



Regular Meeting
 Thurs., Sept. 20, 2018
 3:00 p.m.
 County Bd. Rm., 1st Flr.

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Chris Sherman, Abby Anderson, Karen Mulari, Hank Ludtke
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** No Change
3. **Approval June Meeting Minutes:** Motion to approve MM by Ludtke, 2nd by Nelson - motion carried.
4. **Housing:**
 - **Review financials and approve paying bills**
 - From Check Register/Invoices Presented: Workshop \$613.01, Hwy 34 Group Home \$1,328.87.00, Low Income Public Housing \$33,544.13, Willow Property \$2,918.37, Maple Ave. Apts. \$7,825.65, Hidden Hills Group Home \$150.00, West River Townhomes \$8,348.58, and Section 8 Voucher \$24,217.00. Note: Motion to approve financial statements/pay bills by Knutson, 2nd by Anderson, motion carried.
 - **West River Townhomes Tenant Selection Plan/MOU with Mahube:** Motion to approve WRT Tenant Selection Plan and MOU with Mahube by Knutson, 2nd by Ludtke, motion carried.
 - **Quotes for making Improvements to 1225 Riverside Drive:** Motion to approve low quotes from Gary Olson (\$8,500) and B&G Goldstar (\$1,700) by Nelson, 2nd by Mulari, motion carried.
 - **Reuse of returned Small Cities Funds:** Motion to re-use \$7,200 in returned Small Cities Funds for the HOME Program by Knutson, 2nd by Ludtke, motion carried.
 - **Two Community Land Trust opportunities** – Cass/Clay counties are forming a CLT (staff met with FM Area Foundation President) and West Central MN Community Action is looking at forming a trust (new staff there hails from Duluth and worked for One Roof which is the CLT operating there).
 - **Frazee Potential Rental Housing Project(s):** 2-30 unit housing developments being explored; 20% of units would be affordable (12 units); 3 story bldg., elevator in at least one complex, market rate rents estimated at \$600-\$850 for 1-3 bedroom, ideally project build begins in Spring 2019; looking for partners. Also working with MMCDC.
5. **ED Update**
 - **Child Care Initiative:** Parent Survey (sent to County employees); Childcare Provider appreciation (Nov. 1st 6:30 p.m. (EMS Bldg. Essentia); Community Forum (Nov. 15th, 6:30 p.m. at Ecumen) to discuss survey results and local child care issues and develop child care solutions.

- **Broadband Initiative** – Survey review and discussion. 166 responses. Areas of County are getting some work done; staff will seek to map out respondents who were ok with sharing their location data.
 - **FYI: Byers Property (PACE)**: per inspection to property had to add septic and also added HVAC system to residential dwelling – unforeseen costs. Hopes to begin business early October.
 - **FYI: Wind/Solar Hybrid Project – Pelican Rapids**: Lake Region Electric Cooperative (LREC); project similar to what was being looked at in Audubon/Frazees will be built in Pelican Rapids.
6. **Balance Sheet** – Budget to Actual
 7. **EDA Board – Open Forum** – N/A
 8. Chris Sherman adjourned the meeting at approximately 4:10 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President