

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, September 09, 2003 at 8:30 a.m.
LOCATION: Board Room, Courthouse

Agenda

1. It was moved and seconded to approve the Agenda as amended (Seaberg, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of August 26, 2003 with an addition (Bristlin, Seaberg), carried.

Finance

- a. It was moved and seconded to approve the Claims as presented (Engebretson, Seaberg), carried.
- b. It was moved and seconded to approve the renewal of the Office Lease for the County Attorney at the previous rate of \$22,407.68 per year (Engebretson, Bristlin), carried.
- c. Capital Purchases:
 - a. It was moved and seconded to approve the purchase of an IBM Pentium II & P70 Monitor and Software License for the NRM Office in the amount of \$1,100 (Bristlin, Salminen), carried.
 - b. It was moved and seconded to approve the purchase of (2) Computers at the cost of \$1,578, (1) Monitor (\$165), and (1) Flat Screen (\$385) for the Assessor's Office (Bristlin, Engebretson), carried.
 - c. It was moved and seconded to approve the purchase of an additional server for GIS and other related support programs as presented by the IT Dept (Engebretson, Salminen), carried.
 - d. The purchase of a 2001 Ford F250 Truck from the Sheriff's Department in the amount of \$15,000 was approved by Finance and will be under the Highway Agenda.
4. The request for Gravel Crushing from NRM was forwarded to the NRM Committee for approval.
5. It was moved and seconded to approve the request from Highway to purchase (1) Schonstedt Magnetic Locator (Engebretson, Bristlin), carried.

6. It was moved and seconded to concur with the Finance Committee to set up a Contingency Fund for the County Attorney's Office using the funds already assigned for this purpose (Bristlin, Seaberg), carried.
7. It was moved and seconded to concur with the Finance Committee to set up a Change Fund of \$25 for the Court Administrator (Bristlin, Seaberg), carried.
8. The 2004 Budget and Levy were discussed and will be addressed later on the Agenda. It was moved and seconded to approve setting a Truth in Taxation Hearing for December 4, 2003 at 7:00 p.m. in the Upper Court Room, Becker County Courthouse (Bristlin, Seaberg), carried.

Auditor – No Licenses & Permits

Assessor

1. It was moved and seconded to remove Parcel No. 19.8477.000, and approve the remainder of the Abatements (Seaberg, Bristlin), carried.

2003 Tax Payable

<u>Parcel #</u>	<u>TwN/Cty</u>	<u>Amount</u>	<u>Reason</u>
08.8840.000	Detroit	\$ 42	Correction
20.8117.000	Maple Grove	148	Correction
49.8396.000	Detroit Lakes	250	Homestead

Highway

1. Bridge Bond Funding Resolutions approved (Engebretson, Bristlin), carried.
 - a. Passed Resolution DOH 09-03-1A, Bridge Bond Grant of \$74,530 for Project SAP 03-650-02, Bridge 90771, affirming that any cost of the bridge in excess of the grant will be appropriated from the funds available to Becker County and any unused monies shall be returned to the Minnesota State Transportation Fund.
 - b. Passed Resolution DOH 09-03-1B, Bridge Bond Grant of \$70,572.60 for Project SAP 03-598-07, Bridge 89334, affirming that any cost of the bridge in excess of the grant will be appropriated from the funds available to Becker County and any unused monies shall be returned to the Minnesota State Transportation Fund.
2. It was moved and seconded to pass Resolution No. 09-03-1D, authorizing the County Engineer to purchase (1) 2001 Ford F250 Pickup by means of an Inter-Agency transfer from the Sheriff's Department for the amount of \$15,000. It is noted that the \$8,600 payment of the insurance claim (1/2 Ton Pick-up, totaled) be reserved for the purchase of a new 1/2 Ton 4x4 in the Spring of 2004 from the State Bid (Bristlin, Engebretson), carried.

