

Minutes

Regular Meeting
Thursday, September 11, 2008

3:30 p.m.

Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Gerald Schram
Type of meeting:	Regular Meeting
Attendees:	Karen Mulari, Gerald Schram, Paul Joyce, Dan Aune, Terry Johnson, Mike Metelak Staff present: J Thomsen, G Fischer, Shawn Olson Others Present: Hank Ludtke & Jon Smith (City of Frazee)
Board Members Absent:	Harry Salminen

Agenda topics

- 1) Call Regular Meeting to order:** G Schram called the regular meeting to order at 3:30 pm.
- 2) Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (T Johnson, P Joyce), carried.
- 3) Approval of Minutes from the August 14, 2008 Regular Meeting:** Correction as follows: add "**Deed Grant:** J Thomsen reported on the recent award of funds for the MURL Program. **Motion** and second authorizing G Schram & J Thomsen to sign the required documents (H Salminen, P Joyce), carried." **Motion** and second to approve the corrected Minutes of the August 14th Regular Meeting (K Mulari, D Aune), carried.
- 4) Monthly Financial:** Staff presented the monthly Financial Report. **Motion** and second to accept the report as presented (M Metelak, K Mulari), carried.
- 5) Monthly Economic Development:** G Fischer updated the Board on the activities at West River Townhomes. Discussion followed on the 100 amp electrical service. The general consensus was to have the County Administrator and County Attorney review and provide advice. J Thomsen noted that there may be timing issues on draw downs for the project. No action taken. H Ludtke noted that the Swift Plant demolition is complete and he provided an update report. J Smith provided an update on the redevelopment of the Swift Plant area and their SCDP grant. G Fischer reported on the web portal and other area activities, including Carbon Neutral Tourism, MSCTC, Team Lab, the Trade Area Analysis and Energy Group Meeting. **Motion** and second to accept G Fischer's report (K Mulari, D Aune), carried.
- 6) Monthly Housing Update Report:** J Thomsen reported on Sunnyside Nursing Home's potential purchase of an apartment building. Discussion followed. No action taken. Homeowner #CD-1185-512 requested a partial satisfaction of the lien that was placed on their home when the HRA rehabbed their home in 1986. The lien was placed on the home and 150 acres; the request was to release 10 acres so that the homeowner's son could build a home.

Discussion followed. **Motion** and second to grant a partial release of said 10 acres in exchange for a pay down of existing loan in the amount of \$1,000 (M Metelak, K Mulari), carried. J Thomsen provided an update report on the work planned for the ICWC crew; he noted that he met with officials in Park Rapids about administering their SCDP grant. Discussion followed. **Motion** and second to accept the update report (D Aune, P Joyce), carried.

7) EDA Board – Open Forum: H Ludtke spoke about the meeting he attended at Mn DOT. The consensus was that the November Regular Meeting would be held on November 20th. There being no further business to be brought before the Board,

8) Adjourn: **Motion** and second to adjourn the meeting (T Johnson, P Joyce), carried. The meeting adjourned at 5:00 p.m.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Gerald Schram
EDA Board President