

Minutes

Regular Meeting
Thursday, April 12, 2007
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Karen Mulari, Mike Metelak, Terry Johnson, Gerald Schram, Dan Aune Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Others present: Hank Ludtke (City of Frazee), Steve Retzer (MN DEED), Larry Remmen (Detroit Lakes Development Authority), Michael and Ben Walther (CMH Industries), Terry Maier (Team Lab), Steven Larson (Action Realty)
Board Members Absent:	Harry Salminen, Paul Joyce

Agenda topics

- 1) Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda, as presented (T Johnson, G Schram), carried.
- 3) Approval of Minutes from March 8, 2007 Regular Meeting: Motion** and second to approve the Minutes of the March 8, 2007 regular meeting (G Schram, K Mulari), carried.
- 4) Monthly Financial Report:** Staff distributed the 2006 audit report and directed the Boards attention to the written monthly financial report. **Motion** and second to accept the report as presented (G Schram, K Mulari), carried.
- 5) Economic Development:** L Remmen (DLDA) detailed the history and future for the North Tower Road Industrial Park development. Discussion followed.
 - a) Tax Abatement Request – Team Lab:** T Maier spoke to the Board about the full line chemical company that he relocated to the Detroit Lakes area in 2003 and requested a tax abatement on the property that he has recently purchased.
 - b) JOBZ Request – CMH Industries:** The Walther’s spoke to the Board about their patented fuel additive and their future production plans. L Remmen (DLDA) reported that the City Council is prepared to provide Becker County with up to 20 acres of JOBZ. B Walther requested creation of a new JOBZ zone at their rental property.
 - c) Lake Park Industrial Park Land Sale:** S Larson (Action Realty) presented R Weum’s purchase offer of \$27,000 plus special assessments for Lot 2 of the South 10 Industrial Park. G Fischer noted that the Lake Park EDA held a public hearing and has approved the offer contingent upon approval by the Becker County EDA Board. Discussion followed on the \$3,000 property write-down. The Board instructed G Fischer to determine if further action by the County is required. **Motion** and second to accept the offer as recommended by the Lake Park EDA (T Johnson, G Schram), carried.

d) Monthly Update: H Ludtke updated the Board on the Swift Plant project. G Fischer updated the Board on his activities. Discussion followed on Team Lab's tax abatement request; no action taken. Discussion followed on CMH Industries JOBZ request; no action taken.

6) Housing: J Thomsen updated the Board on his activities. Discussion followed on the early payback of the GMHF loan; no action taken. J Thomsen presented SCDP #44365 and requested the lien satisfaction paperwork be processed. **Motion** and second to process satisfaction of lien, as proposed by staff (G Schram, D Aune), carried.

a) Agency Plan Amendment: Staff presented the addition of *Section 22.8* of the Section 8 Administrative Plan. **Motion** and second to approve the insignificant addition to the Agency Plan as proposed by staff (G Schram, D Aune), carried.

b) Monthly Update: See above.

7) EDA Board – Open Forum: H Ludtke (City of Frazee) thanked J Thomsen and S Carpenter for their work on the City of Frazee's SCDP grant that was recently awarded. There being no further business to be brought before the Board,

8) Adjourn: **Motion** and second to adjourn the meeting at 5:05 p.m. (T Johnson, K Mulari), carried.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Mike Metelak
EDA Board President