

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, February 11, 2003 at 8:30 a.m.  
LOCATION: Board Room, Courthouse All Present

DRAFT

#### Agenda

1. It was moved and seconded to approve the additions to the Agenda (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Consent Agenda and the Minutes of January 28, 2003 with corrections (Engebretson, Salminen), carried.

#### Finance Committee Minutes

1. It was moved and seconded to concur with the Finance Committee to approve to pay \$3,500 from designated monies for reclamation at the Ford Gravel Pit (Engebretson, Bristlin), carried.
2. Highway and Natural Resources Personnel Request will be covered later on the Agenda under NRM.
3. It was moved and seconded to concur with the Finance Committee to authorize the architect to let the bids for the Remodel of the Court Administration Offices (Bristlin, Seaberg), carried.
4. It was moved and seconded to concur with the Finance Committee to approve the capital purchase request from the Sheriff's Office for 6-Digital Voice Recorders and 2-Conference Microphones (Bristlin, Seaberg), carried.
5. AMC Budget Recommendations and Designation of Depositories – Discussion Only.
6. It was moved and seconded to approve the Claims as questions were resolved (Engebretson, Bristlin), carried.
7. Human Resources. It was moved and seconded to allow an employee to receive payment of (2) Personal Days, due to the delay between a policy approved by the County Board in December of 2002 and the notification of the Personnel Policy change “that you must work the last 5-days of employment” (Bristlin, Salminen), carried.
8. It was moved and seconded to clarify the language on the Vacation Severance Policy Number 16.1 of the Personnel Policy Manual to read as follows:  
Modify 16.1 to include the following: Vacation requests will not be granted for the purpose of continuing employment and/or for maintaining health coverage, and employees must work at a minimum of five (5) schedule days prior to his/her last day of employment.
9. Commissioner Engebretson asked if the Board should clarify the role of the Finance Committee and wondered if some of the issues they are decided should be by Board decision.

#### Buffalo - Red River Watershed District

John Hanson, Buffalo – Red River Watershed District, presented to the Board a request for a Resolution of Support in their request asking the legislature for a 1-Mill levy to continue to fund projects. After discussion, it was moved and seconded to approve to pass Resolution No. 02-03-1K in Support of Buffalo-Red River Watershed District Legislation to create a fund for “Common Benefit” projects/programs (Engebretson, Seaberg), carried.

#### Auditor

1. It was moved and seconded to approve the following Gambling Permits (Engebretson, Bristlin), carried.

The Cormorant Lions Club for operations at the Cormorant Community Center in Lake Eunice Township on October 24, 2003.

The Cormorant Lions Club for operations at the Cormorant Community Center in Lake Eunice Township on May 10, 2003.

The Ruffed Grouse Society, Benay of the Lakes Chapter, for operations at Maplelag resort in Sugar Bush Township on March 15, 2003.

2. John Bauer, MCIT Insurance, presented the 2003 Membership Report. Questions were asked of John concerning coverage for the County Coroner and Sunnyside Medical Coverage. John suggested looking for a private carrier for the County Coroner liability. He is still working with Sunnyside for conclusion. Commissioner Salminen asked if Solid Waste is covered, and John said no coverage for pollution.

#### County Attorney

1. The Board asked County Attorney, Joe Evans, to give an opinion on Becker County's Purchasing Policy. His recommendation was to have the Finance Committee first look at the policy. The policy would be frameworked by State Statutes and added to by the Committee. Suggestions were to include Highway and Human Services in the discussion, as they are the major contractors. Commissioner Bristlin recommended the County Attorney review all new contracts. It was moved and seconded to assign establishing a new purchasing policy to the Finance Committee, and to have Joe Evans, County Attorney, serve on the Committee (Bristlin, Seaberg), carried.
2. It was moved and seconded to approve that all new contracts that come before the Board over \$25,000 are reviewed by the County Administrator, Brian Berg, and if a legal opinion is needed, on to the County Attorney and then to the Board (Bristlin, Salminen), carried.

#### Highway

1. It was moved and seconded to approve the agenda as amended (Seaberg, Salminen), carried.
2. It was moved and seconded to pass Resolution No. DOH 02-03-1H, directing the County Engineer to proceed forward with the design and construction of CSAH 22 with Option 1 for the layout of the intersection of 22 and Fern Beach Road, leaving as is with a 3-way stop (Salminen, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. DOH 02-03-1A, authorizing the County Engineer to execute a Partnership Contract between Becker County and MNDOT to request that the State perform certain technical, transportation related services identified in Exhibit A (Engebretson, Bristlin), carried.
4. It was moved and seconded to pass Resolution No. DOH 02-03-1F, adopting the revised Snow and Ice Control Policy for the Becker County Highway Department (Engebretson, Bristlin), carried.
5. It was moved and seconded to pass Resolution No. DOH 02-03-1G, adopting the proposed Integrated Roadside Vegetation Management Plan for the Becker County Highway Department (Salminen, Bristlin), carried.
6. It was moved and seconded to pass Resolution No. DOH 02-03-1I, Amended bridge Priority Listing of deficient bridges including those bridges of high priority and the County intends to replace, rehabilitate or remove as soon as possible (Bristlin, Salminen), carried.
7. It was moved and seconded to pass Resolution No. 02-03-1L, resolving that pursuant to MN. Stat. Sec. 163.11, Subd. 7, the Becker County Board of Commissioners does hereby extinguish and all county interest in and to the roadbed located in Sections 28 and 29, Twp. 139, North range 37 West, and lying north and east of the legal description (Salminen, Bristlin), carried.

## NRM

1. It was moved and seconded to pass Resolution No. DOH 02-03-1J, authorizing the Land Commissioner to advertise and hire one part-time Bookkeeper/Secretary/Receptionist not to exceed an average of 20, no benefit hours per week to be split between Natural Resources, Highway Department and Parks (Bristlin, Salminen), carried. The Chair thanked Chip Lohmeier for his time on re-doing the request.

## Human Services

1. It was moved and seconded to approve the Agenda as amended (Engebretson, Seaberg), carried.
2. Judy Peterson, Coordinator on Aging gave a report of services for 2003.
3. A list of Core Values and Services was given to the Board for information.
4. It was moved and seconded to approve Shelia Ojala's Contract for 2003 at the Becker County Workshop (Bristlin, Salminen), carried.
5. It was moved and seconded to accept the Family Services, Adult Services & Probation Placement Reports (Bristlin, Salminen), carried.
6. It was moved and seconded to approve the Human Services Claims as presented; Transit Claims were approved on the Consent agenda (Engebretson, Salminen), carried.

## EDA

1. It was moved and seconded to concur with the EDA Board to deny a request for a Tax Abatement for the Ogema Development Bank constructed by Midwest Community Development Corporation in Ogema, Minnesota (Bristlin, Salminen), carried. Engebretson voting nay.

## Planning & Zoning

1. Agenda. The Planning Map item will be on the Agenda for the next Board Meeting.
2. It was moved and seconded to appoint Harry Johnston to the 2003 Board of Adjustments (Engebretson, Salminen), carried.
3. It was moved and seconded to appoint Naomi Champ as alternate to the 2003 Board of Adjustments (Salminen, Bristlin), carried.

Sunnyside Care Center was removed from the Agenda and will be placed on the next Board Agenda.

## Commissioners

1. Reports & Correspondence:
  - a. Legislative Meetings Report, Commissioner Engebretson
  - b. Meeting with Representative Marquart, Brian C. Berg
  - c. Tribal Meeting, Commissioner Winter
2. Appointments:
  - a. It was moved and seconded to appoint Harry Salminen to the Winter Trails Committee (Bristlin, Seaberg), carried.
3. It was moved and seconded to approve any Commissioner's attendance at the Lakeland Mental Health Annual Meeting (Engebretson, Bristlin), carried.

4. It was moved and seconded to approve the West Central Association Amendment for the 9-1-1 Routing Contract. This was approved at the Finance Committee Meeting of January 27, 2003 and brought to the Board Meeting of January 28, where it was requested to have the County Attorney give his opinion of the contract. The County Attorney reviewed this contract and approved its content (Bristlin, Salminen), carried.
5. It was moved and seconded to approve to attend "County Day at the Capitol" some time in February or March. The Commissioners, as well as Department Heads should attend this day to meet with our Legislators (Engebretson, Bristlin), carried.
6. It was moved and seconded to approve any Commissioner's attendance at the University of MN Workshop on February 14, 2003 from 1:00 to 3:00 p.m. at the Holmes Community Center (Engebretson, Seaberg), carried.
7. It was moved and seconded to approve any Commissioner's attendance at the Red River Valley Meeting on Saturday, March 1, 2003 at the University of MN, Crookston (Engebretson, Seaberg), carried.
8. It was moved and seconded to approve any Commissioner's attendance at the Association of MN Counties Legislative Conference March 26 – 27, 2003 (Engebretson, Seaberg), carried.

Environmental Services

1. It was moved and seconded to approve the Agenda with additions (Engebretson, Salminen), carried.
2. It was moved and seconded to pass Resolution No. SW 02-03-1B, amending Resolution No. SW 11-02-2B, rescinding the change in the residential service fee and restoring the fee structure existing prior to the resolution. The amendment the strikes the following language (Bristlin, Salminen), carried.
  - the Residential Services Fee and (paragraph 6, line 2)
  - Residential Service Fee:  
 Annual year-round be raised from \$25 to \$37.50;  
 Seasonal be raised from \$20 and \$30 (paragraph 7, lines 1-3)
3. It was moved and seconded to authorize the Board Chair to sign the Emergency Services Grant (HMEP) (Engebretson, Bristlin), carried.

Multi-County Nursing

Nancy Bauer, Director-Multi-County Nursing gave an orientation of "Public Health & the Minnesota Community Health Services System" to the Board.

There being no further business, it was moved and seconded to adjourn the meeting (Seaberg, Salminen), carried.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Roger Winter  
 Roger Winter  
 Board Chair