

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, August 26, 2003 at 8:30 a.m.
LOCATION: Board Room, Courthouse

DRAFT

Agenda

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Seaberg), carried.
2. Warren Rethwisch, former County Sheriff, was recognized for his years of service to Becker County.
3. It was moved and seconded to approve the Minutes of August 12, 2003 as presented (Salminen, Bristlin), carried.

Mahube

An update was given on the Emergency Shelter Grant Program, and a certification of approval by local government was considered. It was moved and seconded to approve the signatures of the Chair and the County Administrator (Bristlin, Salminen), carried.

Finance

1. It was moved and seconded to pay the Claims as presented (Bristlin, Seaberg), carried.
2. It was moved and seconded to approve the following Capital Purchases:
 - a. Probation Office, Computer Equipment, in the amount of \$862.65 (Bristlin, Seaberg), carried.
 - b. Sheriff's Department, Computer Equipment, Repairs and Maintenance, Touch Monitors, Jail and Deputy upgrades, in the amount of \$11,304.98 (Bristlin, Seaberg), carried.
 - c. Brian Berg, County Administrator, spoke to future plans that necessitate updating an already outdated Communication Center. The County Communication Center is the lifeline for the citizens of Becker County for Emergency Management, E-911, Ambulance, Fire, Police, and Rescue Calls.
 - d. Highway Department. Approved under Highway.
3. Departments Charging Other Departments was discussed and will be handled by the Finance Committee on a case-by-case basis to minimize the instances.

4. EDA Restructuring was discussed at Finance Committee.
5. Sunnyside Care Center Administrator, Dave Shaw, and Carolyn Drude, Ehlers & Assoc. presented the progress of the bond letting for Sunnyside. A February sale with a March settlement was determined. Taxable Bonds, having a higher interest rate than Nontaxable Bonds would be the choice of the Finance Committee.
6. The July Cash and Investment Summary was included and any questions should be directed to the County Treasurer.

Auditor

1. It was moved and seconded to approve the following Gambling Premise Permit Renewal Applications (Engebretson, Bristlin), carried.

National Multiple Sclerosis Society MN. Chapter, for operations at Northern Inn, Toad Lake Twp.; National Multiple Sclerosis Society, Minnesota Chapter, for operations at Charlie's Bar, Height of Land Twp.

Highway

1. It was moved and seconded to pass Resolution No. DOH 08-03-2F, to purchase (3) Work Station Systems, (1) for Engineering in the amount of \$\$2,698.71, (1) for the Highway/NRM Parks Secretary in the amount of \$1,016, and (1) for the Highway Department Shop in the amount of \$1,870.14 (may be fully covered by insurance) (Engebretson, Bristlin), carried.
2. Information: Brian complimented the Highway and the Sheriff's Department for working together to transfer a vehicle from one department to another. Commissioner Engebretson asked about the culvert on Co. Hwy. #22 and the County Engineer said that they were aware of the problem and had taken steps to control the water flow.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Seaberg, Bristlin), carried.
2. It was moved and seconded to approve the Transit Claims (Seaberg, Bristlin), carried.
3. It was moved and seconded to accept the Children Justice Act Grant (Bristlin, Engebretson), carried.
4. It was moved and seconded to continue the with providing Fraud Prevention Services in Becker, Hubbard, and Mahnomen Counties as provided for by the Fraud Prevention Grant (Bristlin, Seaberg), carried.

5. It was moved and seconded to approve the following Purchase of Services Contracts (Engebretson, Bristlin), carried.

St. Mary's Home Health Care
 Care 2000 Home Health Care Services, Inc.
 White Earth Home Care Agency

6. It was moved and seconded to establish October 14, 2003 at 10:00 a.m. as the Public Hearing date for the MFIP/CCSA Biennial Service Agreement (Engebretson, Seaberg), carried.
7. It was moved and seconded to approve the Human Services Claims (Engebretson, Seaberg), carried.
8. It was moved and seconded to accept the Public Assistance Applications (Bristlin, Seaberg), carried.

Assessor

1. It was moved and seconded to approve the following Abatements (Engebretson, Seaberg), carried.

2003 Tax Payable

Parcel #	Twn/Cty	Amount	Reason
10.8034.260	Erie	\$266	Homestead
17.8391.000	Lake Eunice	8	Correction

Commissioners

1. Reports & Correspondence:
 - a. Redwood Falls Leadership Conference, Commissioners Seaberg and Winter.
2. Appointments:
 - a. It was moved and seconded to re-appoint John E. Hanson to the Board of Managers of the Buffalo-Red River Watershed District for a three-year term (Engebretson, Seaberg), carried.
3. It was moved and seconded to approve the contract between Becker County, Becker County Law Library Board and Chris Stuber to maintain the Law Library under the direction of the Law Library Board. He will be paid monthly the amount of \$375, totaling \$4,500 per 12-months. The Contract is valid from August 1, 2003 through July 31, 2004 (Engebretson, Bristlin), carried.

4. It was moved and seconded to pass Resolution No. EDA 08-03-2W, requesting to include a Housing and Redevelopment Authority Tax Levy of .0144% in the 2004 Budget for the purpose of funding housing and economic related activities of the Becker County EDA. It is noted that this is a preliminary maximum request and could be lowered (Bristlin, Seaberg), carried.
5. Extension Office. It was moved and seconded to notify the lease manager of the present Extension Office space, Curt Kozitka, that it is the intention of the County to vacate the offices by December 31, 2003 (Engebretson, Bristlin), carried.
6. Kevin Karl/Cormorant Inn & Suites. After discussion and consideration of Mr. Karl's request, it was moved and seconded that Mr. Karl go back to the Planning Commission with his request (Bristlin, Salminen), carried.

Soil & Water

The Soil & Water Conservation District Program Report and 2003 Fiscal Year Projects Report was presented to the Board by Brad Grant, George Zimmerman, Don Lefebvre and Jerry Flottesch. Don Lefebvre also gave a report on WesMN RC&D Projects. Jerry Flottesch said the Soil & Water District award of Outstanding Conservationist for the Year 2003 goes to Becker County Commissioners, past and present, for outstanding support. The award will be presented at the Annual Conference of MN. Assoc. of Conservation Districts Nov. 30, Dec. 1 & 2. The Board Chair accepted this acknowledgement with thanks.

Planning & Zoning

1. Planning Commission PC Recommendations for August 19, 2003:
 - 1) First Order Old Business: Cormorant Lakes Estates East, Jeff Aafedt Developer. Re-subdivision of the plat of Cormorant Lakes Estates East, Lake Eunice Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2G to approve the revised plat based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance with the stipulation that the developer and Watershed must come up with an agreement concerning the water run-off issue before the final plat can be approved (Bristlin, Seaberg), carried.
 - 2) Second Order Old Business: Preliminary Plat of Wabaunaquat, Rebecca Hastad Developer. White Earth Lake. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2H to approve the change of zone from agricultural and preliminary plat for 4 lots and an access lot, access lot being Lot #3, based on the fact that the change of zone and preliminary plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Engebretson, Bristlin), carried.

- 3) Third Order Old Business: Land Alteration by Todd and Louella Frazer, Red Top Beach, Bad Medicine Lake. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2I to deny the application as requested based on the fact that the large amount of fill would have a negative impact on the lake, wetlands and fish rearing area (Engebretson, Salminen), carried.
- 4) First Order of New Business: David Mueller, Sugar Bush Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2J to approve to allow a garage 19-ft. in Height based on the fact that the height is not detrimental to the area, the design matches the house with the stipulation that no living quarters can be in the garage (Bristlin, Seaberg), carried.
- 5) Second Order of New Business: Michael Walther, Callaway Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2K to approve a conditional use permit to allow a commercial use consisting of a transmission repair business in an Agricultural district based on the fact that the use would not be detrimental to the surrounding area and cannot be seen from the road or neighboring properties with the stipulation that no more than (6) disabled vehicles be on the property at any given time and they must be parked in a manner that they cannot be seen from the road or neighboring properties (Bristlin, Seaberg), carried.
- 6) Third Order of New Business: Joan Montplaiser, Burlington Twp. It was moved and seconded to concur with findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2L to approve the change of zone from agricultural to residential and approve the certificate of survey to allow two tracts of land based on the fact that it meets the criteria of the Zoning Ordinance and Subdivision Ordinance and is in general harmony with the neighborhood (Engebretson, Bristlin), carried.
- 7) Fourth Order of New Business: Walter Graff, Audubon Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2M to approve the change of zone from agricultural to commercial based on the fact that this property adjoins existing commercial property and is consistent with the Comprehensive Plan (Bristlin, Seaberg), carried.
- 8) Fifth Order of New Business: Taylor Investments, Lake View Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2N to deny the change of zone from agricultural to residential based on the fact that the lake could not handle residential development and that the area is predominantly agricultural (Engebretson, Bristlin), carried.

- 9) Sixth Order of New Business: Kris and Dustin Wirth, Burlington Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2O to approve the change of zone from agricultural to commercial based on the fact that it is compatible with the comprehensive plan with the stipulation that the main entrance to the property must be off of Hwy.10 (Bristlin, Seaberg), carried.
- 10) Seventh Order of New Business: Steve Campbell, Detroit Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2P to approve the change of zone and certificate of survey to allow one parcel of land 2.1 acres in size based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance and is compatible with the surrounding area (Bristlin, Engebretson), carried.
- 11) Eighth Order of New Business: Jack Bouton, Audubon Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2Q to deny the change of zone from agricultural to residential based on the fact that the lake cannot handle residential development and that it is not compatible with the surrounding area and to deny the plat based on the fact that it does not meet the criteria of an agricultural district (Engebretson, Salminen), carried. Bristlin voting nay.
- 12) Ninth Order of New Business: Roger Geddes, Eagle View Twp. Tabled.
- 13) Tenth Order of New Business: Final Plat of Fish Hook Beach, Benner Developer, Maple Grove Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2S to approve the final plat of Fish Hook Beach based on the fact that the plat does meet the criteria of the Subdivision Ordinance (Engebretson, Bristlin), carried.
- 14) Eleventh Order of New Business: Final Plat of Lady Slipper, Dahlgren Developer. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2T to approve the final plat of Lady Slipper based on the fact that the plat does meet the criteria of the Subdivision Ordinance (Engebretson, Seaberg), carried.
- 15) Twelfth Order of New Business: Final Plat of Thunderbolt, Q5 Investments, Developer, Cormorant Twp. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2U to approve the final plat of Thunderbolt Slipper based on the fact that the plat does meet the criteria of the Subdivision Ordinance (Seaberg, Bristlin), carried.

