

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, May 11, 2004 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

Open Meeting

1. It was moved and seconded to approve the Agenda as amended (Seaberg, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of April 27, 2004 as amended (Seaberg, Salminen), carried.
3. It was moved and seconded to approve the addition of Health Insurance to the Agenda (Seaberg, Salminen), carried.

Open Forum. No requests.

Lutheran Social Services. Tara Giese, Region IV, presented the Annual Report 2003 and gave an update on activities. Commissioner Winter, Chair, thanked Tara for the report. It was moved and seconded to accept the Lutheran Social Services Report (Salminen, Bristlin), carried. Commissioner Engebretson asked if there were enough volunteers for the program. Tara said we always welcome new volunteers, and we have a senior hour's program.

Finance

1. It was moved and seconded to approve the Claims with qualifications (Bristlin, Seaberg), carried.
2. Personnel Requests:
 - a. The Finance Committee recommended to continue the process to approve the Sheriff's requests. These will be on the Sheriff's agenda. Commissioner Engebretson asked if there had been a discussion of an increased need for nursing and custodians at the minimum security facility. Commissioner Bristlin assured her that Tim Gordon has looked into all aspects.
 - a. The Finance Committee recommended to continue the process to approve the Environmental Services requests. It was moved and seconded to approve to hire a part-time Landfill Operator due to a resignation (Bristlin, Salminen), carried. Nancy Grabanski will bring the request to fill temporary part-time landfill position later on the agenda.
3. Psychological Evaluation for Sex Offenders. The Committee recommends supporting the County Attorney's decision to authorize an evaluation. The Attorney General has

put together a panel of psychological experts to do evaluations, and there is a flat fee of \$2,500 per case. This will cause additional expense to the County. It was moved and seconded to have Joe Evans send a letter to the State to shift the responsibility back to the Commissioner of Corrections and allow Joe to add the cost of evaluations to his budget. (Bristlin, Salminen), carried.

4. Professional Appraisal for Tax Appeal. The Assessor requested assistance of a professional commercial property appraiser for the tax appeal process. The Finance Committee recommended paying for the cost from the Professional Services Line Item, Assessor's Budget.
5. Township Reimbursement for Voting Equipment. It was moved and seconded to concur with the Finance Committee's recommendation to re-imburse Burlington Township and Frazee City for the amount they paid for the purchase of voting equipment (Bristlin, Engebretson), carried. Commissioner Engebretson asked where the county was at with combining precincts. She asked Keith if he would send a report. Keith reported that a touch screen voting system will be in place for 2006. The County Town Halls are updating their electrical systems to accommodate the new systems.
6. AS400 Purchase. The Board moved and seconded to table the purchase of an AS400 until the new IT Director is on board (Bristlin, Seaberg), carried. The Finance Committee had recommended that if purchased would be taken out of current reserves

Auditor

1. It was moved and seconded to approve a Gambling Premises Permit Application by the National Multiple Sclerosis society, Minnesota Chapter, for operations at the Corner Cantina, Lake View Twp. (Engebretson, Bristlin), carried.
2. It was moved and seconded to approve the purchase of a Tax-forfeit Parcel by Wolf Lake City (Engebretson, Bristlin). Motion was withdrawn as it was requested to take this request back to the NRM Committee.
3. Commissioner Engebretson asked Keith Brekken, County Auditor, if the PowWow Committee had spoken to him concerning the Tax Forfeit Parcel they were interested in. He had not, but would call them.

Sheriff

1. Mike Stoltman, Community Work crew Affordable Homes Program, gave a report on his program to use a crew of prisoners to build affordable houses for low-income families. This will become available to Becker County now as we have a Minimum Security Facility that could house the prisoners on the STS Program. Jon Thomsen, Director, Becker County Housing Office, would find the lots to build these homes on

and would help with a revolving fund to build these homes. Commissioners Winter and Bristlin were in support of this program. Tim Gordon is in support of this program and thanks the Board for their patients.

2. It was moved and seconded to pass Resolution No. 05-04-1E, to create and hire (6) full-time Correctional Officers and (2) part-time Correctional Officers due to opening of the Minimum Security Facility. Tim stated he would hire (5) at this time and (1) later. (Seaberg, Bristlin), carried. Commissioner Engebretson asked when these employees would start, if the Department of Corrections had approved the facility, that there was nursing staff, custodial staff and kitchen staff. Tim stated that they would start June 15, as they would go through training first. It was noted that the Department of Corrections would be here shortly to inspect the facility, any nursing staff would be provided by Sunnyside Care Center, and custodial or kitchen maintenance would be handled by the prisoners themselves.
3. It was moved and seconded to pass Resolution No. 05-04-1F, to fill a full-time Correctional Officer position in the County Sheriff's Department due to a resignation, by posting in-house, and if filling of the full-time position results in a part-time vacancy, or if there are no internal applicants, to hire a permanent, part-time or a full-time Correctional Officer from the Correctional Officer applicant pool list (Bristlin, Salminen), carried.
4. It was moved and seconded to pass Resolution No. 05-04-01C, to authorize the Board Chair and the County Administrator to sign on behalf of the County for the Annual County Boat & Water Safety Grant in the amount of \$25,767. Terms of the agreement are from January 1, 2004 to December 31, 2004 (Engebretson, Bristlin), carried.
5. It was moved and seconded to pass Resolution No. 05-04-1D, to authorize the Becker County Administrator to sign an agreement with the State of Minnesota to apply for the 2004 Outstate Boating Enforcement Supplement Agreement with an allocation of \$7,500 (Bristlin, Seaberg), carried.
6. It was moved and seconded to pass Resolution No. 05-04-1E, to authorize the Board Chair and the Becker County Administrator to sign on behalf of the County for the Annual County Off-Highway Vehicle Safety Enforcement Grant in the amount of \$2,773. from the Natural Resources Fund (Bristlin, Salminen), carried.
7. It was moved and seconded to approve the updates to the E-911 Contract with Quest and authorize the Board Chair and the County Administrator to sign on behalf of Becker County (Engebretson, Salminen), carried.

