

Minutes

Annual Meeting
Thursday, January 12, 2006
3:30 p.m.
Cotton Lake Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Annual Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Terry Johnson (arrived at 3:40), Paul Joyce, Gerald Schram, Dan Aune Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Others present: None
Board Members Absent:	None

Agenda topics

- 1) **Call Annual Meeting to order:** 2005 EDA Board President M Metelak called the meeting to order at 3:30 p.m.
- 2) **Introduction:** M Metelak welcomed the members of the Board and introduced Guy Fischer, the newly hired Housing and Economic Development Coordinator.
- 3) **Election of Officers for 2006:**
 - a) **President:** M Metelak opened Nominations for selection of EDA Board President for 2006. **Motion** and second to nominate M Metelak, (G Schram, K Mulari). There were no other nominations and nominations were ceased and a vote was called. It was moved and seconded by unanimous vote to appoint Mike Metelak as President of the EDA Board for 2006.
 - b) **Vice President:** M Metelak opened Nominations for selection of EDA Board Vice President for 2006. **Motion** and second to nominate Terry Johnson (H Salminen, D Aune). There were no other nominations and nominations were ceased and a vote was called. It was moved and seconded by unanimous vote to appoint Terry Johnson as Vice President of the EDA Board for 2006.
 - c) **Treasurer/Assistant Treasurer:** M Metelak opened Nominations for selection of EDA Board Treasurer and Assistant Treasurer for 2006. **Motion** and second to nominate Gerald Schram as the Treasurer and Housing Director Jon Thomsen as Assistant Treasurer, (H Salminen, K Mulari). There were no other nominations and nominations were ceased and a vote was called. It was moved and seconded by unanimous vote to appoint Gerald Schram as Treasurer and Jon Thomsen as Assistant Treasurer of the EDA Board for 2006.
 - d) **Secretary/Assistant Secretary:** M Metelak opened Nominations for selection of EDA Board Secretary and Assistant Secretary for 2006. **Motion** and second to nominate Paul Joyce as the Secretary and Housing Director Jon Thomsen as the Assistant Secretary, (H Salminen, K Mulari). There were no other nominations and nominations were ceased and a vote was called. It was moved and seconded by unanimous vote to appoint Paul Joyce as Secretary and Jon Thomsen as Assistant Secretary of the EDA Board for 2006.
- 4) **Approval of 2006 Annual Meeting Agenda:** Staff requested that *2006 EDA General Fund Budget* be added to Item #7. **Motion** and second to approve the Agenda, as amended (P Joyce, H Salminen), carried. (Terry Johnson joined the meeting at this point).
- 5) **Minutes from 2005 Annual Meeting:** **Motion** and second to approve the Minutes from the 2005 Annual Meeting (H Salminen, D Aune), carried.

6) Annual Reports:

- a) Financial Report:** The Board listened as staff detailed how Becker County taxpayers contributed \$175,633 in administrative support for the EDA. In return, the EDA brought over \$5.3 Million in Housing and Economic Development Project Funds to Becker County. Discussion followed. **Motion** and second to accept the Annual Financial Report as presented (H Salminen, D Aune), carried.
- b) Director's Report:** The Board listened as J Thomsen detailed the housing activities of the past year, including the homeownership program (involving ICWC, MURL and CRV Programs), owner occupied rehabilitation programs (MHFA) and the capital projects (real estate purchased). Good relationships have been developed with other agencies and partnering with other agencies, such as White Earth Housing, will continue in 2006.

7) EDA Board of Directors:

- a) Date and Time of 2006 Board Meetings:** G Schram noted a conflict with the date of the November Board Meeting. Discussion followed. **Motion** and second to meet at 3:30 at the Cotton Lake Room at the Becker County Human Services Building on the following dates: February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 16, and December 14, 2006 (H Salminen, K Mulari), carried.
- b) Board of Directors Conflict of Interest Policy:** The Policy was reviewed and 6 Board Members disclosed that they were not aware of any conflict of interest. One Board Member reported a potential conflict of interest due to the fact that he is employed as the garbage hauler in Lake Park and provides garbage collection services for properties owned by the EDA in Lake Park.
- c) Becker County EDA – Housing Committee:**
 - (1) EDA Board Member Liaison Appointment:** **Motion** and second to appoint Gerald Schram as the EDA Board Member Liaison for 2006 (H Salminen, T Johnson), carried.
 - (2) Housing Committee Member Appointments:** Staff noted that there was still a vacant position on the Housing Committee and asked the Board if they knew of anyone interested in serving in this capacity. Discussion followed. **Motion** and second to re-appoint T Janes, K Misson and R Lee to the Housing Committee (H Salminen, G Schram), carried.
- d) Becker County EDA – Resident Advisory Board Appointments:** **Motion** and second to appoint all Section 8 and Public Housing Program Participants to the Resident Advisory Board (K Mulari, H Salminen), carried.
- e) Becker County EDA – Depositories Bank:** **Motion** and second to name the Midwest Bank and Wells Fargo Bank as depositories for EDA monies (T Johnson, P Joyce), carried.
- f) 2006 EDA General Fund Budget:** J Thomsen presented the 2006 EDA General Fund Budget. Discussion followed on the potential loan to Maple Avenue Partners, LLC. **Motion** and second to adopt the 2006 Budget as presented (H Salminen, D Aune), carried.

8) Other: The Board thanked the staff. There being no further business to be brought before the Board,

9) Adjourn: **Motion** and second to adjourn the meeting at 4:25 (H Salminen, P Joyce), carried.

ATTEST:

Respectfully submitted:

/s/

Jon Thomsen

/s/

Mike Metelak
Housing Director

President

EDA Board