensive than first thought. It will involve a major disruption continuing through the summer.
 8. Appointments:
 - a) Parks and Recreation appointments are due.
 - b) It was moved and seconded to nominate Marge Johnson to the Lakeland Mental Health Board of Directors (Salminen, Nelson), carried.
 9. It was moved and seconded to approve the Agreement between the University of Minnesota and Becker County for providing Extension programs locally and Employing Extension Staff in the amount of \$50,160 (80% employee) for a 4-H Educator working exclusively in Becker County (Nelson, Bellefeuille), carried.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims with the addition of three over 90 day approvals (1) Aviands, (2) Tweeton Refrigeration, and (3) Cass County Sheriff (Salminen, Bellefeuille), carried.
2. It was recommended by the Finance Committee to approve the Sheriff 2008 boat and water grant, Resolution 02-08-1A in the amount of \$20,221 and to approve the Sheriff agreement

with Lakes Learning for GED funding at a cost of \$900 per year, funding provided by Canteen fund.

3. It was recommended by the Finance Committee to approve Resolution 02-08-1H for a Transit Bus purchase request for a replacement bus in the amount of \$55,240 in Transit funds.
4. It was recommended by the Finance Committee to approve the Natural Resource Management requests for seedling hand planting labor in the amount of \$13,263.40 from the low bidder Superior Forestry Service and to approve the low quote from Heyer Land Surveying & Engineering not to exceed \$3,700 for the Mountain View Recreation Area.
5. It was moved and seconded to approve the low bid from Haataja Construction for \$53,890 for the white goods processing center to be constructed at the transfer station (Salminen, Mulari), carried.
6. It was moved and seconded to approve the County Attorney request for two cell phones not including "Mail2Go" service with review in six months and allowing the County Attorney to sign the contract as a representative of the Board (Bellefeuille, Salminen), carried.
7. It was moved and seconded to approve the high bid for the garage at 1020 Lake Avenue from Mike Eilertson in the amount of \$1,101 and give Jon Thomsen the authority to set the move by date and furthermore authorize Jon Thomsen to accept the low bid for demolition of the buildings once the effects of the garage removal is reflected in the demolition bids (Salminen, Nelson), carried.
8. It was moved and seconded to approve the MCCC CAMA USA three year contract utilized by the Assessor's Office in the amount of \$10,500 in 2008 and 5% increases in 2009 and 2010 (Mulari, Salminen), carried.
9. It was moved and seconded to approve the MARCO Furniture Agreement not to exceed \$3,553.50 to provide an overall work place design for the courthouse addition (Salminen, Nelson), carried.
10. The December cash comparison and investment summary was presented.
11. It was moved and seconded to approve the additions to the Investment Policy to meet changing auditing standards (Salminen, Mulari), carried.
12. It was recommended by the Finance Committee to continue the process by the Highway Department to hire four temporary seasonal employees.

Assessor

1. It was moved and seconded to approve (1) the Abatement for PIN 08.0108.000, Detroit District in the amount of \$794 for an assessment correction on 2007 taxes, and (2) the Abatement for PIN 49.0720.000, Detroit Lakes in the amount of \$576 for lease cancellation 2007 taxes (Salminen, Nelson), carried.

Sheriff

1. It was moved and seconded to approve Resolution 02-08-1A for the Boat & Water Safety Program in the amount of \$20,221 from January 1, 2008 through June 30, 2009 (Nelson, Mulari), carried.
2. It was moved and seconded to approve the ABE/GED Service Agreement between Lakes Learning and Becker County Jails in the amount of \$900 with funds allocated from the

Inmate canteen fund (Salminen, Bellefeuille), carried. The Sheriff is in the process of applying for a Grant to re-pay the money.