Human Services

1. It was moved and seconded to approve the Transit Claims (Bristlin, Seaberg), carried.

2. It was moved and seconded to approve the Family Decision Making Contract with Human Services being the Fiscal Agent for the Program (Bristlin, Engebretson), carried.
3. It was moved and seconded to pass Resolution No. 05-04-1H, authorizing to enter into and execute a grant contract through BTD Manufacturing, Inc., to accept funds for the purpose of applying the grant toward camps for foster care children and economically deprived children (Bristlin, Salminen), carried.
4. It was moved and seconded to approve the Human Services Claims (Salminen, Seaberg), carried.
5. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Salminen, Bristlin), carried.

Assessor

1. It was moved and seconded to approve the following Abatements (Engebretson, Salminen), carried.

2003 Tax Payable

Parcel #	Tw/City	Amount	Reason
03.0477.000	Burlington	\$ 140	Homestead
06.0123.000	Cormorant	8	Vacated Road
06.0737.000	Cormorant	452	Homestead
08.1196.000	Detroit	0	Homestead
13.0205.000	Green Valley	716	Homestead
16.0183.001	Holmesville	70	Homestead
16.0268.002	Holmesville	596	Residency
24.0315.000	Richwood	134	Homestead
27.0187.000	Savannah	112	Correction
27.0189.000	Savannah	+ 134	Correction
49.0893.000	Detroit Lakes	328	Homestead
49.0932.527	Detroit Lakes	+ 2,138	Correction
49.1682.166	Detroit Lakes	10	Homestead
49.1682.170	Detroit Lakes	10	Homestead
49.1682.171	Detroit Lakes	10	Homestead
49.1682.174	Detroit Lakes	10	Homestead
49.1682.175	Detroit Lakes	10	Homestead
49.1698.807	Detroit Lakes	44	Clerical Error

2003 Tax Payable

21.8073.000	Osage	0	Homestead
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2. It was moved and seconded to authorize Steve Skoog, County Assessor, to use an Professional Appraiser for Tax Appeal as recommended by the Finance Committee (Bristlin, Engebretson), carried.

Environmental Services

1. Nancy Grabanski, Human Resources, brought a personnel request before the Board for Environmental Services. It was moved and seconded to pass Resolution No. 05-04-1B to hire a part-time Landfill Operator due to a resignation and hire an emergency temporary part-time Landfill Operator (Bristlin, Salminen), carried.

Highway

1. It was moved and seconded to pass Resolution No. 05-04-1A, Bid Award Project SAP 03-627-01; 03-629-18; 03-632-08; 03-632-09; SAP 03-687-02, awarding the bid to Sherbrooke Asphalt, Inc., low bidder in the amount of \$987,695.68 (Salminen, Bristlin), carried.
2. The Highway Department presented the 2003 Annual Report to the Board.

Commissioners

1. Reports & Correspondence:
 - a. Jack Paul's e-mail, Brian C. Berg
 - b. Review of current Memos and Minutes, Brian C. Berg
 - c. FACE Letter Update, Commissioner Engebretson
 - d. WE-Fest Music Ending Times, Commissioner Salminen
2. Appointments:
 - a. It was moved and seconded to make the following appointments to the Winter Trails Advisory Committee: Randy Torma, Wolf Pack Club and Mike Nodsle, Ultra Snowmobile Club (Engebretson, Salminen), carried.
 - b. It was moved and seconded to re-appoint the following Mangers to the Pelican River Watershed District for three year terms (Salminen, Seaberg), carried.

Position 1. Dennis Kral, Big Floyd
Position 4. William Jordan, Melissa
Position 6. Charles Roper, Sallie
 - c. It was moved and seconded to appoint Commissioner Salminen to the Law Library Committee replacing Commissioner Seaberg (Bristlin, Seaberg), carried.
3. Health Insurance was added to the agenda by Commissioner Bristlin. He questioned our current plan for employee participation in insurance and suggested forming a

committee or task force to study options used by other counties, schools and the state. Commissioner Winter asked who would be on this committee. Commissioner Salminen stated that Nancy Grabanski, Human Resources, is already doing this study and works with the Co-op. Brian C. Berg, County Administrator, suggested that this may not be the best time to discuss this issue as the County is just going into union negotiations. Commissioner Bristlin does not agree that Health Insurance is part of negotiations. Commissioner Winter, Board Chair, noting that Nancy Grabanski is working on employee insurance and that negotiations are starting, decided to leave as is and not to set up a task force. Commissioner Salminen noted that the Board will have the final say anyway. Commissioner Bristlin stated, "well, I tried."

4. There was discussion of the letter from the Detroit Lakes Regional Chamber of Commerce concerning appointing an ATV Trails Task Force to look into developing a trail program similar to what we have with the Becker County Winter Trails Advisory Committee. Discussion among the County Board brought out the issues of involving our Natural Resources Department, obtaining a map, and setting up a committee to study this matter.
5. Humane Society. Commissioner Salminen gave an update on his efforts to provide a place for the Humane Society to put up their building. He set up a meeting at 3:30 p.m. this afternoon to meet with Larry Buboltz, Mayor of Detroit Lakes, Rich Grabow, City Administrator, and Larry Remmen, City EDA, to discuss a 3-acre spot in the Industrial Park on County Hwy. 21 for the Humane Society. Commissioner Engebretson thanked Commissioner Salminen for his initiative in this most important cause.

There being no further business, the meeting was recessed for lunch and then will adjourn.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair