

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, March 25, 2003 at 8:30 a.m.
LOCATION: Board Room, Courthouse All Present
Open Meeting

1. It was moved and seconded to approve the Agenda as amended (Salminen, Seaberg), carried.
2. It was moved and seconded to pass Resolution No. 03-03-2E, expressing support for our armed forces in the conflict with Iraq, and urging support for military families in Becker County (Bristlin, Salminen), carried.
3. It was moved and seconded to approve the Minutes of March 11, 2003 as presented (Engebretson, Salminen), carried.

Finance

- a. It was moved and seconded to approve the claims (Engebretson, Salminen), carried.
- b. It was moved and seconded to approve a Capital Purchase of a Cash Register for Planning & Zoning, cost of approximately \$750 (Salminen, Bristlin), carried.
- c. It was moved and seconded to approve payment of the RVI Imaging System fee of \$3,000 (Bristlin, Salminen), carried.
- d. Informational Meeting of the Frazee Swift Plant. Discussion only.
- e. Sunnyside Bond Issue. Discussion only.
- f. Cash Comparison and Investment Summary Reports are attached.

Highway

1. It was moved and seconded to pass Resolution No. 03-03-2A, approving the Approach Permit Policy and increasing the permit fee from \$50 to \$100 to cover more of the inspection and administration costs (Engebretson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 03-03-2B, hereby adopting the revised Mailbox Support Policy and increasing the cost of each mailbox post sold from \$30 to \$40 to better cover the cost of installation on County Roads. The charge for installation will remain at \$5 per mailbox (Bristlin, Salminen), carried.
3. It was moved and seconded to pass Resolution No. 03-03-2C, adopting and implementing the revised Utility Policy for the Becker County Department of Highways which addresses fees for services and, where possible, insure they adequately cover the costs to the county for providing those services. A charge of \$100 per utility permit request will be implemented (Engebretson, Bristlin), carried.
4. It was moved and seconded to pass Resolution No. 03-03-2D, implementing the cost of each updated E-911 map to be \$2, adding \$1 for any map mailed to a customer to cover postage and mailing materials. Becker County Departments will be charged \$1 each if they are picked up at the Highway Department (Salminen, Bristlin), carried.
5. Federal Discretionary Funds were discussed. It was moved and seconded to pursue submitting for Federal Discretionary Funds after submitting a change to MN/DOT to make County State Hwy No. 13 a local collector. This application has to be filed by April 1, 2003 (Engebretson, Bristlin), carried.

6. It was moved and seconded to pass Resolution No. 03-03-2F, awarding the contract for roadside mowing to Projects Unlimited from Ponsford, MN., low bidder at \$58 per mile (Engebretson, Salminen), carried.
7. It was moved and seconded to pass Resolution No. 03-03-2G, awarding the bid for Calcium Chloride Dust Control to Univar, low bidder at .745 per gallon (Salminen, Bristlin), carried.
8. It was moved and seconded to pass Resolution No. 03-03-2H, approving a Limited Use Permit with MN/DOT for the Dunton Locks Bike Trail Project (Engebretson, Salminen), carried.
9. It was moved and seconded to pass Resolution No. 03-03-2I, Project Acceptance of Project No. SAP 03-607-16, Strom Construction of Brandon, MN. and authorize final payment be prepared by the County Engineer (Bristlin, Salminen), carried.

