

Minutes

Regular Meeting
Thursday, June 10, 2010
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Dan Aune
Type of meeting:	Regular Meeting
Attendees:	John Bellefeuille, Harry Salminen, Dan Aune, Michael Brown, Paul Joyce Staff present: Jon Thomsen, Guy Fischer, Carissa Markuson
Board Members Absent:	Two Vacancies on EDA Board

Agenda topics

- 1) **Call Regular Meeting to order:** D Aune called the meeting to order at 3:39 pm.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda (P Joyce, J Bellefeuille), carried.
- 3) **Approval of Minutes from April 8, 2010 Regular Meeting: Motion** and second to approve the Minutes of the April 8, 2010 meeting (H Salminen, M Brown), carried.
- 4) **Financial**
 - a) **Monthly Financial Report:** Staff presented the monthly financial report. **Motion** and second to accept the monthly financial report as presented (H Salminen, J Bellefeuille), carried.
 - b) **FYE 6-30-2010 Year End Accounting Items:** Tenant Accounts Receivables were reviewed. **Motion** and second to expense bad debts as proposed by staff as to cover the expected losses for the public housing tenants whose rents, damages and cleanup costs will not be collected by June 30, 2010 (H Salminen, M Brown), carried.
 - c) **FYE 12-31-2011 18-Month Public Housing Budget:** The written proposed budget was presented. **Motion** and second to approve the operating budget for the Public Housing Program as proposed by staff; authorize Board President Dan Aune to sign the HUD-52574 and direct the staff to submit documents to HUD, as required (H Salminen, P Joyce), carried.
- 5) **Housing Program Update Report:** J Thomsen provided an update on the various housing programs, including the SCDP grant being administered by the EDA; the Park Rapids SCDP grant inspections, maintenance on public housing and apartments, and the pending sale of the Highway 34 Group Home. **Motion** to accept the update report (M Brown, J Bellefeuille), carried
- 6) **Economic Development Update Report:** G Fischer provided a brief update of Detroit Mountain, Regional Energy Finance District, RMB Labs, Audubon Trailer Park, Heartland Train, County Parks & Recreation Plan and the Otter Tail River Project. Discussion followed. J Thomsen noted that the County Attorney has not located statutory authority for the EDA to purchase recreational land; the City of Audubon should be the lead agency as the EDA does not have the capacity to work with the Audubon Mobile Home Court project; **Motion** to accept the update report (H Salminen, P Joyce), carried.

- 7) **2011 Departmental Budget/Levy:** J Thomsen reported that additional funds would be needed from the Levy in 2012. No action taken.
- 8) **EDA Board – Open Forum:** J Thomsen noted that the County Administrator, Brian Berg, thanked the EDA Board for allowing time to be taken away from economic development so that G Fischer could work with the county recreation plan. There being no further business to be brought before the Board,
- 9) **Adjourn:** Dan Aune adjourned the meeting at 4:30 p.m.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Dan Aune
EDA Board President