



# Becker County

## Data Request Form

**Date of request:**

**I request access to data as (select one or both):**

**Copies**

**Inspection**

Note: Some requests and copies of data are subject to the fee schedule as outlined in the 'Guide for Members of the Public Requesting Public Information' available on the Becker County website. Payment must be made before copies are provided. There is no charge to inspect data. If you are requesting private data about yourself, you will be required to provide proof of identity before we will provide the data to you. Please see Becker County's 'Guide for Members of the Public Requesting Public Information' for more information on how to request government data and how we may respond.

**I am requesting the following data:**

<b>Department or Area:</b>
<b>List of Keywords:</b>
<b>Explanation of Data Request:</b>

**Contact Information: (optional)**

<b>Name</b>		
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone</b>	<b>Email</b>	

You do not have to provide any of the above contact information. However, if you want us to send you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us. Finally, if you are requesting private data about yourself, we will need a way to verify your identity before we can provide you with the data.

Becker County will respond to your request as soon as reasonably possible.

<b>Internal Use Only</b>	<b>Received by:</b>	<b>Date:</b>
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