Auditor

1. Public Hearing Opened at 9:30 a.m. Hearing was held by the Becker County Board of Commissioners for the purpose of hearing public comments concerning an Off/Sale Intoxicating Liquor License for John P. Johnson, dba. Richwood Store, 27625 County Hwy 21, Richwood, MN 56577. Comments were heard against and for the request. The Public Hearing was Closed at 9:50 a.m. It was moved and seconded to approve the Off/Sale Intoxicating Liquor License for John P. Johnson, dba. Richwood Store (Bristlin, Salminen), carried.
2. Licenses & Permits Approval:
 - a. New On/Off Sale 3.2 Beer License. James S. Chelmo, Strawberry Lake Store, Sugar Bush Twp. (Engebretson, Salminen), carried.
 - b. Temporary 6-Month Tobacco License Renewal. Richard D. Opp, Meadow Lake Campground, Lake View Twp. (Salminen, Bristlin), carried.
 - c. Tubing Business License Renewals. James & Cathleen Pihlaja, Charlies Otter Tail Tubing, Erie Twp.; Eddie H. Enger, Ed's River Run, Erie Twp. (Engebretson, Salminen), carried.
 - d. On/Sale, includes Sunday sales, Intoxicating Liquor License Renewals. Richard M. Lynch, Hotel Shoreham, Inc., Lake View Twp.; Gerald L. Hanson, Charlies Bar & Supper Club, Height of Land Twp.; Randal W. Johnson, Randy's Lake Eunice, Lake Eunice Twp.; Patricia J. Maloney, The Pub, Cormorant Twp.; Wayne M. Crawford, Sunlite Bar & Grill, Detroit Twp., Wayne N. Jacobson, Pit 611, Inc., Lake Eunice Twp. (Engebretson, Bristlin), carried.
 - e. Combination On/Off Sale Intoxicating Liquor License Renewals (includes Sunday On/Sale): Lance P. Highman, Northern Inn, Toad Lake Twp.; Joy M. McNamara, County 17 Club, Lake View Twp. (Salminen, Bristlin), carried.
 - f. Off/Sale Intoxicating Liquor License Renewals: Gary D Hesteness (Otis, Inc.), Cormorant Bottle Shop, Cormorant Twp.; Marvin E. Erdmann, The Boondocks (formerly the Flyway, Height of Land Twp. (Engebretson, Salminen), carried.
 - g. Wine (On/Sale only) and Strong Beer License Renewals: Fred W. Brower, cedar Crest Resort, Maple Grove Twp. (Salminen, Bristlin), carried.
 - h. On/Off Sale 3.2 Beer License Renewals: Roy Z. Chounard, Snellman Store, Wolf Lake Twp.; Fred W. Brower, Cedar Crest Resort, Maple Grove Twp.; Robert W. Miller, Frazee Golf Course, Burlington Twp.; Kathleen S. Chase, Shell Lake Resort & Campground, Shell Lake Twp.; Richard Lesage, Ice Cracking Lodge, Round Lake Twp.; Wayne M. Crawford, Sunlite Bar & Grill, Detroit Twp.; David L. Buelow, Jolly Fisherman Resort, Round Lake Twp.; Allen J. Chirpich, the Hideaway Resort, Shell Lake Twp.; Richard J. Bartelt, Four Corners, Erie Twp.; Timothy J. Eischens, Two Inlets Country Store, Two Inlets Twp.; Roger L. Nelson, Elbow Lake Store & Bar, Round Lake Twp.; Donna M. Sindt, Pike Lake Resort, Round Lake Twp.; Randy A Blanford, Tamarac Resort & Campground, Sugar Bush Twp. (Salminen, Bristlin), carried.
 - i. On/Sale 3.2 Beer License Renewal: Jack E. Wagenman, Cormorant Lakes Sportsman's Club, Lake Eunice Twp. (Engebretson, Bristlin), carried.
 - j. Off/Sale 3.2 Beer License Renewals: Bill D. Christlieb, Osage Country Market, Osage Twp.; Marvin E. Erdmann, The Boondocks, Height of Land Twp.; Gerald L. Hanson, Charlies Bar, Height of Land Twp.; Randal W. Johnson, Randy's Lake Eunice, Lake Eunice Twp.; Wayne N.

- Jacobson, Pitt 611, Inc., Lake Eunice Twp.; Richard B. Sherbrooke, Lake Center Store, Lake Eunice Twp.; John P. Johnson, Richwood Store, Richwood Twp.; Shirley A. Kalberer, County 6 Amoco & Bait, Lake View Twp.; Richard B. Sherbrooke, Cormorant Store, Cormorant Twp.; Lance P. Highman, Northern Inn, Toad Lake Twp. (Salminen, Bristlin), carried.
- k. It was moved and seconded to approve Charitable Gambling Permits for TIP, Inc. for operation at Forrest Hills Golf Bar & Grill 19th Hole and Steve & Tommy's Toad Lake Store (Salminen, Engebretson), carried.

