

# Minutes

Regular Meeting  
Thursday, April 8, 2010  
3:30 p.m.  
Lake Melissa Room, Human Services Building  
Detroit Lakes, MN

**Meeting called by:** Dan Aune  
**Type of meeting:** Regular Meeting  
**Attendees:** Harry Salminen, Dan Aune, Michael Brown, Paul Joyce  
Staff present: Jon Thomsen, Guy Fischer, Carissa Markuson  
**Board Members Absent:** John Bellefeuille, Two Vacancies on EDA Board

## Agenda topics

- 1) **Call Regular Meeting to order:** D Aune called the meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, H Salminen), carried.
- 3) **Approval of Minutes from March 11, 2010 Regular Meeting:** **Motion** and second to approve the Minutes of the March 11, 2010 meeting (H Salminen, P Joyce), carried.
- 4) **2009 Financial Audit Presentation – Colleen Hoffman with Hoffman, Dale & Swenson, PLLC:** C Hoffman presented the FYE 2009 Audit. Discussion followed. **Motion** and second to approve the 2009 Financial Audit (H Salminen, M Brown), carried.
- 5) **Monthly Financial Report:** Staff presented the monthly financial report. **Motion** and second to accept the monthly financial report as presented (H Salminen, P Joyce), carried.
- 6) **Housing Programs:**
  - a) **Housing Choice Voucher Program:** Staff reported on current year funding cut-backs. Because it is unlikely that those that apply for assistance will be served in the next year, staff requested permission to close the Waiting List. **Motion** and second to close the Housing Choice Voucher Program Waiting List on April 30<sup>th</sup> at 4:30 pm (H Salminen, M Brown), carried.
  - b) **Housing Update Report:** J Thomsen provided an update on the various housing programs, including the conversion of Public Housing units proposed by HUD. J Thomsen reported that MHFA wants the state funded portion of the MURL Revolving Funds kept in a separate bank account from those that were federally funded. **Motion** and second to establish another MURL account at Wells Fargo Bank (H Salminen, M Brown), carried. Discussion followed on the bids for the improvements to the Becker County Workshop's. **Motion** and second to authorize awarding the bid to the lowest bid (H Salminen, P Joyce), carried.
- 7) **Economic Development Update Report:** G Fischer provided a brief update of activities; discussion followed on Lookout Rock Development (Detroit Mountain); no action taken.
- 8) **EDA Board – Open Forum:** D Aune reported on the LPA school bonds. At G Fischer's request, **Motion** and second for CMH to submit a JOBZ waiver to avoid \$20,000 payout (H Salminen, P Joyce), carried. There being no further business to be brought before the Board,
- 9) **Adjourn:** Dan Aune adjourned the meeting at 4:34 p.m.

ATTEST:

Respectfully submitted:  
/s/ Jon Thomsen  
Housing Director

/s/ Dan Aune  
EDA Board President