

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, June 13, 2006 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda (Nelson, Salminen), carried.
2. It was moved and seconded to approve the Minutes of May 23, 2006 (Salminen, Bristlin), carried.

Commissioners

1. Open Forum:
 - a. Scott Walz, Meadowland Surveying, spoke regarding Sand Beach Estates. He felt the developer was always up front with the design and some facts were not very clear. He asked which standards apply: Natural Development or Environmental? Mr. Walz felt adequate discussion has taken place at earlier meetings on suitable mooring sites.
 - b. Mark Payne, Paces Lodging, Sandy Beach Estates, We strictly followed the ordinance. A recent letter received twists quite a few things. His thoughts were that he was to work with the DNR, but it was a 25 lot project. We are down to 6 slips from 22 to 42, but feel we could settle for 25.
 - c. Bea Tessman, spoke about Eminent Domain and a new frontage road causing problems with accessibility. Commissioner Bristlin suggested she call the City of Detroit Lakes as she lives within the city limits.
 - d. Clarence Suvanto, Wolf Lake, asks for fair taxes. He discussed research he had done for comparison taxes on different parcels. He felt much improvement is needed, and the Townships need more involvement.
 - e. Lester Ristinen, Wolf Lake, discussed a new handbook from the state on assessing. In reading from the handbook, he stated that the purpose of a local board was to provide a forum for taxpayers to bring their concerns. He feels that Township Officials should run these meetings.
2. Reports & Correspondence:
 - Commissioner Knutson Reports:
 - a. Environmental Services Meeting. Items discussed at this meeting are on later on the Agenda
 - Commissioner Nelson Reports:
 - a. LARL will be asking for a \$216,000 Appropriation this year; Their meeting is on Thursday.

Commissioner Salminen Reports:

- a. District IV Conference was held in Fergus Falls; Commissioner Mulari did an excellent job of reporting on Becker County.

Commissioner Mulari Reports:

- a. City of Frazee is applying for a TIF District

Commissioner Bristlin Reports:

- a. Building bids were held, with only the Transfer Station recommended to be approved.

3. Appointments:

- a. It was moved and seconded to take the Pelican River Watershed Board of Managers appointments off the table (Salminen, Nelson), carried.
- b. The tabled motion was moved and seconded to re-appoint Dave Brainard and Orrin Okeson to the Pelican River Watershed Board of Managers (Salminen, Nelson). Commissioner Bristlin asked Commissioner Salminen to rescind the motion as he felt there was a conflict of interest as Commissioner Salminen is landlord to the Pelican River Watershed Office. Commissioner Salminen agreed to rescind, but Commissioner Nelson refused to rescind his second of the motion. Commissioner Nelson stated it was up to the individual board members to make the decision to rescind. Commissioner Salminen asked for Board input. The motion was amended to have separate nominations for the re-appointments and to re-appoint Dave Brainard to Position 2 on the Pelican River Watershed Board of Managers (Bristlin, Knutson), carried.
- c. It was moved and seconded to re-appoint Orrin Okeson to Position 5 on the Pelican River Watershed Board of Managers (Nelson, Salminen), carried. Commissioners Knutson and Bristlin voting nay. Commissioner Bristlin stated that the Watershed Board members definitely control who they rent or lease from. Commissioner Salminen stated to note that he was willing to withdraw his motion.
- d. It was moved and seconded to appoint Barry Nelson, Duane Grossman and Gary Edlund to the Ag Appeals Committee per MN Stat. 18:83 (Salminen, Knutson), carried.
- e. The 2007 Preliminary Budget was discussed and it was agreed to have Ryan Tangen, County Auditor and Treasurer, and Brian C. Berg, County Administrator, continue as the Budget Committee. Reports would come to the Board through the Finance Committee as the process continues.

Board of Equalization

1. Ryan Tangen, County Auditor and Treasurer, gave the Oath to the County Board for the Board of Equalization.
2. The Board of Equalization was convened at 8:55 a.m. and recessed at 10:15 a.m.. This Board will re-convene on Tuesday, June 20, 2006 from 2:00 p.m. until 4:00 p.m.

Auditor

1. It was moved and seconded to approve a New Seasonal Tobacco License for Sue Kimball, Toad Lake Store, Toad Lake Twp. (Salminen, Bristlin), carried.
2. It was moved and seconded to approve a 3.2 Beer License Renewal for David C. Howard, Deroxe Club, Lake Eunice Twp. (Salminen, Bristlin), carried.

Closed Session

1. County Attorney, Joseph Evans, requested a Closed Session to discuss pending litigation pursuant with the Attorney Client Privilege in regards to the PACES Lodging Corporation/Sandy Beach Estates Plat/Becker County. The County Attorney stated that the session should be closed because of a “need to frankly discuss the strengths and weaknesses of the case.” It was noted that those present were Commissioners Mulari, Nelson, Knutson, Salminen, Bristlin; County Administrator – Brian C. Berg; County Attorney, Joseph Evans; Jay Squires, Attorney from Ratwik Roszak & Maloney (phone) and Sonia Johnson, Clerk. It was moved and seconded to Close the Session (Salminen, Bristlin), carried.
2. It was moved and seconded to Open the Session (Bristlin, Salminen), carried.

