

EDA Meeting Minutes



**Regular Meeting
Thurs., August 15th 2019
3:00 p.m.
Mtg. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Hank Ludtke, Barry Nelson, Larry Knutson, Karen Mulari, Chris Sherman, Abby Anderson
Board members absent:	
Other Attendees:	Guy Fischer, Laura McKnight, Robyn Beck, Jodi Oien

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** Motion to approve agenda with changes by Ludtke, 2nd by Mulari motion carried.
3. **Approval July Meeting Minutes:** Motion to approve by Knutson, 2nd by Mulari - motion carried.
4. **Balance Sheets/Paying of Bills:** Motion to approve Financials and Payables by Ludtke, 2nd by Anderson – motion carried.
 - **From Check Register/Invoices Presented:** Workshop \$2,057.13, Hwy 34 Group Home \$0.00, Low Income Public Housing \$15,390.32, Willow Property \$2,387.80, Maple Ave. Apts. \$4,633.29, Hidden Hills Group Home \$0.00, West River Townhomes \$4,657.95, and Section 8 Voucher \$20,784.76.
5. **Housing/Economic Development:**
 - **Lindsey Update:** Jodi reported on a recent letter from Lindsey referencing a change in its accrual method of accounting to make it easier to provide a more accurate monthly financial statement(s). The Lindsey letter also offered a heads up as it referenced an anticipated HUD rule per an Office of Inspector General (OIG) report which addressed HUD’s failure to adequately monitor the Central Office Cost Center (COCC). In response, HUD will be looking at how housing authorities are generating and using COCC funds, which has implications for how each EDA/HRA reviews their COCC activity to ensure that all funds received and disbursed can be adequately supported.
 - **Public Housing Update:** Frazee Home is being redone, MURL house in Audubon (owner moved out) anticipate some work there (420 Hawk St.); NOFA webinar (Sept. 5th deadline); currently 70 people on waiting list; 80% of applicants are special needs. The NOFA would provide special needs vouchers to address housing needs related to those populations who have records/prison – Motion to authorize MMCDC discretion to look at NOFA more closely; motion by Nelson, 2nd by Knutson, motion carried.
 - **West River Townhomes Update** – Landscaping need discussion; continue to explore options relative to improving grounds/lack of grass at the entrance of some housing units.
 - **Community Land Trust (CLT) for Affordable Housing** – Meeting in Fergus Falls with West Central MN Community Action and their CLT consultant. Also Perham, MMCDC, MN Housing Partnership, Mahube, Fergus Falls, WCI in attendance. Discussion on CLT – almost 50% of MN Housing Funds go towards CLT related projects in MN. Anticipate opportunity to have consultant come to DL to talk to interested stakeholders in the near future.

- **Census 2020 Complete Count Committee** – County Board has approved the creation of a Complete Count Committee for the purpose of improving resident participation in the 2020 Census. Committee members have been chosen and are being contacted as part of setting up a first committee meeting at which they will receive some initial training and develop strategies for improving census participation. Pursue NOFA to acquire more public vouchers. Are checking into qualifications;
 - **Child Care Update** – DEED grant application that was submitted in the end of July was shared. \$100,000 being requested (Project cost estimated at \$680,000: acquisition/rehab). Project would create an additional 42 net child care slots with the proposed expansion. 6-8 new child care workers hired (added payroll of approx.. \$200,000 year). Should hear back on the grant in September.
 - **Brightfields** – review of recent efforts; Ramsey County landfill to be first assessment project which will help create a blueprint for the other sites including Becker County’s. Assessment work will be completed prior to December 2020; anticipate opportunity to engage with assessment results prior its completion.
6. **Balance Sheet** : reviewed
 7. **Open Forum:** Ludtke encouraged members to watch “The Power of MN” relative to renewable energy jobs/industry in MN.
 8. **Adjourn:** Sherman adjourned meeting at approximately 4:15 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President