

Minutes

Regular Meeting
Thursday, November 15, 2007

3:30 p.m.

Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Karen Mulari, Harry Salminen (arrived at 4:20), Mike Metelak, Gerald Schram, Paul Joyce, Dan Aune, Terry Johnson Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Others Present: Chuck Drake and Miracle Hoff (Drake Consulting), Julie Starkey (Detroit Lakes Services), Steve Retzer (MN DEED)
Board Members Absent:	None

Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda as presented (T Johnson, G Schram), carried.
- 3) **Approval of Minutes from October 11, 2007 Meeting: Motion** and second to approve the Minutes of the October 11, 2007 meeting (G Schram, P Joyce), carried.
- 4) **Monthly Financial Report:** The written report was presented by staff. Discussion followed. **Motion** and second to accept the report as presented (D Aune, P Joyce), carried.
- 5) **Economic Development:**
 - a) **MHFA Borrowing Resolution for West River:** G Fischer presented Resolution No. 11-15-2007-A. Discussion followed. **Motion** and second to adopt Resolution No. 11-15-2007-A (D Aune, T Johnson), carried.
 - b) **Monthly Report:** G Fischer updated the Board on the OHV Policy Committee and the West River Townhomes. G Schram requested staff provide information at the December meeting on the policy for families who are no longer eligible due to a decrease in family size. G Fischer spoke about the activities of the Chamber, West Central Initiative, MMCDC, Ag Issues and Biofuels meetings. T Johnson updated the Board on the City of Audubon's economic development activities. Discussion followed. No action taken.
 - c) **Annual Business Planning Process:** M Metelak will be meeting with staff and they will report back to the Board. No action taken.

6) Housing:

- a) Springhill Group Home and Drake Counseling Offer:** Discussion followed on the counteroffer for the purchase of the home by Drake Counseling and the covenants proposed by the County Attorney. Drake Counseling briefly exited the meeting for discussion purposes. **Motion** and second to offer the home for sale to Drake Counseling at \$225,000, meeting the requirements previously noted plus the right of first refusal (K Mulari, G Schram), carried.
- b) Monthly Housing Report:** J Thomsen provided a written update report and briefed the Board on the various housing grants being administered by the EDA. No action taken.

7) EDA Board – Open Forum: T Johnson updated the Board on Audubon’s future plans for their city office. There being no further business to be brought before the Board,

8) Adjourn: **Motion** and second to adjourn the meeting at 4:45 p.m. (T Johnson, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Mike Metelak
EDA Board President