

Minutes

Annual Meeting
Thursday, January 13, 2011
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Dan Aune
Type of meeting:	Annual Meeting
Attendees:	John Okeson, Gerald Schram, Dan Aune, Paul Joyce, Mike Maloney Staff present: Jon Thomsen, Shawn Olson Others present: None
Board Members Absent:	Heath Peterson; 1 position is vacant

Agenda topics

- 1) **Call Annual Meeting to order:** The 2010 EDA Board President Dan Aune called the meeting to order at 3:00 p.m.
- 2) **Introductions:** Those present introduced themselves.
- 3) **Oath of Office:** The Oath of Office was administered to those EDA Board of Directors that were present.
- 4) **Election of Officers for 2011:**
 - a) **President:** D Aune opened Nominations for selection of EDA Board President for 2011. P Joyce nominated Gerald Schram and then withdrew the motion as it was the general consensus of prior EDA Boards to refrain from electing a County Commissioner to serve as the EDA Board President. **Motion** and second to nominate Dan Aune, (G Schram, P Joyce), carried.
 - b) **Vice President:** D Aune opened Nominations for selection of EDA Board Vice President for 2011. **Motion** and second to nominate Paul Joyce (D Aune, G Schram), carried.
 - c) **Treasurer/Assistant Treasurer:** D Aune opened Nominations for selection of EDA Board Treasurer and Assistant Treasurer for 2011. **Motion** and second to nominate Mike Maloney as the Treasurer (G Schram, P Joyce), carried. **Motion** to nominate Jon Thomsen, the Housing Director, as the Assistant Treasurer with Shawn Olson as the alternate (P Joyce, M Maloney), carried.
 - d) **Secretary/Assistant Secretary:** D Aune opened Nominations for selection of EDA Board Secretary and Assistant Secretary for 2011. **Motion** and second to nominate John Okeson as the Secretary, (G Schram, P Joyce), carried. **Motion** to nominate J Thomsen, the Housing Director, as the Assistant Secretary, (D Aune, G Schram), carried.
- 5) **Approval of 2011 Annual Meeting Agenda:** **Motion** and second to approve the Agenda as presented (J Okeson, M Maloney), carried.
- 6) **Approval of Minutes from 2010 Annual Meeting:** Correction needed in item 3c: strike "D Aune as President" and replace with "M Brown as the Treasurer and J Thomsen as the Assistant Treasurer." **Motion** and second to approve the corrected Minutes from the 2010 Annual Meeting (M Maloney, J Okeson), carried.

- 7) **2010 Annual Report of Activities:** J Thomsen directed the Boards attention to the written report detailing the housing activities for 2010; discussion followed; no action taken.
- 8) **EDA Board of Directors:**
- a) **Date and Time of 2011 Board Meetings:** Discussion followed on the number of meetings, date/time. **Motion** and second to meet at 3:00 at the Lake Melissa Room at the Becker County Human Services Building on the following dates: January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 17, and December 8, 2011 (M Maloney, G Schram), carried.
 - b) **Board of Directors Conflict of Interest Policy:** The Policy was reviewed. One Board Member reported a potential conflict of interest due to the fact that he is employed as the garbage hauler in Lake Park and provides garbage collection services for properties owned by the EDA in Lake Park.
 - c) **Becker County EDA – Housing Committee:**
 - (1) **EDA Board Member Liaison Appointment:** **Motion** and second to appoint Gerald Schram as the EDA Board Member Liaison for 2011 (J Okeson, M Maloney), carried. *G Schram noted a conflict in his schedule and requested that the February Housing Committee meeting be moved to 3:30 pm on Feb. 9, 2011.
 - (2) **Housing Committee Member Appointments:** **Motion** and second to re-appoint T Janes, K Misson and M Otte to the Housing Committee for 2011 (M Maloney, P Joyce), carried.
 - (3) **Becker County EDA – Resident Advisory Board Appointments:** **Motion** and second to appoint all Section 8 and Public Housing Program Participants to the Resident Advisory Board and appoint R Lee as their 2011 Liaison to the Housing Committee (J Okeson, G Schram), carried.
 - d) **Becker County EDA – Depositories Bank:** Staff requested that the EDA Board table the discussion on the ICS Service offered by Midwest Bank until the budget preparation process is completed and a determination can be made about the funds that are not needed immediately. Discussion followed. **Motion** and second to table the discussion until next month (M Maloney, G Schram), carried. **Motion** and second to direct those individuals to update the bank signature cards at Midwest Bank, Wells Fargo Bank and the United Community Bank (G Schram, J Okeson), carried.
 - e) **2011 EDA General Fund Budget:** Staff requested that the EDA Board provide direction for the establishment of the General Fund budget. Discussion followed. **Motion** and second to table this discussion on the 2011 General Fund Budget until the next meeting (G Schram, P Joyce), carried. There being no further business brought before Board,
- 9) **Adjourn:** **Motion** and second to adjourn the meeting at 3:50 (P Joyce, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Dan Aune
EDA Board President