Planning & Zoning

1. It was moved and seconded to pass Resolution No. 06-06-1E, approving to reclassify the full-time Zoning Office Support Specialist position (OSS) to two part-time positions and then fill both part-time positions due to an internal promotion within the Zoning Department (Nelson, Knutson), carried.

Human Resources

1. It was moved and seconded to approve the addition of the Transfer Station Personnel Requests to the Agenda (Knutson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 06-06-1F, approving to reclassify the Transfer Station Manager to Supervisory, and to reclassify the Band/Grade of this position due to the needs of the Transfer Station and at no higher than a B31 (2) (Salminen, Nelson), carried.
3. It was moved and seconded to pass Resolution No. 06-06-1G, approving to reclassify the Transfer Station Manager as a team leader for the entire Environmental Service department including, the positions of Bookkeeper/Secretary and Regional Household Hazard Coordinator positions(Salminen, Knutson), carried.
4. It was moved and seconded to pass Resolution No. 06-06-1H, approving to reclassify the part-time Transfer Station Operator at 35 hour/week to two part-time positions

averaging 25 hours per week due to a reorganization of the Transfer Station and a retirement (Knutson, Salminen), carried.

5. It was moved and seconded to pass Resolution No. 06-06-11, approving to establish a new position of Transit Supervisor/Emergency Manager due to assignment of all Emergency Management duties and establish a band/grade classification for the position of Transit Supervisor/Emergency Management with the classification of a C42 (0) for this position and to appoint Rusty Haskins as the Transit Supervisor/Emergency Manager (Knutson, Salminen), carried.

Assessor

1. It was moved and seconded to approve the following Abatement as recommended by the County Assessor (Salminen, Bristlin), carried.

Parcel #	Tax District	Reason	Amount
17.0638.877	Lake Eunice	Assessment Error	\$ (868.00)
17.0638.878	Lake Eunice	Assessment Error	1,222.00
19.0194.000	Lake View	Disaster Abatement	000.00
19.0319.000	Lake View	Correction	15.00
19.0306.000	Lake View	Homestead	6.00
26.0031.000	Ruenberg	Classification	230.00
26.0048.001	Ruenberg	Classification	112.00
31.0110.000	Spruce Grove	Classification	881.00
32.0154.002	Sugar Bush	Homestead	\$ 280.00
49.0871.323	Detroit Lakes	Exempt Property	(2,574.00)
49.9155.000	Detroit Lakes	DOT Purchase	28.00

2005 Taxes Payable

17.0638.878	Lake Eunice	Assessment Error	305.00
49.0871.323	Detroit Lakes	Classification	(90.00)

Finance Committee Minutes

1. It was moved and seconded to approve the Claims with the following additions:
 - a. Payment to DMV for registration of a new vehicle at Natural Resource Mgmt in the amount of \$1,557.19 (Nelson, Salminen), carried.
 - b. Payment to the MN Assoc. of Co Auditors, Treasurers and Finance Officers in the amount of \$166 for the summer conference.
2. Personnel Requests:
 - a. Planning & Zoning – (2) Part-time positions, recommend continuing the process.
 - b. Transfer Station – Replacement of Part-time with (2) Part-time, recommend continuing the process; reclassify the Transfer Station Manager to a Supervisory position, recommend continuing the process; reclassify Transfer Station Manager

- as the Team Leader for Environmental Services, recommend continuing the process.
- c. Emergency Management – Request to move Emergency Management responsibilities to the Transit Operator, recommend continuing the process.
 - d. Veterans Services Officer. Recommendation of the Finance Committee to have Nancy Grabanski and Brian Berg analyze the position and present a recommendation.
3. Review of Construction Bids:
 - a. Courthouse Expansion Project: Finance Committee agrees with the Space Needs Committee to reject all bids submitted for the Courthouse Expansion Project, supports the Space Needs Committee in the redesign, re-bid the project in a timely manner and authorizes the Space Needs Committee to negotiate additional cost needs for design.
 - b. Transfer Station Facility Update. Recommend accepting the low bid of \$61,700 submitted by Classic Concrete. It was moved and seconded to concur with Finance Committee to award the bid to Classic Concrete in the amount of \$61,700 (Salminen, Bristlin), carried.
 4. Law Library
 - a. It was moved and seconded to approve to move forward with the purchase of a copier for the Law Library to be coordinated with the IT Department for recommendation and purchase from court funds (Salminen, Nelson), carried.
 - b. It was moved and seconded to approve to continue with the Becker County Law Librarian contract at the agreed upon amount of \$375 per month (Salminen, Nelson), carried.
 - c. It was moved and seconded to adopt the following fee schedule for Court as approved by the Law Library Committee and the Finance Committee.