Human Services

1. It was moved and seconded to approve the HCBS Contract Modifications to Caring Hands Home Care, Greenwood Connections, Lutheran Social Services, Mn Home Care, Northern Safety and Security, Perham Home Care, St. Mary's Senior Supportive Living, St. Mary's Home Health, Smith Group Home, and White Earth Home Care (Salminen, Mulari), carried.
2. It was moved and seconded to approve the Purchase of Service Agreements for Emmanuel Community for Senior Coordinator, Lakeland Mental Health Center, Shared Care Psychiatry Agreement with Lakeland Mental Health Center, Lakes Homes, Merit Care Home Care, Orenda Corporation, and Perham Hospital Home Care (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve the Human Services Claims (Salminen, Mulari), carried.
4. It was moved and seconded to accept the Community Health Report (Bellefeuille, Salminen), carried.
5. It was moved and seconded to approve the Community Health Claims (Salminen, Nelson), carried.
6. It was moved and seconded to accept the Transit Ridership Report (Mulari, Salminen), carried.
7. It was moved and seconded to approve Resolution 02-08-1G setting forth the Becker County Transit policy regarding drug and alcohol testing (Salminen, Nelson), carried.
8. It was moved and seconded to approve Resolution 02-08-1H authorizing the Becker County Transit department to purchase a new transit bus from North Central Bus Sales in the amount of \$55,240 (Salminen, Nelson), carried.
9. It was moved and seconded to approve the Transit Claims (Salminen, Bellefeuille), carried.

Natural Resource Management

1. It was moved and seconded to approve Resolution 02-08-1B setting the auction dates for the Sale of Timber Stumpage from Tax-Forfeited Lands on Friday, February 22; Friday, July 25; and Friday, October 24 (Salminen, Mulari), carried.
2. It was moved and seconded to approve Resolution 02-08-1C for Becker County to enter into an Agreement with the State of Minnesota for Snowmobile Trail Capital Improvement Grant Funds (Mulari, Salminen), carried.
3. It was moved and seconded to approve the low bid from Superior Forestry Service, Inc. in the amount of \$13,263.40 for hand planting approximately 235,000 seedlings this spring (Mulari, Salminen), carried.
4. It was moved and seconded to approve the low bid from Heyer Land Surveying & Engineering, LLC in the amount not to exceed \$3,700 for survey work in Section 5 of Burlington Township (i.e. Mountain View Recreation Area) (Salminen, Bellefeuille), carried.

EDA-Housing

1. The Becker County EDA presented their housing report and a brief look at the activities of the agency in 2007 and their plans for 2008 and beyond. Other Housing activities and other development activities were reviewed and questions were answered.

Forest Township Discussion of Road Rally

1. Ray Vlasak, Supervisor of Forest Township, gave an informational presentation on the Road Rally held last August that included Forest Township. Forest Township was billed for road grading that was needed as a result of the rally. Mr. Vlasak requested that Townships be part of the process to approve use of Public Land and also requested Becker County look at changes to give the Townships more funding to cover such expenses incurred by public events to the roads.

Highway

1. It was moved and seconded to approve Resolution 02-08-1D to hire four temporary seasonal employees (3 long term seasonal employees with a maximum six month term and 1 short term seasonal employee with a maximum three month term (Salminen, Bellefeuille), carried.
2. It was moved and seconded to approve Resolution 02-08-1E listing the deficient bridges to be added to the list of high priority bridges to replace, rehabilitate, or remove as soon as possible when funds are available (Bellefeuille, Salminen), carried.
3. It was moved and seconded to approve Resolution 02-08-1F Final Acceptance for Project SAP 03-686-02 in the amount of \$8,364.52 (Salminen, Nelson), carried.

Strategic Planning session was held in the afternoon from 1:30 to 4:30 p.m. in the Human Service conference room including Board members and Department Heads. Agenda:

1. Strategic Plan Presentation
 - a) Development of the County Goals
 - b) Development of the Strategic Plan Format
 - c) Vision Statement Developed by the County Board
2. Critical Issues Facing Becker County
 - a) Solid Waste
 - b) Protection of the Natural Resources
 - c) Development of Infrastructure
 - d) Control Growth
 - e) Protection and Development of our Children
3. Group Presentations
 - a) Public Safety
 - b) Central Services
 - c) Land and Records
 - d) Highway
 - e) Human Services

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Larry Knutson
Larry Knutson
Board Chair