

# Minutes

Regular Meeting  
November 17, 2005

3:30 p.m.

Human Services Building

712 Minnesota Avenue, Detroit Lakes, MN 56501

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Gerald Schram, Paul Joyce, Dan Aune and Terry Johnson Staff present: Jon Thomsen, Shawn Olson, Skip Carpenter Others present: Dan Berg (Lake Crest Resort), Mike and Lori Botzet (Marine Innovations)
Board Members Absent:	None

## Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30.
- 2) **Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, H Salminen), carried.
- 3) **Approval of Minutes of the October 13, 2005 Regular Meeting:** **Motion** and second to approve the Meeting Minutes (T Johnson, H Salminen), carried.
- 4) **Economic Development:**
  - a) **New Business:**
    - i) **Revolving Loan Program:** Dan Berg made a presentation and requested that the Becker County EDA develop a loan program that would make low interest loan funds available to existing resorts that want to upgrade or expand. Discussion followed on the lack of low interest specialized funding, current/future EDA capacity and the role of the EDA. It was agreed that the resort industry was economically important to Becker County and the Board would encourage the new EDA employee to research this issue further. No action taken.
  - b) **Unfinished Business:**
    - i) **Marine Innovations:** S Carpenter reported that he continued discussions with Marine Innovations and Wutzke's, as requested by the Board. He introduced Mike and Lori Botzet, owners of Marine Innovations, who made a joint presentation of their \$1,051,000 manufacturing expansion project and requested that the Becker County EDA donate land in the Frazee Industrial Park. Discussion followed on Marine Innovations extensive research and development of their hillside tram and incline lift system, pending contracts, advantages over their competition and the jobs that will be created by the expansion. **Motion** and second to donate Tract "D" in the Frazee Industrial Park, a 2.55 acre parcel of land valued at \$20,000, to Marine Innovations (P Joyce, G Schram), carried.
    - ii) **South 10 Industrial Park:** The Board listened to D Aune's report on his meeting with the Lake Park EDA. It was noted that the contract for realtor services had expired and the Lake

Park EDA recommends that a contract be signed with Action Realty. The contract is currently under review by their attorney and will be available for review and presentation at the December Board Meeting. Discussion followed. No action taken.

**5) Housing Report:**

1. **2006 Section 8 Payment Standards:** The Board's attention was directed to the written report. Staff presented the 2006 Section 8 Rental Assistance Payment Standards. The Housing Committee recommended approval the Payment Standards, as presented by staff, and to amend Appendix D of the 2005/2006 Agency Plan, effective January 1, 2006. **Motion** and second to adopt the Payment Standards effective January 1, 2006 (H Salminen, T Johnson), carried.

**6) Financial Report:**

a) **Monthly Report:** Staff presented the monthly report. **Motion** and second to accept the Financial Report as presented (H Salminen, D Aune), carried.

b) **2005 EDA General Fund Budget Revision:** Staff directed the Board's attention to the proposed revisions in the 2005 budget. Staff noted that initial budget projections for 2006 were made available to the Board, however, further discussion of the 2006 Budget would take place in the December and January Board Meetings. Discussion followed. **Motion** and second to incorporate the donation of the Frazee land into the budget and adopt the 2005 Budget as revised (H Salminen, G Schram), carried.

7) **Other:** It was noted that D Aune's commission expires on December 31<sup>st</sup>. D Aune would serve again, if asked. D Aune noted that the City of Lake Park will be paying for 1/3 of Sunnyside Care Center's market feasibility study and that Sunnyside has sufficient reserves to cover the balance. No action taken on Sunnyside's request. J Thomsen updated the Board on housing activities, including details of the 8 homes in various stages of completion and the potential of working with White Earth in housing development. It was noted that interviews of job candidates would begin on Wednesday. J Thomsen presented a subordination request on behalf of housing program participant #CD-0685-464, discussion followed. **Motion** and second to subordinate as proposed by staff (G Schram, D Aune), carried.

8) **EDA Board – Open Forum:** Discussion followed on the ongoing need to actively promote our Agency. The board listened to T Johnson report on the progress the City of Audubon has made on their two infrastructure projects. K Mulari updated the Board on the activities of the Frazee Swift Plant Joint Task Force, including the potential for redeveloping the property and adjacent land.

9) **Date/Time/Location of Next Meeting:** The Board expressed an interest in touring the property owned by the EDA and leased to the Becker County Workshop. The next meeting will be held on Thursday, December 8<sup>th</sup> at 3:30 and the staff will work with the Workshop staff to determine if the meeting can be conducted at that location. There being no further business brought before the Board,

10) **Adjourn:** **Motion** and second to adjourn the meeting at 5:05 pm (T Johnson, P Joyce), carried.

ATTEST:

Respectfully submitted:

/s/ \_\_\_\_\_ Jon Thomsen

/s/ \_\_\_\_\_

Mike Metelak

Housing Director

EDA Board President