

Minutes

Regular Meeting
Thursday, March 10, 2011
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Dan Aune
Type of meeting: Regular Meeting
Attendees: John Okeson, Gerald Schram, Dan Aune, Heath Peterson
Staff present: Jon Thomsen, G Fischer, S Olson
Others present: None
Board Members Absent: Mike Maloney, Paul Joyce, 1 position is vacant

Agenda topics

- 1) **Call Regular Meeting to order:** D Aune called the meeting to order at 3:00 p.m.
- 2) **Approval of the Regular Meeting Agenda:** **Motion** and second to approve the Agenda as presented (J Okeson, H Peterson), carried.
- 3) **Approval of Minutes from February 10, 2011 Regular Meeting:** **Motion** and second to approve the minutes from the February 11, 2011 regular meeting (H Peterson, G Schram), carried.
- 4) **Monthly Financial Report:** Staff presented the written report. Discussion followed. **Motion** and second to accept the monthly financial report as presented (J Okeson, H Peterson), carried. The financial audit Management letter was offered for signing. **Motion** and second to authorize Dan Aune and Jon Thomsen to sign the Management Letter as presented (G Schram, J Okeson), carried. The MD&A was distributed; Hoffman, Dale & Swenson will be invited to the April meeting to discuss the audit.
- 5) **Monthly Housing Update Report:** J Thomsen outlined the activities of the Housing Staff, including updates on the various programs, the Willow Building and the Hidden Hills Group Home. **Motion** and second to approve the housing update report (G Schram, J Okeson), carried.
- 6) **Monthly Economic Development Update Report:** G Fischer reported on RMB's request to modify their JOBZ, the renewable materials conference, Mn SCU and M State BES activities and Becker County's Parks & Rec Department activities. Discussion followed on Quantum's Tax Abatement, no action taken. **Motion** and second to approve the update report (H Peterson, G Schram), carried.
- 7) **2011 EDA General Fund Budget:** J Thomsen updated the Board on past Economic Development activities and urged the Board to make recommendations. Discussion followed; no action taken.
- 8) **EDA Board – Open Forum:** Discussion followed on Maple Avenue Apartments; J Thomsen agreed to provide additional information at the April meeting. There being no further business brought before Board,
- 9) **Adjourn:** **Motion** and second to adjourn the meeting at 4:10 pm (J Okeson, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Dan Aune
EDA Board President