

Minutes

Annual Meeting
Thursday, March 12, 2015
3:00 p.m.
1st Floor Commissioners Room,
Becker County Court House, 915 Lake Avenue,
Detroit Lakes, MN

Meeting called by:	Barry Nelson
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Paul Joyce, Abby Anderson, Chris Sherman Staff present: Jon Thomsen, Guy Fischer, Shawn Olson
Board Members Absent:	Chuck Jost; One Position Vacant

Agenda topics

- 1) Call Annual Meeting to order:** The 2014 EDA Board President Barry Nelson called the meeting to order at 3:13 p.m.
- 2) Oath of Office:** The Oath of Office was administered to those that were present.
- 3) Election of Officers for 2015:**
 - a) President:** B Nelson opened Nominations for selection of EDA Board President for 2015. **Motion** and second to nominate Barry Nelson, (L Knutson, P Joyce), carried.
 - b) Vice President:** B Nelson opened Nominations for selection of EDA Board Vice President for 2015. **Motion** and second to nominate Larry Knutson, (A Anderson, P Joyce), carried.
 - c) Treasurer/Assistant Treasurer:** B Nelson opened Nominations for selection of EDA Board Treasurer and Assistant Treasurer for 2015. **Motion** and second to nominate Abby Anderson as the Treasurer, (L Knutson, P Joyce), carried. **Motion** and second to nominate Mary Hendrickson, the Becker County Auditor/Treasurer, as the Assistant Treasurer (L Knutson, P Joyce), carried.
 - d) Secretary/Assistant Secretary:** B Nelson opened Nominations for selection of EDA Board Secretary and Assistant Secretary for 2015. **Motion** and second to nominate Abby Anderson as the Secretary, (L Knutson, P Joyce), carried. **Motion** and second to nominate Shawn Olson, Financial Manager, as the Assistant Secretary, (L Knutson, P Joyce), carried.
- 4) Approval of 2015 Annual Meeting Agenda:** **Motion** and second to approve the Agenda as presented (P Joyce, L Knutson), carried.
- 5) Approval of Minutes from 2014 Annual Meeting:** **Motion** and second to approve the Minutes from the 2014 Annual Meeting (P Joyce, A Anderson), carried.
- 6) EDA Board of Directors:**
 - a) Date and Time of 2015 Board Meetings:** **Motion** and second to meet at 3:00 pm at the 1st Floor Commissioners Room at the Becker County Court House on the following dates: March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12 and December 10, 2015 (A Anderson, C Sherman), carried.
 - b) Board of Directors Conflict of Interest Policy:** The Policy was reviewed by those present; no conflicts were noted.
 - c) Becker County EDA – Housing Committee:**
 - (1) EDA Board Member Liaison Appointment:** **Motion** and second to appoint Chuck Jost as the EDA Board Member Liaison for 2015 (L Knutson, P Joyce), carried.
 - (2) Housing Committee Member Appointments:** **Motion** and second to re-appoint K Misson and M Otte to the Housing Committee for 2015 (L Knutson, A Anderson), carried.
 - (3) Becker County EDA – Resident Advisory Board Appointments:** **Motion** and second to appoint all Section 8 and Public Housing Program Participants to the 2015 Resident Advisory Board and appoint R Lee as their 2015 Liaison to the Housing Committee (P Joyce, A Anderson), carried.

d) 2015-2016 Depository Banks: Motion and second to name the following banks as the 2015/2016 Depository Banks: American National Bank, First Security Bank, Bell State Bank, United Community Bank, Midwest Bank and Bremer Bank (L Knutson, A Anderson), carried.

e) 2015 EDA General Fund Budget: Revenues: Staff presented the following for Board consideration: Taxes & Intergovernmental Revenue \$162,748, Interest & Dividend Revenue \$4,000; Administration Expenditures \$160,748, Other Expenditures \$3,750; potential outflow for rehab/modernization of Maple Avenue Apartments \$283,061. Discussion followed. **Motion** and second to approve the proposed budget as presented (L Knutson, P Joyce), carried.

7) Adjourn: There being no further business brought before Board, B Nelson adjourned the meeting at 3:33 pm.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Barry Nelson
EDA Board President