

EDA Meeting Minutes



**Regular Meeting
Thurs., Dec. 20th, 2018
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Abby Anderson, Karen Mulari, Hank Ludtke, Barry Nelson, Chris Sherman
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** Motion to approve by Ludtke, 2nd by Anderson – motion carried.
3. **Approval November Meeting Minutes:** Motion to approve by Anderson, 2nd by Knutson - motion carried.
4. **Housing/Economic Development:**
 - **2019 Annual and PHA 5 year Plan**
 - Motion to open public hearing for 2019 Annual and PHA 5 year Plan by Nelson, 2nd by Knutson – motion carried.
 - Motion to close public hearing for 2019 Annual and PHA 5 Year Plan by Knutson, 2nd by Barry – motion carried.
 - Motion to approve 2019 Annual and PHA 5 Year Plan by Ludtke, 2nd by Anderson – motion carried.
 - **Balance Sheets/Paying of Bills:**
 - **From Check Register/Invoices Presented:** Workshop \$1,121.83, Hwy 34 Group Home \$150.00, Low Income Public Housing \$31,026.01, Willow Property \$1,498.37, Maple Ave. Apts. \$11,146.22, Hidden Hills Group Home \$150.00, West River Townhomes \$13,468.03, and Section 8 Voucher \$19,311.00.
Motion to approve financial statements and paying of bills by Mulari, 2nd by Ludtke - motion carried.
 - **2019 EDA Operating Budget:** Motion to approve 2019 EDA operating budget by Knutson, 2nd by Nelson – motion carried.
 - **Write Off Bad Debt for 2018:** Motion to approve request to write off bad debt for 2018 in the amount of \$6,769.80 by Nelson, 2nd by Mulari – motion carried.
 - **West River Townhomes Update:** ongoing discussion with Mahube and Carla Solem (Regional Continuum of Care Coordinator) regarding services delivery (more hours) and outcomes; Staff had also contacted MHFA contact Vicki Farden to explore options for getting more hours. Board interested in also looking at current liabilities associated with WRT.

- **Business Lease Agreement for Becker County Workshop (Jan 2019 – Dec. 31st 2021):** Motion to approve business lease for Becker County Workshop by Nelson, 2nd by Mulari, motion carried.
- **Community Land Trust:** West Central MN Communities Action has received grant funding for an educational process aimed at developing a CLT for the region of which Becker County could be a partner; process anticipated to start soon – WCMCA looking to hire Michael Brown who is a consultant with a lot of experience with developing CLT's. Board members expressed the importance of local representation/control on a CLT Board and that would need to be looked at closely.
- **Byer Market in Osage is Open;** anticipate completion of the liquor store in February.
- **MN Brightfields** – discussion of where the team that will be coordinating the various assessment efforts is at in this process; recent meeting with MPCA; potential tack for County relative to looking at the land owned that lies around the sanitary landfill as there is quite a bit of acreage at the County site that could be utilized for siting renewable energy.
- **DAV contribution:** Disabled American Veterans (Lakeland Chapter #31) provided a check for \$625 to be used towards expenses associated with Dunton Locks fence improvements.
- **Review financials and approve paying bills**
- **FYI – Dunton Locks Spillway Conversion Project:** opportunity to provide an update on where this project is at in order to get some direction in particular as it relates to the bridge. One idea presented was to explore utilizing a culvert which could act as a bridge – provided that the rock weir could be developed in conjunction with a culvert structure; staff to bring to attention of DNR who is developing preliminary design/cost estimate.

5. **Budget Sheet to Actual**

6. **Open Forum**

7. **Adjourn: meeting adjourned at approximately 4:15 p.m.**

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President