

## EDA Meeting Minutes



Regular Meeting  
Thurs. Sept. 21, 2017  
3:00 p.m.  
County Bd. Rm., 2<sup>nd</sup> Flr.

<b>Meeting called by:</b>	Barry Nelson
<b>Type of meeting:</b>	Regular Meeting
<b>Attendees:</b>	Barry Nelson, Larry Knutson, Abby Anderson, Hank Ludtke, Chris Sherman
<b>Board members absent:</b>	Corey Askin
<b>Other Attendees:</b>	Tanya Hockett, Guy Fischer

### Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the regular meeting to order at 3 p.m.
2. **Welcome and Introductions**
3. **Approval of Agenda:** motion to approve by Knutson, 2<sup>nd</sup> by Ludtke –motion carried.
4. **Approval of July Meeting Minutes (7/20):** motion to approve by Ludtke, 2<sup>nd</sup> by Knutson - motion carried.
5. **Housing:**
  - **Review financials and approve paying bills:** motion to approve by Knutson, 2<sup>nd</sup> by Sherman - motion carried.
  - Questions for Laura regarding: 1) Mileage charged EDA for MMCDC cleaning staff. 2) REAC as it relates to the audit.
  - From Check Register/Invoices Presented: Workshop \$1,356.05, Hwy 34 Group Home \$150.00, Low Income Public Housing \$16,490.81, Willow Property \$1,608.67, Maple Ave. Apts. \$20,936.57, Hidden Hills Group Home \$150.00, West River Townhomes \$20,245.37, and Section 8 Voucher \$26,034.78.
6. **Economic Development:**
  - Gary's Furniture
    - Demo completed for Gary's and Anstadt and Furey Bldgs.
    - Frazee has purchased Gary's furniture (in process).
    - Frazee mtg. (on 26<sup>th</sup>) to discuss comp planning and redevelopment of the vacant site. Uptick in cost for Maple Ave. per unit improvements;
  - PACE program
    - Osage Mkt seeking private sector financing
    - Hostile Hornet – looking at rehabbing rental properties (8) above vacant restaurant; exploring restoring windows to original, adding insulation, removal of false ceiling in apartments to turn them into loft apartments.
  - West River Townhomes

- October meeting partners will be in attendance to discuss self assessment survey, improved management at WR and potential for a second phase at West River. Per Phase II discussion, commissioner’s expressed interest in partnerships and partner roles relative to exploring expanding Permanent Supportive Housing.
  - Housing Trust Fund
    - Preliminary legislation has been done to create the program, but there is currently no funding associated with it. The aim of the Housing Trust Fund would be to provide a 1:1 match up to \$100,000 to be used for housing programs). This would be a State program. EDA members wanted to know what the money could be used for. Staff to be a part of ongoing discussion with State policy makers the match being tax levy dollars or potential for use of reserve funds.
  - Community Land Trust
    - Recent pro’s and cons discussion with South West Housing Authority about their CLT program. Detroit Lakes Area Housing Team to review information and discuss at their next meeting in October. A concept paper will be developed for upcoming Housing Institute mtg. in January.
  - MURL Program
    - 5023 5<sup>th</sup> St. in LP – one showing; interest
    - 107 Manitoba St., Callaway; contract for deed paid in full – transfer of the property in process. Warranty Deed to be drafted by County Attorney’s Office. Motion for EDA President to sign Warranty deed and pay \$293.50 for deed tax and recording fee, motion by Sherman, 2<sup>nd</sup> by Knutson.
  - Open Forum
  - Meeting Adjourned 4 p.m.
7. **Adjourn:** Larry Knutson adjourned the meeting at approximately 4:00 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer  
EDA Coordinator

/s/ Barry Nelson  
EDA Board President