16) Thirteenth Order of New Business: Final Plat of Top Brass Ridge, Q5 Investments, Developer. It was moved and seconded to concur with the findings and recommendations of the PC and to pass Resolution No. PZ 08-03-2V to approve the final plat of Top Brass Ridge based on the fact that the plat does meet the criteria of the Subdivision Ordinance (Engebretson, Seaberg), carried.

17) Fourteenth Order of Business: Informational Meeting, Thursday, September 11, 2003 at 8:30 p.m.

2. The E-911 System Policy was reviewed and Subdivision and Zoning Ordinance Revision Meeting notification will be made public to announce meetings and advertise for parties interested in serving on committees.

Human Resources

1. It was moved and seconded to create a Housing Director Position (Bristlin, Engebretson), carried.
2. It was moved and seconded to concur with the Review Board to give a Band & Grade of C-5-1-1 to the Housing Director Position (Bristlin, Engebretson), carried.
3. It was moved and seconded to appoint Jon Thomsen as acting interim Housing Director (Engebretson, Seaberg), carried.

NRM

1. A Tax-Forfeit Land Asset Mgmt. Committee and the member list were recommended by Chip Lohmeier. It was moved to concur with the recommendation of the NRM Administrator (Engebretson). Motion died for lack of a second. It was decided by Consensus of the Board that the departments on the list were already on the NRM Committee and the others could be called to meet as needed.
2. Land Exchange Proposals:
 - a. Proposal No. 1. was considered, and it was moved to approve the land exchange (Engebretson). Motion died for lack of a second. No exchange approved. Commissioner Engebretson requested an inventory of all Tax-forfeit lands. Chip stated that an inventory was in process.
 - b. Proposal No. 2. was considered, and it was moved and seconded to concur with the recommendation of the NRM Administrator to deny. No exchange approved.
 - c. Proposal No. 3. was considered, and it was moved and seconded to concur with the NRM Administrator to approve. Exchange approved. Interested party would purchase and exchange to the county the SE ¼ of the SE ¼, Sec. 22, Shell Lake Twp. (40 acres) in exchange for Lot 4, Sec. 19, Runeberg Twp. (Salminen, Bristlin), carried.

3. Off Highway Vehicle (OHV) Planning. New legislation was discussed that will change the classification forest trails and postings pertaining to motor vehicle traffic. More information is needed to make a decision at this time.
4. Chip asked about the Board directive to send Certified Letters to notify adjacent land owners about timber sales. Regular postage would cost less than certified, but the Consensus of the Board was to stay with the Certified Letters.

City of Detroit Lakes

Jobz Zones

The City of Detroit Lakes and other cities in the West Central Region are working with West Central Initiative to submit an application for JOBZ Zones (Job Opportunity Building Zones). After discussion, it was moved and seconded to pass Resolution #1, Sub-zone Resolution of Approval to Authorize Tax Exemptions, resolving that Becker County Board agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) (Salminen, Bristlin), carried.

Environmental Services

1. Joint Yard Waste Composting Site with the City of Detroit Lakes. It was moved and seconded to pass Resolution No. ES 08-03-2E, resolving that Becker County will work cooperatively with the City of Detroit Lakes in developing a 3 to 5 acre yard waste collection and composting site in the Northwest quarter of Section 22 of Detroit Township on the East side of Stony Road, opposite Hillcrest Road, by sharing half of development costs which are estimated to be \$20,000 total that will be spent in 2003 and 2004, with the City of Detroit Lakes using their equipment and labor to develop the site and in the years following, Becker County will pay half of the operating and maintenance costs up to \$3,000 per year with the City of Detroit Lakes operating and maintaining the site during the years of operation (Salminen, Engebretson), carried.
2. Citizens spoke to the Composting Site about smells and mess and asked if another site could be considered. Commissioner Engebretson said the County would do everything we could to avoid smells and address safety issues. Larry Buboltz, Mayor, City of Detroit Lakes, stated that the city had not received any calls on smell from the former composting site.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
 Brian C. Berg
 County Administrator

/s/ Roger Winter
 Roger Winter
 Board Chair