

EDA Meeting Minutes



**Regular Meeting
Thurs., June 21, 2018
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Chris Sherman, Hank Ludtke, Abby Anderson
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** motion to approve agenda by Ludtke, 2nd Nelson by –motion carried.
3. **Approval Feb. Meeting Minutes:** motion to approve MM by Ludtke, 2nd by Anderson - motion carried.
4. **Housing:**
 - **Review financials and approve paying bills**
 - From Check Register/Invoices Presented: Workshop \$928.47, Hwy 34 Group Home \$670.00, Low Income Public Housing \$11,243.53, Willow Property \$2,573.47, Maple Ave. Apts. \$7,734.70, Hidden Hills Group Home \$0.00, West River Townhomes \$6,011.82, and Section 8 Voucher \$20,787.00. Note: Motion to approve financial statements/pay bills by Anderson, 2nd by Knutson, motion carried.
 - **West River Townhomes –**
 - **Housing Voucher Program:** If renters can afford rent then they should be able to move elsewhere; 3 renters that can pay rent, but need other services. Transition to renters: what about housing availability in area? Relatedly: vacant unit for a couple months – can't claim assistance till unit is occupied.
 - Annual inspection by State went fine; Letter of Inspection; Landscaping of yard and cement work identified as things that need to be addressed. WRT has funds for this purpose.
 - **Procurement policy:** Change EDA policy to current County policy (2 quotes)
 - **MURL:** Cancellation in process: owner has not provided payment in 2+ moths. Owner seeking to come up with money to pay off loan. MURL loan for 11 years some equity in home.
 - **Maple Ave.:** Repairs anticipated
 - **FYI: DLHRA –** 30 applicants for Housing Director position
 - **HOME Funds:** Approve up to \$10,000 to fund HOME program @ \$2,000 per loan at 80% AMI with review throughout year. Fund use includes all of Becker County including cities. Motion by Nelson, 2nd by Ludtke, motion carried.

- **Acquisition/Rehab of Potential Tax Forfeited Property @ 105 E. Ash St.** for purposes of providing affordable housing (Homeownership) in Frazee. Find out terms and report back to EDA.
- **Balance Sheet: Budget to Actual;** collect 4th Qtr. of previous year. Q. Maple Ave. Income comes from Loan (rents we collect).
- **Audit:** Exit Interview on 22nd.
- **Open Forum:** Gary's has been seeded (grass) for skating rink this winter. Still working on development options.

5. **Adjourn:** Chris Sherman adjourned the meeting at approximately 4:30 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President