All Civil filings	\$10
Petty Misdemeanors	10
Misdemeanors	10
Gross Misdemeanors	15
Felonies	15
 5. IT Department/Request Intern Extension
 - a. Withdrew the request and will bring to the IT Committee first.
 6. Highway
 - a. CSAH 37 DAP 03-637-17 – bids 22% higher than budgeted, recommend postponing project.
 - b. Capital Purchase Tandem Truck – recommend approving.
 - c. MSAH 86, SAP 03-686-02 – recommend accepting low bid.
 - d. Final Acceptance – CSAH 54, CR 141, SAP03-654.001, CP 205-141-04, recommend final acceptance.
 - e. CSAH 42 Bridge Bond Funds – recommend authorizing the project.

Highway

1. It was moved and seconded to add Resolution No. DOH 06-06-1A to the Agenda (Nelson, Salminen), carried.
2. It was moved and seconded to pass Resolution No. DOH 06-06-1A, Bid Award, Projects S.A.P. 03-637-17, stating to not award this project at this time and re-advertise for bids at a later date when adequate funding is available (Nelson, Salminen), carried.
3. It was moved and seconded to pass Resolution No. DOH 06-06-1B, Equipment Bid Letting, Diesel Tandem Truck Chassis Hydraulic System, Gravel Box & Plow Equipment, authorizing the County Engineer to purchase off the State bid a diesel tandem truck chassis to be delivered in 2007, and further to include the following equipment: hydraulic system, hoist, gravel box, one-way snowplow, underbody blade, snow wing, tailgate sander, pre-wet system and warning light system to be compatible with said diesel tandem truck (Salminen, Knutson), carried.
4. It was moved and seconded to pass Resolution No. DOH 06-06-1C, Projects S.A.P. 03-686-02, awarding the bid to Spruce Valley Corp. of Middle River, MN, low bidder in the amount of \$170,208.14 (Salminen, Nelson), carried.
5. It was moved and seconded to pass Resolution No. DOH 06-06-1D, Projects S.A.P. 03-654-01 & C.P. 205-141-04, accepting said completed project for and on behalf of Becker County and authorize final payment in the amount of \$26,651.35 (Knutson, Bristlin), carried.
6. It was moved and seconded to pass Resolution No. DOH 06-06-1J, Bridge Bond Grant, Project SAP 03-642-04; Bridge 93104. The amount of the grant has been determined to be \$110,996 by reason of the lowest responsible bid and Becker County affirms that any cost of the bridge in excess of the grant will be appropriated from the funds available to Becker County and that any grant monies appropriated for the bridge but not required, based on the final estimate, shall be returned to the MN State Transportation Fund (Bristlin, Salminen), carried.
7. Highway will hold a Public Meeting for Highway Projects on Tuesday, June 27, 2006 at 7:00 p.m. at the Height of Land Township Hall.

Human Services

1. It was moved and seconded to approve additions to the Agenda of Transit and MN CARE (Knutson, Salminen), carried.
2. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Salminen, Nelson), carried.

3. It was moved and seconded to approve the Human Services Claims (Salminen, Bristlin), carried.

Community Health

4. It was moved and seconded to approve the Community Health Claims (Salminen, Nelson), carried.
5. It was moved and seconded to accept the Grant Project Agreement Amendment to the Public Health Preparedness and Response to Bioterrorism grant project for pandemic influenza activities which increases the amount of the grant by \$8,907 (Salminen, Knutson), carried.
6. It was moved and seconded to approve the Transit Claims (Salminen, Knutson), carried.

Transit

7. It was moved and seconded to reject all bids for the Transit Building (Knutson, Bristlin), carried. Commissioner Bristlin would like to see the project sent back to the Space Needs Committee. Commissioner Mulari suggested having the Space Needs Committee review the plans and work with the Architect to stay within the expected costs.
8. MN CARE was discussed. Becker County will be entering into a 1-year contract filling out applications for MN CARE and will be re-imbursed at \$30 per application. It was moved and seconded to approve the Joint Powers Agreement with DHS (Salminen, Knutson), carried.

Courthouse Expansion Bid Consideration

The bids for the project were opened on May 25, at 2:00 p.m. The bids were significantly higher than expected, so the Space Needs Committee met to decide on a recommendation for the Board to consider. It was moved and seconded to concur with the Space Needs Committee's recommendation to "Motion to reject all bids as submitted for the Courthouse Expansion Project, support the Space Need Committee in the re-design, re-bid the project in a timely manner and authorize the Space Needs Committee to negotiate additional costs needs for design." (Nelson, Salminen), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Karen Mulari
Karen Mulari
Board Chair