Detroit Lakes Airport

1. Duane Wething presented a 5-Year Comprehensive Plan and the Airport Commission Report to the Board.
2. It was moved and seconded to approve Harry Salminen's attendance at the Airport Conference (Engebretson, Bristlin), carried.

Pelican River Watershed

Tera Guetter, Administrator, presented the Pelican River Watershed Annual Summary Report to the Board. It was moved and seconded to accept the report (Engebretson, Bristlin), carried.

Wild Rice Watershed Presentation

Warren Sekora and Jerry Bennett presented the Wild Rice Watershed Annual Report. It was moved and seconded to accept the report (Salminen, Engebretson), carried.

Commissioners

1. Reports & Correspondence:
 - a. MN. Dept. of Health Meeting, Commissioner Seaberg.
 - b. Lakeland Mental Health, Commissioner Salminen
2. Appointments – None at this time.
3. A plaque recognizing years of service to Lakeland Mental Health was presented to Vern Seal by the Board Chair.
4. Human Resources. Closed Session at 11:47 a.m. Personnel Grievance Open Session at 11:55 a.m.
 - a. It was moved and seconded to approve the recommendation of the Human Resources Director and authorize the Chair or County Administrator's signature (Bristlin, Seaberg), carried.
5. It was moved and seconded to have the Board sign the Conflict of Interest Policy (Engebretson, Salminen), carried.
6. It was moved and seconded to send a letter of congratulations to Bob and Janice Sonnenberg for being chosen as Lake Agassiz Farmer and Homemaker of the Year (Bristlin, Seaberg), carried.
7. It was moved and seconded to authorize Brian Berg, County Administrator, to supervise performance appraisals for the Board (Bristlin, Salminen), carried.
8. It was approved by Consensus to have the County Administrator research the Step System.
9. It was moved and seconded to approve a Board of Commissioners/Department Head Meeting on April 15, 2003 at the Graystone Building from 10:00 a.m. to 2:00 p.m. (Engebretson, Seaberg), carried.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Salminen, Engebretson), carried
2. It was moved and seconded to authorize Human Services/Transit to contract with Blue Plus of MN (BlueCross/BlueShield) to transport PMAP passengers to medical appointments with our Transit Buses and Volunteer Drivers (Engebretson, Salminen), carried.
3. It was moved and seconded to approve the Transit Claims (Engebretson, Salminen), carried.
4. It was moved and seconded to approve to authorize the Human Services Director to enter into and sign an agreement with the Probation Department according to the Substitute Care Supervision Agreement (SSIS 48) (Salminen, Bristlin), carried.
5. The REACH Contract will be brought back to the April 8, 2003 Board Meeting.
6. It was moved and seconded to approve the Human Services Claims (Salminen, Bristlin), carried.
7. It was moved and seconded to accept the Public Assistance Applications (Salminen, Bristlin), carried.

Planning & Zoning

1. It was moved and seconded to approve the Agenda (Salminen, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. PZ 03-03-1B, approving the new Preliminary Plat Fee: 2003 Shoreland \$50 per lot (\$350 minimum). New Shoreland \$25 per lot (\$250 minimum) (Bristlin, Seaberg), carried.
3. It was moved and seconded to approve the County Auditor's Split Fees of \$100 per Plat and \$10 per Lot. \$250 per Certificate of Survey, plus \$25 per Lot. An exemption is permitted if the original parcel is split into less than three (3) parcels within three (3) years (Bristlin, Salminen), carried.
4. It was moved and seconded to approve Planning & Zoning Certificate of Survey Fee, with Public Hearing, at \$200 (Bristlin, Salminen), carried.
5. Comp Plan Map final presentation will be held on April 22, 2003.

Environmental Services

1. It was moved and seconded to approve acceptance of the Emergency Management Grant of \$7,894, to be used work on updating the Becker County Emergency Operations Plan (Engebretson, Salminen), carried.
2. It was moved and seconded to approve Brian C. Berg, County Administrator, attending the City & County Managers Conference, May 7-9, 2003 (Engebretson, Bristlin), carried.
3. It was moved and seconded to send the Heightened Awareness Memo to county employees (Engebretson, Salminen), carried.

There being no further business, the meeting was adjourned (Bristlin, Salminen), carried.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair