

Minutes

Regular Meeting
Thursday, March 9, 2006
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Terry Johnson, Gerald Schram, Paul Joyce, Dan Aune Staff present: Jon Thomsen, Guy Fischer, Shawn Olson
Board Members Absent:	None

Agenda topics

- 1) Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda (P Joyce, T Johnson), carried.
- 3) Approval of Minutes from February 2006 Regular Meeting: Motion** and second to approve the Minutes of the February 9, 2006 Regular Meeting (H Salminen, G Schram), carried.
- 4) Monthly Financial Report:** Staff presented the monthly financial report. It was noted that the financial audit for 2005 has been completed and the audit report has been printed and mailed to the EDA Board and County Officials. **Motion** and second of accept the financial report (H Salminen, G Schram), carried.
- 5) Economic Development:** The Board listened to G Fischer's update report that included details of Grace Lutheran's project, the Swift Plant Joint Task Force, the subcommittee that was developed by Frazee's EDA to work with the Swift Plan Task Force, Marine Innovations desire to seek JOBZ tax benefits rather than a tax abatement, a local farmers wind turbine project and a Park Rapids hydropower project. Discussion followed G Fischer's report about a start-up business (in the Cormorant area), the regional economic development proposal (Small Town Design Project) and wind energy. Discussion followed on the EDA and MCCF's loan pool; the Board directed G Fischer to report back on the procedure to withdraw EDA funds from MCCF's loan pool. Further discussion involved the redesign of the County Website, the Comprehensive Plan and the importance of networking and keeping the dialogue open with communities and businesses.
- 6) Housing:** J Thomsen reported that the City of Callaway was awarded \$600,000 from DEED/SCDP for their public facility (wastewater collection/treatment) project. The City of Callaway did not receive funding for housing rehabilitation and the EDA will re-apply for those funds on their behalf. The new construction homes are being marketed by Action Realty; grant applications are being prepared for funding the Permanent Supportive Housing project, along with grants to modernize the EDA's Willow Building property and the Highway 34 Group Home.

7) Maple Avenue Apartments: The Board listened to J Thomsen's update report on the rental activities. As a representative of Maple Avenue Apartments LTD, J Thomsen requested an operating loan from the EDA (General Partner) in the amount of \$35,000. The loan would replenish reserves and provide operating and modernization funding. (H Salminen briefly left the meeting at this point) **Motion** and second to enter into a loan agreement with Maple Avenue Apartments LTD for \$35,000 at 0% interest to be repaid in 2013 (T Johnson, G Schram), carried. (H Salminen returned to the meeting at this point).

8) EDA Board – Open Forum: Each Board Member took and subscribed to the Oath of Office. Inquiries from the Board were made about the upcoming quarterly economic development meeting and website development.

9) Adjourn: **Motion** and second to adjourn the meeting at 4:55 p.m. (G Schram, T Johnson), carried.

ATTEST:

Respectfully submitted:

/s/

Jon Thomsen

/s/

Mike Metelak

Housing Director

EDA Board President