

Minutes

Regular Meeting
Thursday, March 14, 2013
4:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Heath Peterson
Type of meeting: Regular Meeting
Attendees: Barry Nelson, John Okeson, Heath Peterson, Paul Joyce, Abby Anderson,
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson
Others: None
Board Members Absent: Mike Maloney, Chuck Jost

Agenda topics

- 1. Call Regular Meeting to order:** President H Peterson called the meeting to order at 3:00 p.m.
- 2. Approval of the Regular Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, B Nelson), carried.
- 3. Approval of Minutes – January 10, 2013 Regular Meeting:** The meeting for February was canceled due to a lack of a quorum. **Motion** and second to approve the minutes of the January 10th Regular Meeting (P Joyce, B Nelson), carried.
- 4. Monthly Report:** S Olson presented the monthly report; discussion followed. **Motion** and second to accept the monthly financial report (J Okeson, P Joyce), carried.
- 5. SEMAP Resolution #02-14-2013-1:** J Thomsen presented the resolution and requested retroactive approval for submission and adoption of the resolution. **Motion** and second to authorize submission and adopt Resolution #02-14-2013-1 retroactive to February 14th (P Joyce, A Anderson), carried.
- 6. 2014 Budget:** B Nelson spoke towards the need to balance the departmental administrative budget for 2014 and requested that J Thomsen bring options and possibilities for further discussion at the April EDA Board meeting; among those options suggested by B Nelson were centralized accounting, staff furloughs, combining the Becker County and DL HRA or partnership with another Agency to be in place by January 1, 2014; J Okeson spoke towards partnering with Headwaters and directed J Thomsen to speak with Mary Thompson at HRDC.
- 7. Monthly Housing Report:** J Thomsen directed the Boards attention to the written report of the activities of the various housing programs and he spoke towards the public housing and rental assistance programs, property management, grant administration and his property inspection services; discussion followed. **Motion** and second to accept the monthly housing report (J Okeson, P Joyce), carried.
- 8. Monthly Economic Development Report:** G Fischer provided an update report and he spoke towards Midwest Manufacturing, the Lake Park and Frazee community development activities, the activities of other Becker County departments; discussion followed. **Motion** and second to accept the monthly economic development report (P Joyce, B Nelson), carried.
- 9. EDA Board – Open Forum:** There being no further business brought before EDA Board,
- 10. Adjourn:** H Peterson adjourned the meeting at 4:20 pm.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Heath Peterson
EDA Board President