

EDA Meeting Minutes



**Regular Meeting
Thurs., April 18, 2019
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Abby Anderson, Karen Mulari, Hank Ludtke, Barry Nelson, Chris Sherman
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight, Robyn Beck

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** Motion to approve by Knutson, 2nd by Ludtke – motion carried.
3. **Approval December Meeting Minutes:** Motion to approve by Nelson 2nd by Mulari - motion carried.
4. **Housing/Economic Development:**
 - **Balance Sheets/Paying of Bills:**
From Check Register/Invoices Presented: Workshop \$1,865.97, Hwy 34 Group Home \$0.00, Low Income Public Housing \$25,569.74, Willow Property \$777.59, Maple Ave. Apts. \$5,148.21, Hidden Hills Group Home \$0.00, West River Townhomes \$1,147.69, and Section 8 Voucher \$20,055.76. Motion to approve financial statements and paying of bills by Knutson, 2nd by Mulari - motion carried.
 - **General Depository Agreement:** Must sign as required by HUD; motion to sign by Ludtke, 2nd by Anderson, motion carried.
 - **Special Assessments for Willow Property:** seek verification that water and sewer are supplied from Willow as opposed to the driveway. \$14,204, 20 year assessment. Laura will check with City.
 - **Public Housing Update:** 25 units full; 2 repair projects still on hold (earlier discussion with P&Z relative to HUD reporting/assessment that goes hand in hand with making repairs or improvements to PH properties and who signs document); 1 potential eviction (2 mo. of rent still due).
 - **West River Townhomes:** Recent mgt. with Mahube; needs will be assessed for providing more hours to clients – will help with requesting future grant funding; explore coordinated entry process to determine if there are ways to speed up that process; Next mtg with Mahube will be on May 13th at 10 a.m. at Mahube, Rm. 215; Laura looked at our records regarding outcomes and determined that there is a 44% turnover rate over the last 5 years at WRT – of the 22 who left 12 left under unfavorable status. Some discussion about other types of assistance that could be facilitated by Mahube and or with assistance from MMCDC: cleaning, life skills, empowerment classes, cooking classes.
 - **Manna Coop:** Motion to accept \$5,000 in grant funds/sign agreement with West Central Initiative for Eat Fresh on the Northside Project; motion by Nelson, 2nd by Knutson – motion carried. WCI Agreement signed by EDA President Chris Sherman.
 - **Child Care FYI Update:** on process and various SMART Goals related to Child Care initiative: 1) Support Co-Located Child Care Facilities in Faith Based Organizations, Non Profits, or Businesses; 2)

Child Care Providers will Have a Career Pathway and Access to Start Up Resources for Private, Non Profit or Child Care Facility Models; 3) Local Low Cost One Day Re- Licensing Training Available For Child Care Providers; 4) Identify Funding Sources Available to Support New and existing Child Care Providers.

- **Transitional Housing Meeting:** Recent meeting with Jan Logan and Committee at which representatives from the Jeremiah Project in Fargo attended; related comment (Nelson) Will be hard for Board to support more homeless type projects if outcomes can't be improved at WRT – we need to get it right.
 - **Safe Routes to School - Audubon:** Staff going to request funding support from LPA on the 21st; Administrator will also attend. Revisiting older SRTS application and streamlining it per planned Co. Hwy Project on 4th St. this grant will seek to fill in the safety/accessibility gaps that would not otherwise be covered by the County project. Audubon has also been approached for providing grant funds; anticipate project will begin in 2020.
5. **Balance Sheet – Budget to Actual; Approval of 2019 Budget: Approve 2019 budget; motion by Ludtke, 2nd by Anderson, motion carried.**
 6. **Open Forum** – No comments
 7. **Adjourn:** Sherman adjourned meeting at approximately 4:10 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President