3. It was moved and seconded to pass Resolution No. DOH 09-03-1C, Independent Contractor Agreement with Roger Lundberg and Martin Berens for the trapping of beaver, removal of beaver dams and other related work as contained in the agreement and authorizes the County Board Chairperson and County Administrator's signatures on behalf of Becker County (Engebretson, Bristlin), carried.
4. The Construction Update was presented to the Board.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Seaberg), carried.
2. It was moved and seconded to approve the Transit Claims as presented (Engebretson, Salminen), carried.
3. It was moved and seconded to approve the Perham Memorial Home Care Contract (Bristlin, Engebretson), carried.
4. It was moved and seconded to approve the Emmanuel Community Contract for Adult Care (Engebretson, Bristlin), carried.
5. It was moved and seconded to approve the Human Services Claims as presented (Engebretson, Bristlin), carried.
6. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Salminen, Seaberg), carried.

West Central Initiative

1. An update on the 2003 Comprehensive Economic Development was given by West Central Initiative.
2. It was moved and seconded to pass a Resolution to approve the 2003 Comprehensive Economic Development Strategy for West Central Minnesota (Engebretson, Salminen), carried.

Commissioners

1. Reports & Correspondence:
 - a. Joint Powers Water Meeting, Commissioner Engebretson
2. It was moved and seconded to pass Resolution No. 09-03-1E, declaring Becker County as in a "State of Drought Emergency" and to forward this resolution to Governor Pawlenty (Bristlin, Seaberg), carried.

3. It was moved and seconded to approve any Commissioner's attendance at the Becker County Picnic on Thursday, September 11, 2003 from 4:30 to 7:30 at Dunton Locks (Seaberg, Engebretson), carried.
4. It was moved and seconded to approve to authorize signatures on the Sheriff's Billing Contract with WE-Fest (Salminen, Bristlin), carried.
5. The Cormorant Inn & Suites motion of the May 27, 2003 Board Meeting was discussed. Commissioner Bristlin, maker of the motion, decided to rescind his motion of May 27, 2003 (Cormorant Inn & Suites), Commissioner Salminen then withdrew his second to the motion.
 - 5.a. It was moved to make a new motion to approve the Cormorant Inn & Suites request for a public Laundromat as per Plan and Specifications filed at the Zoning Office (Bristlin). It was moved and seconded to table this new motion until the requested information on plumbing and septic system compliance had been received and reviewed (Engebretson, Salminen), motion denied. Seaberg, Bristlin, Winter voting nay (3-2). The new motion was then seconded by (Seaberg), carried. Commissioner Winter voting yea; Commissioners Engebretson, Salminen voting nay. Motion passed (3-2).
6. The 2004 Budget was discussed along with the increases in Health Insurance, and it was moved and seconded to have the County Administrator check on alternative ways to package the County Cafeteria Plan and to seek an opinion from the County Attorney if needed (Bristlin, Seaberg), carried.
7. It was moved and seconded to send a "Letter of Support" to the Pennington County Auditor in regards to the new regional extension system (Bristlin, Seaberg), carried.
8. It was moved and seconded to pass Resolution No. 09-03-1F, stating that the proposed tax levy for 2004 is established as follows (Bristlin, Seaberg), carried. This represents 2.79% as the maximum levy increase

Limited Levy	\$10,943,873
Exempted Levy	2,450,556
Total Maximum Levy	13,394,429

NRM

1. Joe Evans, County Attorney, presented the final settlement of Gigstad v. Becker County, and it was moved and seconded to approve the settlement and authorize the signatures of the Board Chair and the County Administrator to sign on behalf of the County (Salminen, Engebretson), carried.
2. The Capital Purchase/Computer Equipment request was approved in Finance.
3. The Gravel Crushing Request was approved by the Natural Resources Committee.

Public Hearing/Highway Department

The Chair opened the Public Hearing at 2:00 p.m. for public comment on proposed assessments for improvements to Becker County Road 132. Joe Evans, County Attorney, was present. There was one land owner present requesting to have his assessment of (2) be changed to (1) assessment. Joe Evans, County Attorney, suggested to close the Public Hearing at 2:20 p.m., and to send letters to the land owners, advising them of the change of total parcels from 14 to 13, and that this would make their share \$1,607. It was moved and seconded to pass Resolution No. 09-03-1G, adopting the proposed assessments for improvements to Becker County Road 132, and to have the Highway Department send the letters, signed by the County Administrator, to the land owners (Bristlin, Engebretson), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair