

Minutes

Regular Meeting
Thursday, May 10, 2007
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Mike Metelak
Type of meeting: Regular Meeting
Attendees: Mike Metelak, Terry Johnson, Gerald Schram, Paul Joyce
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson
Others present: Hank Ludtke (City of Frazee), Steve Retzer (MN DEED)
Board Members Absent: Harry Salminen, Karen Mulari, Dan Aune

Agenda topics

- 1) Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda, as presented (P Joyce, G Schram), carried.
- 3) Approval of Minutes from April 12, 2007 Regular Meeting: Motion** and second to approve the Minutes of the April 12, 2007 regular meeting (G Schram, T Johnson), P Joyce abstained.
- 4) Monthly Financial Report:** Staff directed the Boards attention to the written monthly financial report. Discussion followed. **Motion** and second to accept the report as presented (P Joyce, G Schram), carried.
- 5) Economic Development – Update Report:** H Ludtke updated the Board on the Swift Redevelopment Project. G Fischer updated the board on Detroit Lakes’s North Tower Road Industrial Park, Team Lab’s tax abatement request, CMH Industries’ JobZ request, CURA CAP project, meetings on bio-fuels, and status of Permanent Supportive Housing project. Discussion followed on the need to update the Business Subsidy Policy to comply with JobZ requirements; the EDA Board will review the proposed documents and they targeted the June EDA Board Meeting for making a recommendation to the County Commissioners. No action taken.
- 6) Resolution No. 05-10-2007-A:** Staff presented the revisions that were needed to a previously approved borrowing resolution for the Highway 34 and Willow Building projects. **Motion** and second to adopt Resolution No. 05-10-2007-A and approve the submission to MHFA as proposed (T Johnson, P Joyce), carried.
 - a) Housing - Update Report:** J Thomsen directed the Boards attention to the written report and updated the Board on the status of the ongoing housing programs, including the home ownership program. J Thomsen presented SCDP #423013 and requested the lien satisfaction paperwork be processed. **Motion** and second to process satisfaction of lien, as proposed by staff (G Schram, P Joyce), carried.

7) EDA Board – Open Forum: H Ludtke (City of Frazee) spoke about the MN Mayors Conference and the tour of Benson, MN industries. Discussion followed. There being no further business to be brought before the Board,

8) Adjourn: Motion and second to adjourn the meeting at 4:20 p.m. (T Johnson, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Mike Metelak
EDA Board President