

EDA Meeting Minutes



Regular Meeting
Thurs., May 17, 2018
3:00 p.m.
County Bd. Rm., 1st Flr.

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Chris Sherman, Hank Ludtke, Abby Anderson
Board members absent:	Barry Nelson
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight, Bob Bristlin, Jason Bristlin

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** motion to approve agenda by Knutson, 2nd Ludtke by –motion carried.
3. **Approval Feb. Meeting Minutes:** motion to approve MM by Ludtke, 2nd by Anderson - motion carried.
4. **Housing:**
 - **IMPACT Funds:** Bristlin Construction seeking EDA support for their effort to request grant funds from MN Housing to construct affordable single family housing in Lake Park. Letter of support provided for review - letter to be signed by EDA President; motion to approve support letter by Knutson, 2nd Ludtke by –motion carried.
 - **Review financials and approve paying bills**
 - From Check Register/Invoices Presented: Workshop \$928.30, Hwy 34 Group Home \$150.00, Low Income Public Housing \$16,126.42, Willow Property \$1,180.73, Maple Ave. Apts. \$4,890.51, Hidden Hills Group Home \$150.00, West River Townhomes \$9,018.91, and Section 8 Voucher \$21,858.00. Note: Motion to approve financial statements/pay bills by Knutson, 2nd by Anderson, motion carried.
 - **HUD Visit/Review:** helpful – no adverse findings; letter provided in 30 days.
 - **West River Townhomes:** Occupancy review; strategize for additional \$ to increase supportive services; MN Housing concurs that normally for a project occupancy of this size there would be someone full time on site to provide supportive services.
 - **HOME Program:** brief review of status of the program and efforts underway to increase fund pool.
5. **Audit:** WF – no accts over \$250,000 (no collateral necessary at WF); review of to-do list for audit; staff follow-up with auditors to complete.
6. **Economic Development Update**
 - **Osage Mkt:** PACE loan approved to Byer’s Mkt. for \$84,000
 - **Broadband:** survey being prepped will be up on County website next week.

7. Balance Sheet – Budget to Actual: review
8. EDA Board – Open Forum: Complaint regarding Hwy 34 home by neighbor (shrubby); per inspection found grounds upkeep was in good shape (as opposed to the neighbor that complained); request for staff to contact Mike Olson VFW regarding letter requesting charitable support for Dunton Locks improvement projects.
9. Adjourn: Meeting adjourned at 3:55 p.m..

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President